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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, January 18, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, and Bruce Oka

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Sue Cauthen, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

The MTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, January 18, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of December 4, 2006** [Attachment] (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion)<br>**Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion)<br>**Janet Martinsen** (MTA CAC Staff Liaison) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Proposition E Findings** (Discussion)<br>Kathleen Sakelaris, and Bonnie Nelson | 5:50 |
| **Council-Initiated Items** | | |
| 7. | **Evaluation of the proposed new SFMTA website** (Discussion/Action) | 6:20 |
| 8. | **Committee Reports** | 6:35 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance and Safety Committee (EMSC)**<br>**Motion 110806.01:** The MTA CAC recommends that Muni Metro key stops should have NextMuni signs installed in the 2nd deployment phase.<br>**Motion 110806.02:** The MTA CAC recommends that the MTA develop and implement regular and comprehensive cleaning and maintenance plans for Muni on-street boarding platforms and all Muni Metro stations. | 6:45 |

| | | |
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| | | |
| **10.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement. | 6:55 |
| **11.** | **Council Members' Questions and Comments** | 7:00 |
| **12.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>Thursday, February 1, 2007, 5:30pm, 1 South Van Ness Avenue, Conference Room 3074 | 7:10 |
| **13.** | **Adjournment** | 7:15 |

Attachments:

Agenda Item #2
Attachment – Minutes from December 4, 2006 meeting

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# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Regular Meeting and Agenda**
**for**
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**San Francisco, California**

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Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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Daniel Weaver (Chair), Steve Ferrario, and Bruce Oka

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Sue Cauthen, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

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# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

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| 4. | **Report of the Chair** (Discussion)<br>**Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion)<br>**Janet Martinsen** (MTA CAC Staff Liaison) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Changes in 511 Service** (Discussion)<br>**Peter Straus** | 5:50 |
| 7. | **Evaluation of the proposed new SFMTA website** (Discussion/Action) | 6:05 |
| 8. | **FY 2008 Budget** (Discussion/Action)<br>**Sonali Bose** | 6:35 |
| **Council-Initiated Items** | | |
| 9. | **Committee Reports** | 6:55 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance and Safety Committee (EMSC)**<br>**Motion 110806.01:** The MTA CAC recommends that Muni Metro key stops should have NextMuni signs installed in the 2nd deployment phase.<br>**Motion 110806.02:** The MTA CAC recommends that the MTA develop and implement regular and comprehensive cleaning | 7:00 |

| | | |
|---|---|---|
| | and maintenance plans for Muni on-street boarding platforms and all Muni Metro stations. | |
| **11.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement. | 7:10 |
| **12.** | **Council Members' Questions and Comments** | 7:15 |
| **13.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>During the month of February, 2007, 5:30pm, 1 South Van Ness Av., Conference Room 3074 | 7:25 |
| **14.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachment – Minutes from December 4, 2006 meeting

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

**FINAL MINUTES**
**of**
**Regular Meeting**

**Wednesday, January 24, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3075**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 6:09 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Mary Burns, Art Cimento, Griffith Humphrey, Cesar Perez, Norman Rolfe, Daniel Weaver, and Jamison Wieser.

   **MTA CAC Absent:** Sue Cauthen, Emily Drennen, Joan Downey, Steve Ferrario, Bruce Oka, and Dorris Vincent.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Sonali Bose (MTA Finance Director), Peter Straus (MUNI Manager of Service Planning), Marc Caposino (MTA Marketing), Chas Belov (MTA Web designer), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Edward Mason

2. **Adopt the MTA CAC Minutes of December 4, 2006:**

   **Motion** to adopt the MTA CAC minutes for December 2006 -

   **2nd** by Griffith Humphrey
   CAC passed unanimously (Ayes – Murphy, Burns, Cimento, Humphrey, Perez, Rolfe, Weaver, and Wieser)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Edward Mason: regarding land use and Muni, Mr. Mason observed an increase of single dwelling residences being converted into multiple units resulting in population increases in communities. He suggested Transit Impact development fees for additional housing being built.

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

Chairman Murphy will be scheduling an early FAC in view of the upcoming budget.

Joan Downey will be rescheduling February's OCSC meeting since the regular date fell on a holiday.

5. **Staff Report:**

Staff report was distributed for review.

**Staff-Initiated Items**

6. **Changes in 511 Service:** Peter Straus

Because of the delay achieving quorum, Mr. Straus had to depart for another meeting. This item will be continued at the next CAC meeting, February 1, 2007.

7. **Evaluation of the proposed new SFMTA website:** Marc Caposino and Chas Belov

CAC discussion with Mr. Caposino and Mr. Belov regarding customer perspective and access of information from the new SFMTA website.

8. **FY 2008 Budget:** Sonali Bose

Chairman Murphy explained that the MTA had an unbalanced budget with some options proposed as solutions. Ms. Bose distributed and reviewed the January 16, 2007 handout titled, Overview of FY 2007-2008 Operating Budget and FY 2008-2012 Capital Budget.

Ms. Bose pointed out that there was an imbalance of funding sources such as FTA, State bonds, State, Local, Prop E, favoring Capital. Operations had been left without a funding source. She suggested revisit sales tax to split half and half between Operations and Capital.

The CAC EMSC will look over line items, half-life rebuilds, and the overall fleet status.

This item will be continued at the next CAC meeting, scheduled for February 1, 2007.

**Public Comment**

Edward Mason expressed concerns about:

- Pension, healthcare, and liability costs
- Pay incentives for wellness programs
- Proposition M income based on new construction of commercial buildings
- A list of items that were not funded
- Preventative maintenance 200,000 miles overhaul, especially BREDAs
- Vehicle painting
- Avoidable accident tracking

**Council-Initiated Items**

9. **Committee Reports:**

Chairman Murphy proceeded to Item #10.

10. **Recommendation from a CAC Committee –**
**Engineering, Maintenance and Safety Committee (EMSC):**

**Motion 110806.01** WHEREAS Muni Metro keystops are the busiest and most strategic boarding platforms on the surface streets,

THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that Muni Metro keystops should have NextMuni signs installed ahead of less used platforms; and

THEREFORE BE IT FURTHER RESOLVED THAT the MTA CAC recommends that all major bus island stops should have NextMuni signs installed ahead of less used platforms. This should include all surface bus/streetcar islands on Market Street.

**2nd** by Mary Burns
CAC passed unanimously (Ayes – Murphy, Burns, Cimento, Humphrey, Perez, Rolfe, Weaver, and Wieser).

**Motion 110806.02** The MTA CAC recommends that the MTA develop and implement regular and comprehensive cleaning and maintenance plans for Muni on-street boarding platforms and all Muni Metro stations.

**2nd** by Jamison Wieser
CAC passed unanimously (Ayes – Murphy, Burns, Cimento, Humphrey, Perez, Rolfe, Weaver, and Wieser).

11. **Recommendation from a CAC Committee – Operations & Customer Service Committee (OCSC):**

Joan Downey, chairperson of the OCSC committee, was not available for this item. It was decided to continue the item at the next the CAC meeting.

12. **Council Members' Questions and Comments:**

The CAC EMSC will look over line items, half-life rebuilds, and the overall fleet status.

13. **Agenda Planning for the Next CAC Meeting:**

Thursday, February 1, 2007, 5:30 p.m., at 1 South Van Ness Avenue, Conference Room 3074

14. **Adjournment:** 7:45 p.m.

Attachments:

Agenda Item 2 –
- MTA CAC minutes for December 2006.

Agenda Item 5 –
- January 2006 Staff Report.

Agenda Item 8 –
- FY07 Organization Chart merging the Transportation Planning department with the Development department.

Agenda Item 12 –
- Staff responses to CAC information requests.

*Respectfully Submitted by:*
*Debra J. Reed*
*MTA CAC Secretary*

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| **Staff-Initiated Items** | | |
| 5. | **Proposition E Audit** (Discussion/Action)<br>**Kathleen Sakelaris and Deborah W. Denison** | 5:50 |
| 6. | **511 Service Changes** (Discussion/Action)<br>**Carol Kuester and Jim Macrae with MPC** | 6:05 |
| 7. | **FY 2008 Budget** (Discussion/Action)<br>**Sonali Bose** | 6:35 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 6:55 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement. | 7:10 |
| 10. | **Council Members' Questions and Comments** | 7:15 |
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| **12.** | **Adjournment** | 7:30 |

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 6:01 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Mary Burns, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Dorris Vincent, and Daniel Weaver.

   **MTA CAC Absent:** Sue Cauthen, and Joan Downey, Steve Ferrario, Art Cimento, Cesar Perez, and Jamison Wieser.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Bonnie Nelson (Nelson Nygaard), Deborah W. Dennison (MTA – IT), Jim Campbell (MTA Service Planning), Peter Straus (MTA - Planning), Janet Martinsen (MTA CAC Liaison), Senoli Bose (MTA CFO), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** David Pilpel

2. **Adopt the MTA CAC Minutes of January 24, 2007:**

   **Motion** to adopt the MTA CAC minutes for January 2007 Emily Drennen.
   **2nd** by Mary Burns
   CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   David Pilpel reported on street closures for track work at West Portal station during the President's Day holiday weekend.

   Channel 7 was seeking to get PSR information regarding operators.

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

The MTA CAC will be going on a 3rd Street site tour.

A senior/youth/disabled fast pass proposal will be presented before the CAC.

An Overhead Wire Replacement Plan for Phase 2 will be presented before the CAC.

**Staff-Initiated Items**

5. **Proposition E Audit:** (Discussion/Action) Bonnie Nelson and Deborah W. Denison

Ms. Nelson distributed and reviewed 2 items, a PowerPoint presentation entitled Proposition E: Municipal Transportation Quality Review Summary, which covered the time period of years 2002 to 2004, along with a handout entitled Existing Service Standards Report.

A discussion followed including points regarding bus cleanliness, as well as passenger behavior when boarding and exiting busses.

**Public Comment**

David Pilpel commented on timetables and use of ATC data.

6. **511 Service Changes:** Peter Straus and Jim Campbell (Discussion/Action)

MTC representatives Carol Kuester and Jim Macrae were not available for this item. Mr. Straus reported that the new My 511 web service would replace the voice-actuated 511 service at the beginning of March 2007.

Dorris Vincent asked about the 673-MUNI service. Mr. Straus responded that the upcoming 311 service would replace 673-MUNI.

**Public Comment**

David Pilpel commented on the reliability of the voice-actuated 511 service. He felt that the My 511 service was a downgrade. He suggested that the MTA staff should have MTC make a presentation before the CAC prior to the My 511 launch and that the MTA Board of Directors should be urged to maintain the usefulness of the present 511-voice service.

**Motion:** The MTA CAC recommends that the MTA work with the MTC to preserve the availability of NextMuni vehicle arrival times, not just those of pre-selected trips on the 511 telephone service. The MTA CAC further requests that the MTA ask the MTC to present their plans to the MTA CAC prior to elimination of any existing service.

**2nd** by Mary Burns

CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

7. **MTA FY 2006 Budget:** Solani Bose

Ms. Bose distributed and reviewed 2 handouts: the SFMTA Revenue Summary Proposed 2007-2008 and 2008-2009 Operating Budget dated January 30, 2007, along with the Overview of FY 2007-2008 Proposed Operating Budget and FY 2008-2012 Capital Budget dated January 30, 2007.

A discussion ensued including the following points:

Mary Burns felt that rates should be raised for neighborhood parking permits (RPP) and handicapped plaques. Ms. Bose responded that it was not under the purview of the MTA to raise rates on RPP and handicapped plaques.

Griffith Humphrey asked about parking meter rates. Ms. Bose responded that meter rates were off the table.

Norman Rolfe asked about increasing garage rates. Ms. Bose said that Ron Szeto will be doing a presentation regarding garage rates.

With the high cost of fare collection and accounting, Mr. Rolfe asked about free fares. Ms. Bose responded that the MTA was studying the possibility.

Dan Weaver asked about the yearly deficit. Ms. Bose responded that she felt that Prop K sales tax became a drain due to providing lots of dollars towards Capital expenses however there were no parallel funds for Operation expenses to maintain. She felt that the possibility to split the sales tax funds between Capital and Operations would be more beneficial.

CAC discussed various taxation ideas.

**Public Comment**

David Pilpel asked about revenue generating ideas. Ms. Bose responded that the MTA Board would discuss revenue-generating ideas in March 2007.

Mr. Pilpel was also in favor of additional parking control officers, and part-time bus driving operators.

**Motion:** The MTA CAC recommends that the MTA consider contracting out Fast Pass and Parking Card mailing fulfillments and not charge customers for shipping and handling.

**Moved** by Mary Burns
**2nd** by Norman Rolfe
CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Motion:** The MTA CAC recommends that the MTA pursue demand-based pricing of parking meter and garage spaces adjusting prices up and down based on a target vacancy rate.

**Moved** by Dan Weaver
**2nd** by Mary Burns
CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Motion:** WHEREAS parking control officers are critical for sidewalk parking enforcement, transit performance, neighborhood parking turnover, and agency revenue,

The MTA CAC recommends that the MTA pursue a strategy of hiring and training parking control officers more aggressively than the 50 positions proposed by staff.

The MTA CAC further recommends that the MTA consider this their highest priority short-term budget solution.

**Moved** by Emily Drennen
**2nd** by Griffith Humphrey
CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Motion:** The MTA CAC recommends that the MTA adopt the $5.00 increase to parking fines across the board.

**Moved** by Dorris Vincent
**2nd** by Bruce Oka
CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Motion:** The MTA CAC recommends that the MTA adopt the staff recommended hourly and monthly parking garage rate revenue increase as a minimum and study the possibility of increasing rates further to be closer to market rates.

**Moved** by Norman Rolfe
**2nd** by Dorris Vincent
CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Motion:** The MTA CAC recommends that the MTA examine the possibility of converting Proposition K money earmarked for Capitol tax money.

CAC passed unanimously (Ayes - Murphy (Chair), Burns, Drennen, Humphrey, Oka, Rolfe, Vincent, and Weaver).

**Council-Initiated Items**

8. **Committee Reports:**

See Item 9

9. **Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement.

Joan Downey was not present to present this item.

10. **Council Members' Questions and Comments**

- What would it take to modify Proposition K to re-allocate proposition funds to Operating as well as Capital money?
- Red light camaras do not seem to be working on 19th Avenue and Sloat Blvd.
- What is the policy regarding transfer security and vehicle security. A bus driver on the 24 line had been observed leaving the his vehicle opened and unattended with transfer books clearly in passenger view.

11. **Agenda Planning for the Next CAC Meeting:**

    Thursday, February 15, 2007, 5:30 p.m., at 1 South Van Ness Avenue, Conference Room 3074.

12. **Adjournment:**

    *Respectfully submitted by:*
    *Debra J. Reed*
    *MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Rescheduled Meeting and Agenda**
**for**
**Thursday, February 15, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, and Bruce Oka

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Sue Cauthen, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

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Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Rescheduled Meeting and Agenda**
**for**
**Thursday, February 15, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of February 1, 2007** [Attachment] (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion)<br>**Daniel Murphy** (MTA CAC Chair) | 5:40 |
| **Staff-Initiated Items** | | |
| 5. | **Strategic Planning Update** (Discussion/Action)<br>**Marisa Espinosa** | 5:45 |
| 6. | **Overhead Wire Replacement Project Update** (Discussion/Action)<br>**Drew Howard** | 6:00 |
| 7. | **FY 2008 Budget** (Discussion/Action)<br>**Sonali Bose** | 6:15 |
| **Council-Initiated Items** | | |
| 8. | **The Proposed BART-Muni Senior/Youth/Disabled Fast Pass and Other Recommendations from the Finance and Administration Committee (FAC)**<br>(Discussion/Action) | 6:45 |
| 9. | **Committee Reports** | 7:10 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement. | 7:15 |
| 11. | **Council Members' Questions and Comments** | 7:20 |
| 12. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** | 7:25 |

| | | |
|---|---|---|
| | March 1, 2007, at West Portal station | |
| **13.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachment – Minutes from February 1, 2007 meeting

**NOTES:**
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## Disability Access

This Meeting will be held at 1 South Van Ness Avenue, Conference Room 3074, San Francisco. From the 1st floor lobby, take the elevator to the 3rd Floor.

The meeting location is wheelchair accessible. The closest BART and MUNI Metro station is Civic Center. Accessible MUNI bus lines nearest the meeting location are the 7-Haight, 9-San Bruno, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega, also the F-Market & Wharves (Historic Streetcar Service). For more information about MUNI accessible services, call 415-923-6142. There is accessible on-street vehicle parking available in the vicinity of the meeting location. The Civic Center Garage, entrance on the south side of McAllister Street, between Polk and Larkin Streets, includes bicycle racks in view of a parking attendant.

There is accessible on-street vehicle parking available in the vicinity of the meeting location. A bicycle rack is located outside the main entrance to 1 Dr. Carlton B. Goodlett Place. The Civic Center Garage (entrance on the south side of McAllister Street, between Polk and Larkin Streets) includes bicycle racks in view of a parking attendant.

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## Lobbyist Ordinance

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, February 15, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:40 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Daniel Weaver, and Jamison Wieser.

   **MTA CAC Members Present, but absent at Roll Call:** Dan Weaver, arrived at 6:21 p.m.

   **MTA CAC Absent:** Mary Burns, Sue Cauthen, Steve Ferrario, and Dorris Vincent.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Director Leah Shahaum (MTA Board of Director), Janet Martinsen (MTA CAC Liaison), Marisa Espinosa (Strategic Policy Initiatives), Judson True (Manager, Local Government Relations), Sonali Bose (Chief Financial Officer), Drew Howard (Acting Project Manager, Construction Division), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Edward Mason

2. **Adopt the MTA CAC Minutes of February 1, 2007:**

   **Motion** to adopt the MTA CAC minutes for February 1, 2007 by Bruce Oka.
   **2nd** by Norman Rolfe
   CAC passed unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, and Wieser).

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   None

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

A 3rd Street site tour will be substituted for the regular CAC meeting in March.

MTC has decided not to discontinue the 511 service for train arrival times. Both the new My 511 service along with the regular 511 service will continue to be available.

**Staff-Initiated Items**

5. **Strategic Planning Update:** Marisa Espinosa, also present was Director Leah Shahaum.

   Ms. Espinosa distributed and reviewed the PowerPoint draft of the discussion document entitled, MTA 2012 Strategic Plan Development Proposed Vision, Goals and Objectives, dated February 20, 2007. Discussion pursued with input from the CAC including: references to the Transit First policy, safety reporting, Key Performance Indicator measurements, and work environment. Various CAC members expressed that they would like to see MTA goals include upgrading technology as well as marketing and signage to better relay information to customers, such as, how to get from place to place, how to use the system, way-finding, etc.

   The draft will be presented to the MTA Board. There will be another governance subcommittee discussion of the draft and public comments. There will also be stakeholders outreach activities, meeting with unions, employees from each division, and returning to the MTA Board for proposed adoption.

   Since there will not be another full CAC until April, Strategic Planning will be further discussed at the OCSC meeting on February 22, 2007.

6. **Overhead Wire Replacement Project Update:** Drew Howard

   Mr. Howard distributed a handout of Construction Update dated February 14, 2007. Mr. Howard reviewed overhead wire replacement progress and bus substitution arrangements.

   Various CAC members wanted to see signs posted at stations' street surface and turnstile entrances indicating the time that the last of the trains (K, L, and M) would be running.

   **Motion:** The MTA CAC recommends that every entrance of every station affected by the overhead wire replacement project have a sign clearly posted indicating the guaranteed time by which customers can go down to the platform and be assured to catch the last train to West Portal.

   **Moved** by Dan Weaver
   **2nd** by Jamison Wieser
   **CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

7. **MTA FY 2008 Budget:** Sonali Bose

   Ms. Bose distributed and reviewed handout, San Francisco Municipal Transportation Agency Revenue Summary 2007-2008 and 2008-2009 Operating Budget, dated February 20, 2007.

   The deficit had been reduced from $15 million to $2.3 million with garage rates increases, enforcement increases, and General Fund appropriation related to Proposition E.

While this budget poses no increases in fares, the following year's budget will be in a very compromised position.

Mr. Murphy introduced the following recommendation from the Finance and Administration Committee:

**Motion:** WHEREAS the MTA spends over $41 million per year on services from other departments, the MTA CAC recommends that the MTA consider requiring other City departments that receive free parking in City garages, parking lots and metered spaces to pay for those services.

**CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

The MTA spends over $10 million per year on work orders to SFPD, however there seldom is seen a Police presence on vehicles. Norman Rolfe commented that SFPD had a requirement to ride Muni at least once during their regular shift, during the administration of former Mayor Willie Brown.

**CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

Mr. Murphy introduced another recommendation from the Finance and Administration Committee:

**Motion:** The MTA CAC recommends that the MTA undertake a comprehensive review of the services that the MTA purchases from the San Francisco Police Department (SFPD) in order to determine what services the Agency receives for its payments to the SFPD, and to determine if these are the most effective possible use of funds enhancing safety and security for the MTA.

Emily Drennen added the following recommendation:

**Motion:** WHEREAS San Francisco is consistently ranked as one of the most dangerous cities in California for pedestrians and bicyclists; and

WHEREAS the MTA plans to allocate over $10 million in the FY 07-08 budget for legal services from the City Attorney's office; and

WHEREAS this amount does not include the tens of millions of dollars the MTA pays out to the victims of pedestrian or bicyclist collisions or their families on an annual basis,

THEREFORE BE IT RESOLVED that the MTA CAC urges the MTA to develop and implement an adequately funded program to prevent future pedestrian and bicyclist injuries.

**CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

Mr. Murphy assigned Emily Drennen's other two recommendations pertaining to a fare free system and parcel tax for discussion and action at the Financial and Administration Committee.

**Council-Initiated Items**

8. **The Proposed BART-Muni Senior/Youth/Disabled Fast Pass and Other Recommendations from the Finance and Administration Committee (FAC):** Marisa Espinosa

   Ms. Espinosa said that the MTA is looking at the reimbursement rate to BART, ridership, as well as the differences in age range for youth between agencies.

   Emily Drennen commented that in April 1981 that BART and Muni entered into an agreement for Muni's Adult fast pass users could use their passes for inner city transportation, however discounted fast passes were excluded. She suggested urging the MTA to set aside a monetary placeholder in the FY 08 budget for Senior, Youth, and Disabled fast pass usage on BART within San Francisco.

   Bruce Oka commented that in view of the youth age range definition differences between agencies, it might be better to pursue the youth BART-Muni fast pass separately. Joan Downey added that Translink might be capable of handling the age difference issue. CAC members decided to include the Youth.

   **Motion:** WHEREAS our Senior, Youth, and Disabled fast pass users have not been able to use their fast passes on BART within San Francisco, while Adult fast pass users have been allowed on BART since April of 1981,

   THEREFORE BE IT RESOLVED that the MTA CAC urges the MTA to set aside $2.5 million in the FY 07-08 budget, which should be sufficient to allow our Senior, Youth, and Disabled fast pass users on BART; and

   THEREFORE BE IT FURTHER RESOLVED that the MTA CAC urges the MTA to negotiate a mutually beneficial agreement that would allow our Senior, Youth, and Disabled fast pass users on BART within San Francisco at the beginning of the FY 07-08 Budget.

   **2nd** by Joan Downey
   **CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

9. **Committee Reports:**

   None

10. **Recommendation from a CAC Committee** (Discussion/Action) **Operations and Customer Service Committee (OCSC)**

    **Motion 112006.03:** The MTA CAC recommends that Muni establish an electronic database that contains "lessons learned" about fleet maintenance and operations for future procurement.

    **CAC passed** unanimously (Ayes - Murphy (Chair), Cimento, Downey, Drennen, Humphrey, Oka, Perez, Rolfe, Weaver, and Wieser).

Member of the Public, Ed Mason, commented that procurement of vehicles happens over long period of time. Due to changes in personnel, lessons learned are lost. He suggested a database of historical knowledge of the development of equipment, which would include fleet defects and other problems experienced.

11. **Council Members' Questions and Comments**

Art Cimento requested a discussion regarding the Life Line Pass. Sonali Bose said that Department Health and Human Services and not the MTA would manage the Life Line Pass. Mr. Murphy will add this item for a future CAC meeting.

12. **Agenda Planning for the Next Regular Meeting:**

There will be a site tour of the 3rd Street light rail service.

The next full CAC has been tentatively scheduled for April 2007.

13. **Adjournment:** 8:00 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Site Tour Meeting**
**for**
**Thursday, March 15, 2007 at 3:00 p.m.**

## 3rd Street Light Rail Tour

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**Transit Platform Located at 4th and Berry Streets**
**San Francisco, California**

**Members:**
Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, and Bruce Oka

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Sue Cauthen, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

The MTA CAC may be contacted as follows:
**Municipal Transportation Agency Citizens' Advisory Council**
**1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417**
**☎(415) 701-4666 FAX (415) 701-4502**

SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Site Tour Meeting and Agenda**
**for**
**Thursday, March 15, 2007 at 3:00 p.m.**

## 3rd Street Light Rail Tour

**Transit Platform Located at 4th and Berry Streets**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 3:00 |
| 2. | **Public Comment** | 3:33 |
| 3. | **3RD Street Light Rail Site Tour** (Discussion/Action) | 3:35 |
| 4. | **Adjournment** | 5:00 |

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

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**FINAL NOTES – NO QUROUM PRESENT**
**of**
**Site Tour Meeting**

**Thursday, March 15, 2007 at 3:15 p.m.**

## 3rd Street Light Rail Tour
**Transit Platform Located at 4th and Berry Streets**
**San Francisco, California**

1. **Call to Order / Roll Call** (Agenda Item 1). The regular meeting of the Municipal Transportation Agency Citizens' Advisory Council (MTA CAC) was called to order at 3:15 p.m., Thursday, March 15, 2007 by Daniel Murphy (chair), but there was no quorum.

   **MTA CAC Members Present at Roll Call:**
   Daniel Murphy (Chair), Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, and Dorris Vincent.

   **MTA CAC Absent:**
   Mary Burns, Sue Cauthen, Art Cimento, Steve Ferrario, Bruce Oka, Dorris Vincent, Dan Weaver, and Jamison Wieser.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Drew Howard (MTA Planning – 3rd Street LRV project), Bradley Bradley (MTA – Railcar driver), Janet Martinsen (MTA CAC Liaison), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Edward Mason

2. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   None

3. **3rd Street Light Rail Site Tour:**

   Due to a problem with the 4th Street Bridge alignment, the tour was conducted using a motorized bus driven by driver Bradley Bradley rather than using one of the railcars. Drew Howard distributed a picture of the 311 Call box for transit information and a list of final projects that he referred to throughout the tour. Mr. Howard also expounded upon training progress, vandalism, wheelchair boarding, ADA ramp revisions, and signage.

4. **Adjournment:** 5:45 p.m.

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, April 5, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Sue Cauthen, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

10.3
5/07

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, and Bruce Oka

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Sue Cauthen, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

The MTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
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# City & County of San Francisco

# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, April 5, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of February 15, 2007** [Attachment] (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion)<br>**Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion)<br>**Janet Martinsen** (MTA CAC Staff Liaison) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Parking policies and a proposed pricing pilot program with the Port of San Francisco** (Discussion/Action) **Diane Hammons** | 5:50 |
| 7. | **CIP/CIB** (Discussion/Action) **Brenda Walker** | 6:05 |
| 8. | **New revenue generation options** (Discussion/Action)<br>**Sonali Bose** | 6:30 |
| 9. | **Discounted fast passes for 18 to 21 years old** (originated by Supervisor McGoldrick) (Discussion/Action) **Judson True** | 6:55 |
| **Council-Initiated Items** | | |
| 10. | **Committee Reports** | 7:10 |
| 11. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance and Safety Committee (EMSC)**<br>**Motion 070228.13:** WHEREAS the Eureka portals have been useful to maintaining operations for the Metro system in the past few years during emergency conditions including flooding and streetcar derailments.<br>Therefore, the MTA CAC recommends that the Eureka portals be structurally repaired, restored and beautified at the surface | 7:15 |

| | | |
|---|---|---|
| | entrances/exits so that they can continue to provide needed operational flexibility for the Metro system in emergencies and/or any other future uses.<br><br>The MTA CAC further recommends that the MTA develop an action plan for the Eureka portals rehabilitation as part of the multi-year capitol budget process. | |
| **12.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br><br>**Motion 070312.01:** The MTA CAC recommends that the MTA adopt recommendations made by Nelson Nygaard in the Transportation Quality Review recommendation summary figure 7 and Proposition E Municipal Transportation Quality review with the following exceptions:<br><br>5A The MTA CAC recommends that the automatic passenger counters be used to track crowding on vehicles.<br><br>3B The MTA CAC recommends that the speed goals for Muni vehicles be set by the MTA rather than Muni.<br><br>2C The MTA CAC recommends that the employee attrition rate be retained and the measure be changed to less than 1 year rather than 6 months to 1 year.<br><br>The MTA CAC recommends that a measurement of the length of time it takes to fill a position be added.<br><br>1F The MTA CAC recommends that the measure of phone requests for parking enforcement be changed to the percent of requests responded to within 20 minutes.<br><br>The MTA CAC recommends that instead of having 2 reports that the details of management reports be included in the stakeholder report as an appendix.<br><br>The MTA CAC recommends that the management summary include schedule adherence for lines that scheduled headways equal to or under 10 minutes and headway adherence for lines with scheduled headways over 10 minutes.<br><br>The MTA CAC recommends that the annul report include the number of pedestrians, bicyclists, and motorists killed or injured. | 7:18 |
| **13.** | **Council Members' Questions and Comments** | 7:20 |
| **14.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>During the month of May 3, 2007, 5:30pm, 1 South Van Ness Av., Conference Room 3074 | 7:25 |
| **15.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachment – Minutes from February 15, 2007 meeting

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, April 5, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:35 p.m.
   A quorum was present including the following:

**MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Mary Burns, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Daniel Weaver, and Jamison Wieser.

**MTA CAC Members Present, but absent at Roll Call:** Dorris Vincent arrived at 5:36 p.m.

**MTA CAC Absent:** Sue Cauthen, Art Cimento, Steve Ferrario (Vice Chair), and Cesar Perez.

**MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Janet Martinsen (MTA CAC Liaison), Debra Reed (MTA CAC Secretary), Hammons, Diana (MTA - Finance & Administration Division), Tina Olson (Port of San Francisco – Deputy Director Finance & Administration), Todd Dykstra (CEO – Streetline Networks), Brenda Walker (MTA – Finance), Greg Wilcox (MTA – Deputy Dir Transportation Development), Sonali Bose (MTA – CFO), Judson True (Manager, Local Government Relations).

**Community Representatives Present:** Edward Mason

2. **Adopt the MTA CAC Minutes of February 15, 2007:**

   **Motion** to adopt the MTA CAC minutes with corrections for February 15, 2007 by Emily Drennen.
   **2nd** by Joan Downey
   CAC passed unanimously (Ayes - Daniel Murphy (Chair), Mary Burns, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser)

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Public comments made by Edward Mason regarding professional reading. He urged the CAC to read the 38-page VTA report and apply many of its points to the MTA, website vta.org on the left side and click on "Directors," click on Friday, March 23rd special meeting, then go to the link on item #4.

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

   Mr. Murphy reported about 511 – Feedback to MTC, that the disabled community was unhappy about loosing arrival-times feature, because all the audio features benefited visually impaired users.

   3rd Street LRV opening celebration was scheduled for April 14th.

   Mr. Murphy reported highlights from the CAC's 3rd Street LRV tour during the month of March.

   Ms. Martinsen will be away for a few months. Her replacement as the MTA CAC Liaison was yet to be announced.

5. **Staff Report:** Janet Martinsen

   Ms. Martinsen distributed and reviewed April's staff report along with the MTA staff responses to CAC recommendations. Debra Reed distributed responses to informational requests from CAC members.

**Staff-Initiated Items**

6. **Parking policies and a proposed pricing pilot program with the Port of San Francisco** (Discussion/Action) Diane Hammons, Tina Olson, and Todd Dykstra

   The Port of San Francisco partnered with the MTA on a project to test parking meter behavior. Ms. Hammans introduced Tina Olson from the Port of San Francisco and Todd Dykstra from Streetline Networks who took on a project to look at "real" parking behavior as it relates to pricing, alternative meter technologies, and to bring creative strategies for testing. Todd Dykstra conducted the presentation study which covered 187 metered parking spaces, including paid use, payment type, unpaid use (disability parking), unpaid use (non-compliance), turn-over, and average duration. Tina Olson announced other parking meter behavior studies to be conducted around San Francisco. The Parking Policies presentation would also be presented to Transportation Authority and Parking Authority on May 1, 2007.

   **Motion:** The MTA CAC recommends that the Two-Year Pricing Pilot program in conjunction with the Port of San Francisco be adopted.

   **Moved** by Dan Weaver
   **2nd** by Jamison Wieser
   **CAC passed** unanimously (Ayes - Daniel Murphy (Chair), Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser.

The vote included Dorris Vincent who arrived after roll call, however Mary Burns had departed before the vote, but a quorum was still present.

7. **CIP/CIB** (Discussion/Action) Greg Wilcox, and Brenda Walker

Mr. Wilcox with the assistance of the CFO Sonali Bose and Brenda Walker, highlighted the new approach to the Capital program. Handouts that were used for discussion were the FY 2008-2012 Proposed Capital Investment Plan (April 3, 2007) and the booklet FY 2008-2012 Municipal Transportation Agency (MTA) FY 2008-2012 Proposed Capital Investment Plan (CIP) (April 3, 2007).

**Questions and Comments from the CAC:**

Dan Weaver: The LRV overhaul program had fallen far short of the estimated need of $20 million per year. Mr. Wilcox responded that there was no funding for LRV overhaul, but CFO Sonali Bose was still seeking funding.

Mr. Weaver heard on a television news report that Muni said they could run on time with another $150 million. Does that include overhaul and maintenance?

2 years ago the CAC recommended a planning study be done regarding the portals, however currently there was neither project manager assigned nor engineering assessment started. Mr. Wilcox responded that the project was in the 5-year capital plan.

Norman Rolfe felt that Hotel Vitale was costing Muni. Ms. Bose responded that an audit regarding the hotel had begun as a result of Mr. Rolfe's inquiries.

Dorris Vincent asked about Islais Creek. Mr. Wilcox responded that the design was being finalized.

Emily Drennen: asked about DPT and Pedestrian signals, etc. Ms. Bose pointed out that it was a Pedestrian line item.

There is a need for working elevators and escalators.

Joan Downey asked about Carl Street and the Rail Replacement project.

**Public Comment:**

Edward Mason asked if there would be a negative impact on delivery of service caused by the shortfall on overhaul, etc? Mr. Wilcox responded that providing service was the highest priority.

8. **New Revenue Generation Options** (Discussion/Action) Sonali Bose

Ms. Bose distributed two exhibits for revenue generating ideas, which had been shared with the Board of Directors at the last MTA Board meeting. Exhibit I included previously surfaced revenue ideas from SPUR and Exhibit II included SFMTA staff ideas. Also shared was the PowerPoint presentation provided to the MTA Board of Directors (dated April 3, 2007). Ms. Bose indicated that the major impediment to MUNI's inability to reach on-time performance standards was the lack of resources and the structural deficit, which is estimated in the

range of $150 million. The CAC Council was asked to prioritize the revenue ideas and provide their recommendation to the MTA Board of Directors.

**Questions and Comments from the CAC:**

Emily Drennen: asked about parking tax. Ms. Bose responded that several other departments and City services were also competing for the voters' ballot. Ms. Bose was also hoping to resolve many things by working with both the MTA Board and the S.F. Board of Supervisors.

Ms. Drennen expressed that Labor should be represented during the Mayor's blue team assistants.

Dan Weaver: Developing goals to achieve certain levels of service could bring in revenue, such as increasing standards of enforcement, and sidewalk enforcement.

9. **Discounted Fast Passes for 18 to 21 Year Olds – originator Supervisor McGoldrick** (Discussion/Action) Judson True

As a result of a proposal from the Youth Commission and other commissions to Supervisor McGoldrick last fall, that looked at discounted fares for young adults from the 18 to 24 year age at different transit agencies around the country and pushed along by a report by the Office of Legislative Analysts, Supervisor McGoldrick drafted a resolution urging the MTA Board of Directors to pursue discounted fast passes for 18 to 21 year olds. As a marketing idea, more than discounts for students the purpose of the youth pass would be to attract young riders in general to become lifelong transit passengers.

**Public Comment**

Edward Mason commented that in view offering reduced youth fares, he felt that there should be pressure on youth to stop vandalism and offer discounted fares as a reward. He questioned what problem would be solved by offering discounted youth fares. He recommended that the Mayor should establish a Blue Ribbon Panel amongst the Youth Commission.

**Council-Initiated Items**

10. **Committee Reports:**

See agenda items 11 and 12

11. **Recommendation from a CAC Committee** (Discussion/Action)
**Engineering, Maintenance and Safety Committee (EMSC)**

**Background** from Dan Weaver that at the February EMSC meeting it was revealed that there was no project manager, no engineering assessment, nor anything being done. These external portals continue to serve as a useful option for Muni, during flooding conditions and streetcar derailments. Studies should be done, repairs should be made, and the project should move forward.

**Motion 070228.13:** WHEREAS the Eureka portals have been useful to maintaining operations for the Metro system in the past few years during emergency conditions including flooding and streetcar derailments.

Therefore, the MTA CAC recommends that the Eureka portals be structurally repaired, restored and beautified at the surface entrances/exits so that they can continue to provide needed operational flexibility for the Metro system in emergencies and/or any other future uses.

The MTA CAC further recommends that the MTA develop an action plan for the Eureka portals rehabilitation as part of the multi-year capitol budget process.

**Moved** by Dorris Vincent
**2nd** by Norman Rolfe
**CAC passed** unanimously (Ayes - Daniel Murphy (Chair), Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser.

The vote included Dorris Vincent who arrived after roll call, however Mary Burns had departed before the vote, but a quorum was still present.

12. **Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 070312.01:** The MTA CAC recommends that the MTA adopt recommendations made by Nelson Nygaard in the Transportation Quality Review recommendation summary figure 7 and Proposition E Municipal Transportation Quality review with the following exceptions:

5A The MTA CAC recommends that the automatic passenger counters be used to track crowding on vehicles.

3B The MTA CAC recommends that the speed goals for Muni vehicles be set by the MTA rather than Muni.

2C The MTA CAC recommends that the employee attrition rate be retained and the measure be changed to less than 1 year rather than 6 months to 1 year.

The MTA CAC recommends that a measurement of the length of time it takes to fill a position be added.

1F The MTA CAC recommends that the measure of phone requests for parking enforcement be changed to the percent of requests responded to within 20 minutes.

The MTA CAC recommends that instead of having 2 reports that the details of management reports be included in the stakeholder report as an appendix.

The MTA CAC recommends that the management summary only include schedule adherence for lines with scheduled headways that are greater than 10 minutes and headway adherence for lines with scheduled headways equal to or under 10 minutes.

The MTA CAC recommends that the annual report include the number of pedestrians, bicyclists, and motorists killed or injured.

**CAC passed** unanimously (Ayes - Daniel Murphy (Chair), Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser.

The vote included Dorris Vincent who arrived after roll call, however Mary Burns had departed before the vote, but a quorum was still present.

13. **Council Members' Questions and Comments:**

14. **Agenda Planning for the Next CAC Meeting:**

May 3, 2007, 5:30 p.m., at 1 South Van Ness Av., Conference Room 3074

15. **Adjournment:** 8:15 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
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(1 Vacancy)

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

## AGENDA

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| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of April 5, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) Daniel Murphy (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **T-Third integration into the Metro system** (Discussion/Action) Kenneth McDonald – COO/ Director of Muni Service Operations | 5:50 |
| 7. | **Strategic Plan** (Discussion/Action) Marisa Espinosa – External Boards | 6:30 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 6:55 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Planning & Marketing Committee (PMC)**<br>**Motion 070416.02:** WHEREAS, April 1st marked the 25th year that users of Muni's Senior, Youth, and Disabled fast passes have advocated for the same intra – San Francisco BART access that Adult fast pass users have enjoyed for 25 years,<br>THEREFORE BE IT RESOLVED THAT the MTA CAC urges the MTA to fully implement intra-San Francisco BART access to <u>all</u> Muni fast pass users by the start of the 07-08 fiscal year; and<br>BE IT FURTHER RESOLVED THAT the MTA CAC urges the MTA to adopt the most rider-friendly implementation plan as possible; and | 7:00 |

| | | |
|---|---|---|
| | BE IT FURTHER RESOLVED THAT the MTA CAC urges the MTA to aggressively negotiate a lower reimbursement rate than what BART currently charges its discount patrons; and to secure an agreement with BART that includes all of our youth and any new fast pass program for youth. | |
| **10.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 070416.03:** The MTA CAC recommends that when Muni service is temporarily rerouted that the Agency provide frequent and consistent communication to the public, adequate and consistent signage, and communicate changes and including maps to all operators, especially on nearby lines, and that signage be multi lingual and include maps where ever feasible.<br>The MTA CAC further recommends the Agency endeavor to keep substitution plans consistent and not alter them further after communication to the public has begun.<br>The MTA CAC recommends that after major reroutes of substitution of service the Agency conduct lessons learned sessions. | 7:10 |
| **11.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Finance and Administration Committee (FAC)**<br>**Motion 070418.04**: The MTA CAC recommends that the MTA simplify its fare structure reducing the number of fare instruments the Agency manages. | 7:15 |
| **12.** | **Council Members' Questions and Comments** | 7:20 |
| **13.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>Thursday, June 7, 2007, 5:30pm, 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **14.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachment – Minutes from April 5, 2007 meeting

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, May 3, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:37 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, and Jamison Wieser.

   **MTA CAC Members Present, but absent at Roll Call:** Cesar Perez (*Arrived at 5:40 p.m.)*, and Daniel Weaver (*Arrived at 5:39 p.m.).*

   **MTA CAC Absent:** Sue Cauthen, Norman Rolfe, and Dorris Vincent.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Ken McDonald (MUNI General Manager – Operations), Bond Yee (MTA Director of Parking and Traffic), Marisa Espinosa (MTA Manager, Strategic Policy Initiatives), Peter Straus (MTA- Planning), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Edward Mason, and Greg Dewar with N Judah Chronicles

2. **Adopt the MTA CAC Minutes of April 5, 2007:**

   MTA CAC minutes for April were adopted.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Greg Dewar, author of (njudahchronicles.com) invited citizens to visit his site, read his blog and encouraged participation with comments and discussions.

   Edward Mason commented regarding Embarcadero shuttle service.

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

   - Sue Cauthen resigned as a CAC council member. She was Supervisor Peskin's appointee.

- Bruce Oka has been looking for a CAC council member to replace him as chair of the PMC subcommittee.
- Mr. Murphy congratulated Debbie W. Denison on her retirement and thanked her for working closely with the CAC over the years.

5. **Staff Report:** Marisa Espinosa

Ms. Espinosa distributed and reviewed April's staff report.

**Staff-Initiated Items**

6. **T-Third integration into the Metro system** (Discussion/Action) Kenneth McDonald

Mr. McDonald reviewed the eroding effect of major cuts along with attrition to the MTA workforce in supervision, operators, and non-platform staff since 2002. Hiring freezes has also impacted the workforce including maintenance.

Many of the problems with delays were not anticipated. With the integration of the T-Third line, the former 70 rail cars operating in the Metro system was increased to 79 rail cars. However, any dwell time more than 60 seconds can result in a domino effect throughout our single-track system. It was found that the average dwell time for rail cars of 1 ½ to 2 minute unfortunately cascaded across the system resulting in 30 to 45 minutes delays.

Solutions to resolve customer impact:

- Maintain enough operators at the Embarcadero to turn rail cars around and maintain a dwell time no longer than 50 to 60 seconds max.
- Patrol officers placed at 4th and King Streets to monitor and increase the flow of vehicle and pedestrian traffic manually and automatically through the intersection, a point for the J-Church and T-Third lines as well as the Caltrain Station location.
- 8-week training accelerated to produce 15 operators every 6-weeks.
- Reduce absenteeism.

The goal is to increase the 79 rail cars to 119 running rail cars in order to reduce overcrowding. The MTA is continually looking at more solutions.

**Questions and Comments from the CAC**

Dan Murphy:

Mr. Murphy listed ongoing problems before the advent of T-Third trains including frequently interrupted J-Church trips due to line reassignment, unusually long waits for an N-Judah while many half-empty M-Ocean trains went by even though senior staff was reportedly at Embarcadero re-sequencing trains, and monitoring bunching. Response: While there are re-sequencing of Js, Ts, Ls single rail cars, there are no second tracks in the Metro underground to hold rail cars in order to redistribute rail cars.

Was it already known before the T-Third integration that there would not be enough operators for a successful opening? Response: No, the schedules looked good. However,

there T-Third training and GSU (General Sign Up) training for drivers posed an unexpected challenge.

To reduce the total number of rail cars for the subway's capacity to handle a certain number of rail cars per hour and in view of the availability of operators, Mr. Murphy heard a discussion of combining the T-Third and the K-Ingleside lines into one route. Response: Mr. McDonald would like to try a pilot to see if this would work, as well as other pilots. Changes and schedules would have to work with available resources.

Steve Ferrario:

The hiring policy during the 1960s that allow a new hire to choose between driving rail or driving buses seemed more reasonable than the present hiring policy that requires at least 3 years minimum of bus driving experience before being considered for rail. Response: The 3-year experience requirement was a union issue and part of contract negotiations involving seniority.

Mr. Ferrario also noted that ballgame bound trains are often held at Embarcadero. Even though this practice allows the boarding of more baseball fans, it has the unintended consequence of holding up the entire subway. Response: Mr. McDonald will investigate.

Dan Weaver:

Mr. Weaver commented that drivers were being taken from the K line to be used on the J line, which biases the J-Church line experiment. Response: Drivers are balanced across the system. Mr. McDonald will be writing a letter to extend the J-Church experiment.

The previous signage system was much better that the new one. Maps are inconsistent from station to station.

Emily Drennen:

In view of the 5 to 10 minutes to get through some intersections, had Transit Preferential Signals (TPS) been activated on the T line? Response: Ball game congestion and a lot of trains can cause these delays, however TPS was activated. Mr. Bond Yee added that there had been recent monitoring and adjustments to the system. TPS at 4th and King Streets works differently for turning T rail cars versus the straight path J rail cars moving across. These operating within their phase to move with the switching built into the design for safety purposes.

Jamison Wieser:

Mr. Wieser asked if the 4 patrolling officers at 4th and King Streets during peak hours could assist. Response: Mr. Yee pointed out that traffic comes from 4 different directions. Mr. McDonald added that the train tracks are aligned as part of the signaling system. If the alignment is for a turn, the train could not go straight because that would result in a derailment. The same holds true for turns made on a straight alignment. The driver must work with the alignment built into the system rather than following the directions of patrolling officers in order to avoid derailments.

Mr. Wieser reported an out-of-service train that was stuck during the attempt to turn it around, which resulted in blocking traffic at 4th and King Streets. Response: Mr. McDonald reported that he has directed that rail cars should be turned around at 6th Street and that rail cars should not be turned around at the intersection of 4th and King Streets.

Announcements in subways are giving out incorrect train designation announcements.

Mary Burns:

Ms. Burns commented that while she has often witnessed re-sequencing of trains at West Portal, she had not seen re-sequencing at the Embarcadero. Trains were more crowded than ever.

Joan Downey:

Ms. Downey commented seeing 5 trains lined up along the ocean up to 44th Avenue, yet the service is terrible on the N-Judah. What happen to street supervision?

On a ballgame day Ms. Downey experienced seeing senior staff at the Embarcadero, but between the Embarcadero and Van Ness Avenue the monitor displayed 2 double J-Churches and 3 single J-Churches heading inbound and 3 J-Churches outbound. Response: Peter Straus said that there was a software problem that needed to be resolved in that the monitors identified ballpark S-Shuttles as J rail cars.

**Public Comments**

Edward Mason

Mr. Mason reported subway announcements giving incorrect train designation announcements.

The wall sign on the inbound trackside at the Embarcadero station that indicated the J and T lines to the ballpark should also list the S-Shuttle and Events trains.

Greg Dewar

Mr. Dewar, the author of the N-Judah Chronicles, received several E-mail about trains frequently being redirected without warning to riders. With these short turns, riders were being disembarked between 17th and 21st streets (avenues), a great disservice to senior and disabled patrons.

7. **Strategic Plan** (Discussion/Action) Marisa Espinosa

   Item will be continued to the June 7th CAC meeting.

**Council-Initiated Items**

8. **Committee Reports:**

   See items 9, 10, and 11

9. **Recommendation from a CAC Committee** (Discussion/Action)
   **Planning & Marketing Committee (PMC)**

**Motion 070416.02:** WHEREAS, April 1st marked the 25th year that users of Muni's Senior, Youth, and Disabled fast passes have advocated for the same intra – San Francisco BART access that Adult fast pass users have enjoyed for 25 years,

THEREFORE BE IT RESOLVED THAT the MTA CAC urges the MTA to fully implement intra-San Francisco BART access to all Muni fast pass users by the start of the 07-08 fiscal year; and

BE IT FURTHER RESOLVED THAT the MTA CAC urges the MTA to adopt the most rider-friendly implementation plan possible; and

BE IT FURTHER RESOLVED THAT the MTA CAC urges the MTA to aggressively negotiate a lower reimbursement rate than what BART currently charges its discount patrons; and to secure an agreement with BART that includes all of our youth and any new discount fast pass program for youth.

CAC **passed** (Ayes – Murphy (Chair), Ferrario (Vice Chair), Burns, Cimento, Downey, Drennen, Humphrey, Perez, Weaver, and Jamison Wieser).

(Nay – Bruce Oka)

Discussion: Mr. Oka pointed out that BART identified youth as under age 12, whereas all other transit agencies identified youth as under age 18. Until BART redefines its own definition, he felt that BART would continue its refusal to honor any request to expand its discount agreement that would include youth. Presently discounts are available with the full-priced adult pass only. Mr. Oka felt that the recommendation would be more successful with the request to include the discounted senior and disabled passes only and that youth passes should be separated out on its own recommendation, otherwise the recommendation would continue unproductive. Ms. Downey felt that the recommendation seemed to allow the MTA flexibility during its negotiations with BART to ask for discounts for all three passes, and on the other hand should BART continue its refusal to accept discounts for youth passes, then the exclusion of youth passes would be optional.

10. **Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**
**Motion 070416.03:** The MTA CAC recommends that when Muni service is temporarily rerouted that the Agency provide frequent and consistent communication to the public, adequate and consistent signage, and communicate service changes, providing maps to all operators, especially on nearby lines, and that signage be multi-lingual and include maps wherever feasible.

The MTA CAC further recommends that the Agency endeavor to keep substitution plans consistent and not alter them further after communication to the public has begun.

The MTA CAC recommends that after major re-routes of substitution of service the Agency conduct "lessons learned" sessions.

CAC **passed** unanimously (Ayes –Murphy (Chair), Ferrario (Vice Chair), Burns, Cimento, Downey, Drennen, Humphrey, Oka, Perez, Weaver, and Jamison Wieser).

11. **Recommendation from a CAC Committee** (Discussion/Action)
    **Finance and Administration Committee (FAC)**
    **Motion 070418.04**: The MTA CAC recommends that the MTA simplify its fare structure, reducing the number of fare instruments and providing simplified and consistent fare instrument terminology.

    CAC **passed** unanimously (Ayes –Murphy (Chair), Ferrario (Vice Chair), Burns, Cimento, Downey, Drennen, Humphrey, Oka, Perez, Weaver, and Jamison Wieser).

12. **Council Members Questions and Comments:**

    Steve Ferrario was reappointed to the EMSC committee

13. **Agenda Planning for the Next CAC Meeting:**

    Thursday, June 7, 2007, 5:30pm, 1 South Van Ness Avenue, Conference Room 3074

14. **Adjournment:** 7:55 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, June 7, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(2 Vacancies)

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, Bruce Oka, and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

The MTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, June 7, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of May 3, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) **Judson True** | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Bus Shelter Project** (Discussion/Action) **Sonali Bose** | 5:50 |
| 7. | **Strategic Plan** (Discussion/Action) **Debra Johnson** | 6:20 |
| 8. | **T Third Integration and Service Design Issues for Metro Service to Caltrain** (Discussion/Action) **Wilson Johnson** | 6:50 |
| 9. | **Charter Amendments** (Discussion/Action) **Judson True** | 7:20 |
| **Council-Initiated Items** | | |
| 10. | **Committee Reports** | 7:25 |
| 11. | **Council Members' Questions and Comments** | 7:30 |
| 12. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** Thursday, July 5, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:35 |
| 13. | **Adjournment** | 7:40 |

Attachments:

Agenda Item #2
Attachment – Minutes from May 3, 2007 meeting

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**City and County of San Francisco**
**Municipal Transportation Agency**
**Citizens' Advisory Council (MTA CAC)**

**FINAL MINUTES**
**of**
**Regular Meeting**

**Thursday, June 7, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
Chairman Murphy called the meeting to order at 5:33 p.m.
A quorum was present including the following:

**MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Cesar Perez, Greg Riessen, Norman Rolfe, Daniel Weaver, and Jamison Wieser.

**MTA CAC Members Present, but absent at Roll Call:** Bruce Oka (arrived at 5:38 p.m.), and Dorris Vincent (arrived at 5:35 p.m.).

**MTA CAC Absent:** Art Cimento, Joan Downey, Emily Drennen, and Griffith Humphrey.

MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present: Nathaniel P. Ford, Sr. (MTA Executive Director and CEO), Debra Johnson (MTA Chief of Staff and Director of External Affairs), Sonali Bose (MTA Finance & Administration), Judson True (MTA CAC Liaison), Jim Kelly (MTA Sr. Operations Manager - Central Control), Peter Straus (MTA Manager, Transportation Planning & Development), Julie Kirschbaum (MTA Manager, Transportation Planning & Development), and Debra Reed (MTA CAC Secretary).

**Community Representatives Present:** Edward Mason

2. **Adopt the MTA CAC Minutes of May 3, 2007:**

Minutes for May 2007 were adopted.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

Public comments from Edward Mason regarding:
Reroute of the Carnival Parade, Muni maps, and Translink readers

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

Mr. Murphy announced Greg Riessen as Supervisor Aaron Peskin's appointment to the CAC to replace Sue Cauthen.

5. **Staff Report** (Discussion) **Judson True**

Mr. True reviewed June's staff report.

## Staff-Initiated Items

6. **Bus Shelter Project** (Discussion/Action) **Sonali Bose**

There were some clear choices from the many responses to the bus shelter website. The MTA would be looking at prices to take before the MTA Board on June 19, 2007 for recommendation. Ms. Bose distributed and reviewed the PowerPoint handout "San Francisco Municipal Transportation Agency Transit Shelter Maintenance and Advertisement Request for Proposal Summary" dated April 26, 2007.

**7. Strategic Plan (Discussion/Action) Nathaniel P. Ford, Sr. and Debra Johnson**

Ms. Johnson distributed and reviewed the final draft presentation of the strategic plan to be presented to the MTA Board of Directors on June 19, 2007. The MTA Board created the Governance committee to oversee the plan's development as a governing document and guide for accountability for the Agency.

**Questions and Comments from the CAC**

Dorris Vincent:

Would garbage cans be placed on platforms along 3rd Street? Mr. Ford responded that the Agency would look into bomb resistant or transparent waste receptacles.

Norman Rolfe:

How did the Strategic Plan tie in with the Transit Effectiveness Project (TEP)? Ms. Johnson responded that linking to the TEP to better re-align resources; look at service routes, moving people in a safe and efficient manner. Mr. Ford added that while Proposition E defined strategic objectives for the MTA, such as transit first, it did not include guidelines to achieve Proposition E goals.

How successful had it been to realign traffic engineers to focus on moving people rather than just

moving traffic? Mr. Ford responded that in many cases, improvements for transit had often resulted in improvements for traffic, automobile users, etc. The Strategic Plan would apply to the entire Agency overcoming cultural differences among departments and unifying all the various divisions including traffic engineers to focus as a unit on transit first.

Steve Ferrario:

Often projects were subjected to run-away inflation due to years of delays. Spending efficiency should be included as a goal. Mr. Ford responded that the Agency had come to recognize spending efficiency as a goal for focus. Through managing resources with good decision making practices in place, how to accomplish and maintain, informative and complete management data the MTA would provide better service for customers by accounting for as well as making good decisions.

Dan Murphy:

The Agency measured outcomes through service standards. How would key performing indicators (KPI) mesh with the service standards? Would they be parallel or would KPIs be integrated with service standards? Ms. Johnson responded that amalgamating the measurements to define a vehicle would be conducive to achieving the goals set forth.

Jamison Wieser:

SFMTA name branding was very confusing to customers. City visitors looking at the SFMTA Transit webpage would not find Muni as a specific service mentioned on the home page. Visitors could easily assume that Transit would blanket cover the entire bay area transportation for services, rather than MTA's relationships to BART, Samtrans, etc. Mr. Ford responded that the organizational spirit of SFMTA, including Parking and Traffic, Bicycle, Pedestrian and Muni, as well as employees and the MTA Board of Directors, was in an evolving mode to think as a single agency in order to coordinate transportation needs as a whole throughout the City.

Bruce Oka:

Mr. Oka was pleased to announce seeing an increase in parking control officers citing vehicles for parking on sidewalks.

**Public Comments**

Edward Mason recommended that since the MTA was a conglomeration of associations he suggested a short and simple branding statement that would identify the Agency for the citizenry as to what the MTA is and what does it do.

**Motion 070607.01** The MTA CAC endorses the MTA Strategic Plan.

**2nd** by Steve Ferrario

CAC passed (Ayes – Murphy, Burns, Ferrario, Perez, Riessen, Weaver, and Wieser).

Norm Rolfe was not available for the vote.

**8. T Third Integration and Service Design Issues for Metro Service to Caltrain (Discussion/Action) Jim Kelly and Peter Straus**

Mr. Kelly reviewed overall train changes for the Castro shuttle, as well as plans interlining both the T and K lines together. Mr. Straus announced additional services, such as, the 9X route extended to City College, the 10 Townsend line's weekend service, and trial service for the 20 Columbus line. The N Judah would resume service to Caltrain.

**Comments and Questions from the CAC**

Doris Vincent:

What were the resolutions to complaints about the T Third and the 9 San Bruno lines going to City College? Response: While the 9 San Bruno route would terminate at Geneva and Santos Streets, the "9X" actually provided service to City College and Balboa Park.

Mary Burns:

Why did some of the peak hour service lines in the financial district stop running at 4:00 p.m.? Response: Resources with operators were short. While the 15-Third had been discontinued, the 9X line still ran the identical route path during peak hours.

Dan Weaver:

Improvements with community outreach were needed. Service had changed on Columbus Avenue. Response: More outreach campaigns were being prepared. The 41 Union line would supplement the 20 Columbus line and service hours would be expanded.

Map graphics showing trains in the Market Street tunnel needed to be clarified. Response: Mr. Straus would be attending the MTA CAC's subcommittee EMSC meeting on June 13, 2007 to discuss Metro train maps.

Bruce Oka:

Changes in service resulted in irritable operators. Response: New schedules and more operators would ease many problems and frustration. Julie Kirschbaum expressed that operators were under much pressure bearing the brunt of animosity on the part of patrons. Dorris Vincent added missed runs further burden operator efforts to accommodate waiting irate patrons on overloaded vehicles.

**9. Charter Amendments (Discussion/Action) Judson True**

Mr. True gave a brief overview of the Charter Amendments. Since some of the CAC members had to depart, the CAC will have a special meeting prior to the MTA Board of Directors' meeting on

June 19, 2007.

Mr. True listed the timeline with the MTA Board as follows:

• June 12, 2007 MTA Board of Directors Governance Committee

• June 19, 2007 Board of Directors' meeting

• June 29, 2007 MTA Board of Directors' meeting

For the Board of Supervisors, the timeline is as follows:

• June 21, 2007 First possible Rules Committee hearing

• July 5, 2007 Last possible Rules Committee hearing

• July 24, 2007 Last Possible Board of Supervisors action

The MTA CAC would like time to read over both Supervisor Aaron Peskin's and Supervisor Jake McGoldrick's Charter Amendments. A special CAC meeting would be planned later in June to further discuss the Charter Amendments.

## Council-Initiated Items

10. **Committee Reports:**

**Planning and Marketing Committee:**

Bruce Oka is looking for a council member to replace him as chair of the PMC.

11. **Council Members' Questions and Comments:**

Norman Rolfe:

Translink devices were placed at both front door and backdoor entrances of vehicles. How will entrances be monitored? Mr. Murphy responded that these placements will allow the Agency the option of choice to use backdoor boarding.

If merchants were to be successful in passing a new parking place ordinance, would the Charter still take precedence over the ordinance? Judson True responded that on June 11, 2007 there was to be a meeting of the Government Audit and Oversight committee, in which Supervisor Michela Alioto-Peir would be speaking on the final agenda item about related issues involving off-street-parking fund, parking garages built, and their revenue generated.

Dan Weaver would like a clarification on DPT's position regarding refusing service for complaints without a street address. Chief Deputy Antonio Parra with MTA Enforcement would be attending the OCSC meeting on June 18, 2007.

12. **Agenda Planning for the Next CAC Meeting:**

The CAC will have a special meeting in June to discuss the Charter Amendments and related action recommended by the CAC. Date to be announced.

13. **Adjournment:** 8:03 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of Special Meeting and Agenda**
**for**
**Thursday, June 14, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

**Committees:**

90.3
1
1/14/07

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, Bruce Oka, and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

The MTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

# City & County of San Francisco

## Municipal Transportation Agency
## Citizens' Advisory Council (CAC)

## AGENDA

**Notice of Special Meeting and Agenda**
**for**
**Thursday, June 14, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:33 |
| 3. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:35 |
| **Staff-Initiated Items** | | |
| 4. | **Charter Amendments** (Discussion/Action) **Judson True** | 5:40 |
| **Council-Initiated Items** | | |
| 5. | **Council Members' Questions and Comments** | 6:40 |
| 6. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** Thursday, July 5, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 6:45 |
| 7. | **Adjournment** | 6:50 |

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## Use of Cell Phones, Pagers, and Similar Sound-Producing Electronic Devices

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## Know Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

## FINAL MINUTES
## of
## Special Meeting

**Thursday, June 14, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:35 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair) (departed at 7:00 p.m.), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Bruce Oka, Norman Rolfe, and Jamison Wieser.

   **MTA CAC Members Present, but absent at Roll Call:** Daniel Weaver arrived at 5:52 p.m.

   **MTA CAC Absent:** Griffith Humphrey, Cesar Perez, Greg Riessen, and Dorris Vincent.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Judson True (MTA CAC Liaison), Peter Straus (Planning), Julie Kirschbaum , and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** One person

2. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   None

3. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

   This special CAC meeting regarding the Charter Amendments allowed council members a week's time to read and prepare for council discussion and action.

**Staff-Initiated Items**

4. **Charter Amendments** (Discussion/Action) **Judson True**

   Discussion ensued regarding both:

- The Charter Amendment titled "MTA Budget to be Accountable to Mayor and Board of Supervisors; Shared Jurisdiction; Compliance with Voter-Approved Ordinances; Controller to Administer MTA Quality Review" authored by Supervisors Jake McGoldrick and Gerardo Sandoval, and
- The Charter Amendment titled "Emissions Reduction and Transit Reform" authored by Supervisor Aaron Peskin.

The following recommendations were made:

Mary Burns moved:
**Motion 070614.02** The MTA CAC opposes the Charter Amendment titled "MTA Budget to be Accountable to Mayor and Board of Supervisors; Shared Jurisdiction; Compliance with Voter-Approved Ordinances; Controller to Administer MTA Quality Review."

2nd by Norman Rolfe
CAC passed (Ayes – Murphy, Ferrario, Burns, Cimento, Downey, Oka, Rolfe, Weaver, and Wieser)
(Nay – Drennen)

The CAC approved of the following Charter Amendment with a few recommendations for changes.

Art Cimento moved:
**Motion 070614.03:** The MTA CAC supports the Charter Amendment titled For Emissions reduction and Transit Reforms in its draft current as of June 14, 2007.

2nd by Steve Ferrario
CAC passed unanimously (Ayes – Murphy, Ferrario, Burns, Cimento, Downey, Drennen, Oka, Rolfe, Weaver, and Wieser)

Emily Drennen moved:
**Motion 070614.04** The MTA CAC recommends that the preamble make reference to bicycles, pedestrians, and the Transit First Policy.

2nd by Mary Burns
CAC passed unanimously (Ayes – Murphy, Ferrario, Burns, Cimento, Downey, Drennen, Oka, Rolfe, Weaver, and Wieser)

Art Cimento moved:
**Motion 070614.05** The MTA CAC recommends that the Board of Supervisors consider additional governance changes that would reduce overlapping activities and costs between the TA and the MTA by bringing such functions in under the MTA.

2nd by Bruce Oka
CAC passed unanimously (Ayes – Murphy, Ferrario, Burns, Cimento, Downey, Drennen, Oka, Rolfe, Weaver, and Wieser)

Emily Drennen moved:

**Motion 070614.06** The MTA CAC recommends that the specific appeals process described in section 8A.102 (b) 9 for parking and traffic control device related decisions be left out of the Charter and established by ordinance by the Board of Supervisors.

2nd by Joan Downey
CAC passed unanimously (Ayes – Murphy, Burns, Cimento, Downey, Drennen, Oka, Rolfe, Weaver, and Wieser) (Minus Steve Ferrario, departed at 7:00 p.m.)

**Council-Initiated Items**

**5. Council Members' Questions and Comments:**

No questions and comments from the CAC

**6. Agenda Planning for the Next CAC Meeting:**

Thursday, July 5, 2007, 5:30pm, 1 South Van Ness Avenue, Conference Room 3074

**7. Adjournment:** 7:08 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, July 12, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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**Committees:**

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Daniel Weaver (Chair), Steve Ferrario, Bruce Oka, and Jamison Wieser

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

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**for**
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| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of June 7 and June 14, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Election of Chair** (Discussion/Action) | 5:45 |
| 6. | **Election of Vice Chair** (Discussion/Action) | 5:50 |
| 7. | **Staff Report** (Discussion) **Judson True** | 5:55 |
| **Staff-Initiated Items** | | |
| 8. | **Transit Shelter RFP** (Discussion/Action) **Gail Stein** | 6:10 |
| 9. | **Charter Amendments** (Discussion/Action) **Judson True** | 6:40 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action) **Operations and Customer Service Committee (OCSC)**<br><br>**Motion 070618.07:** The MTA CAC recommends that the MTA consider applying the saturation strategy successfully used in enforcing Residential Parking Permits to the enforcement of laws against sidewalk parking. | 7:10 |
| **Council-Initiated Items** | | |
| 11. | **Committee Reports** | 7:15 |
| 12. | **Council Members' Questions and Comments** | 7:20 |
| 13. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>Thursday, August 2, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| 14. | **Adjournment** | 7:15 |

Attachments:

Agenda Item #2
Attachments – Minutes from June 7 and June 14, 2007 meetings

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, July 12, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:37 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Emily Drennen, Griffith Humphrey, Bruce Oka, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser.

   **MTA CAC Absent:** Art Cimento, Joan Downey, and Cesar Perez.

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Sonalie Bose (Chief Finance Officer), Gail Stein (Principal Administrative Analyst), Jamie Osborne (Assessable Services), Judson True (MTA CAC Liaison), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Joan Barkan

2. **Adopt the MTA CAC Minutes of June 7th and June 14th of 2007:**

   June minutes were adopted.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Ms. Barkan expressed concerns about crowding on the N Judah line.

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

   Jamison Wieser volunteered to replace Bruce Oka as chair of the Planning and Marketing Committee (PMC).

5. **Election of the Chair:**

   Norman Rolfe nominated Daniel Murphy as Chairperson for the CAC.
   2nd by Mary Burns.

Daniel Murphy for Chairperson. Ayes – Murphy, Ferrario, Burns, Drennen, Humphrey, Oka, Riessen, Rolfe, Vincent, Weaver, and Wieser
Nays - None

6. **Election of the Vice Chair:**

Dorris Vincent nominated Steve Ferrario as Vice Chairperson for the CAC.
2nd by Dan Weaver.

Steve Ferrario for Vice Chairperson. Ayes – Murphy, Ferrario, Burns, Drennen, Humphrey, Oka, Riessen, Rolfe, Vincent, Weaver, and Wieser
Nays - None

7. **Staff Report – Judson True**

Mr. True distributed and reviewed June 2007 staff report.

**Staff-Initiated Items**

8. **Transit Shelter RFP** (Discussion/Action) **Gail Stein and Jamie Osborne**

Ms. Stein announced that on June 19, 2007, of the 3 proposers, Clear Channel Outdoor was the winning bidder for the City's transit contract. The MTA would be negotiating with Clear Channel. The contract would be presented to the MTA Board for approval on August 21, 2007. After approval from the Port Commission and the Board of Supervisors, the Agency would have 3 months to decide on designs (March 2008). Ms. Stein distributed the SFMTA Transit Shelter RFP Schedule, the Transit Shelter Survey Talley, and a picture of a proposed canopy shelter design for Metro stations with descending escalators.

Public comments on the various shelters, received by June 13, 2007 would be posted on the website at SFMTA.com by July 16, 2007.

**Questions and Comments from the CAC**

Daniel Murphy expressed concerns regarding shelters having adequate rain drainage to protect waiting patrons from rain. Emily Drennen pointed out that glass ceilings of some of the designs, such as the canopy design, had sizeable gaps between the glass plates and may prove inadequate as protection from the rain. Mary Burns added that curved ceilings instead of flat ceilings would hold up better for rain.

Steve Ferrario would the designers retain rights to their designs? Response: According the to RFP, designs submitted to the Agency belonged to the Agency. Various features among the designs from proposers other than Clear Channel could possibly be used, but legal advice would be sought.

Mr. Ferrario pointed out that the canopy escalator design featured a screen that could be used as a video screen with a separate contract outside the scope of the bus shelter contract.

Mary Burns felt that the flat ceilings such as the canopy design were easily climbable and easy for people to stand on. Curved ceilings would be less inviting to climbers and more aesthetically attractive.

Ms. Burns asked about waste baskets. Dan Weaver pointed out that there was a bad problem with trash cans being stolen from the platforms.

Emily Drennen would like to see more seating also solar and electrical power for lighting.

Ms. Drennen felt it would be nice to know where you were when you got off the bus. Dan Murphy added that for way-finding purposes, the shelter could indicate the intersection location as well as the route of bus.

Greg Riessen asked the bicycles sharing facility. Emily Drennen pointed out a need for adding bike parking. Response: The Agency was looking into pricing, however the court injunction, which was wider than the EIR, prohibited any activity in regards to bicycles, including shelters, bicycle lanes, bike racks, etc. Jamie Osborne pointed out that it would be difficult to accommodate everyone, due to space limitation; the shelter must accommodate more seating, space for wheelchair users, walkers, etc. and that locking bikes to shelters could create a hazard.

9. **Charter Amendments** (Discussion/Action) **Judson True**

Mr. True distributed the updated Charter Amendments document (version 2) authored by Supervisor Aaron Peskin. Discussion ensued. The CAC went on record supporting Supervisor Peskin's measure, but opposing Supervisors McGoldrick's/Sandavol's measure.

Timeline:

July 10, 2007 to Board of Supervisors

July 17, 2007 amended by Supervisor Peskin with version 3 and public comment

July 24, 2007 potential vote

July 31, 2007 potential vote

**Questions and Comments from the CAC**

Emily Drennen's inquiry about other ballot measures (below):

Parking Protection Amendment, Response: The Neighborhood Parking Measure is a planning code to increase the ratios for parking downtown and in neighborhoods. Language in the Charter Amendments along with other amendments could eclipse the Parking Protection Amendment. Norman Rolfe commented that Parking Protection Amendment was in conflict with Transit First.

Revenue Measure, Response: There was an on-going revenue/funding panel appointed by Mayor Newsom and staffed by Sonali Bose (MTA-CFO) to review the MTA's finance with the goal of a revenue package with some of the elements going to the ballot in November and February. Supervisor Peskin's Charter Amendment contains fiscal measures: the future impact would mean $26 million for the following fiscal year. Another provision would direct all revenue increases from future citation fines increases directly to the MTA rather than sharing funds with the General Fund.

**Council-Initiated Items**

10. **Recommendation from a CAC Committee** (Discussion/Action)
    **Operations and Customer Service Committee (OCSC)**

    **Motion 070618.07:** The MTA CAC recommends that the MTA consider applying the saturation strategy successfully used in enforcing Residential Parking Permits to the enforcement of laws against sidewalk parking.

    CAC **passed** (Ayes – Murphy (Chair), Ferrario, Burns, Drennen, Humphrey, Oka, Riessen, Rolfe, Vincent, Weaver, and Wieser).

11. **Committee Reports:**

    None

12. **Agenda Planning for the Next CAC Meeting:**

    Agenda planning for the Next Regular Meeting is tentatively scheduled for August of 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074, but Chair Murphy will announced which date.

13. **Adjournment:** 7:21 p.m.

    *Respectfully submitted by:*
    *Debra J. Reed*
    *MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

## Notice
## Regular Meeting for
## Thursday, August 2, 2007 at 5:30 p.m.

## *"Will be Rescheduled"*

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**1 South Van Ness Avenue, Room 3075**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

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| 2. | **Adopt Minutes of July 12, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) **Judson True** | 5:55 |
| **Staff-Initiated Items** | | |
| 6. | **TEP** (Discussion/Action) **Julie Kirschbaum** | 6:10 |
| 7. | **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**<br>***Wayfinding 1***<br>**Motion 070711.01** WHEREAS wayfinding (including signage, messages, layout, design and arrangement of stations and stops) is increasingly important for public transit systems, and<br>WHEREAS the MTA does not have professional wayfinding expertise on its staff<br>THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA add experienced professional wayfinding expertise to its organization.<br>BE IT FURTHER RESOLVED THAT the MTA CAC recommends that a portion of the revenues received from the new wayside advertising contract be used to create and fund two full-time wayfinding positions within the Planning Department of the MTA. Upon filling these two positions, all future Muni wayfinding functions will be removed from the Marketing Department. | 6:40 |
| 8. | **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**<br>***Wayfinding 2***<br>**Motion 070711.02:** The MTA CAC recommends that the subway station name signs, located on the station platforms and the trackside walls, be | 6:45 |

| | | |
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| | changed. The new signs shall have all Title case plain block lettering, of a size and font easily read from the train, within the station and by persons who have less than perfect vision. | |
| **9.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance, and Safety Committee (EMSC)**<br>***Platform/Boarding Island Maintenance***<br>**Motion 070711.03:** WHEREAS some Muni platforms/boarding islands outside of the tunnel, such as along The Embarcadero, King Street and Third Street, are expertly maintained on a regular schedule, and<br>WHEREAS all other Muni platforms/boarding islands are never maintained on a scheduled basis;<br>THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA establish a policy that all platforms/boarding islands be cleaned and maintained on a regular basis; and<br>BE IT FURTHER RESOLVED THAT the MTA establish and make public its maintenance standards and schedule on its website. | 6:50 |
| **10.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance, and Safety Committee (EMSC)**<br>***Facility Landscaping Maintenance***<br>**Motion 070711.04:** Whereas some MTA property, such as the Forest Hill Station grounds and the Flynn Maintenance Facility landscaping, is generally well maintained and attractive. While other MTA property, such as the Phelan Loop, the Green Maintenance Facility and the Geneva Yard, is not maintained to any acceptable standard.<br>Therefore, the MTA CAC recommends that the MTA properly maintain the buildings, grounds and landscaping of all of its facilities immediately.<br>Be it further resolved that additional gardeners be hired or outside help be employed to end the long-standing maintenance backlog. | 6:55 |
| **11.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance, and Safety Committee (EMSC)**<br>***Station Lighting***<br>**Motion 070711.05:** WHEREAS Muni Metro underground stations seem to be poorly lighted due to dirty light fixtures, walls and/or ceilings or to inadequate lighting,<br>WHEREAS Muni will be undertaking cleaning and re-lighting of its underground stations without lighting standards, and<br>WHEREAS adequate station lighting is essential to a successful wayfinding program;<br>THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA establish a standard or standards for lighting its stations. The minimum lighting standard should be a standard for the edge of the boarding platform where passengers move between the train and the boarding platform. The BART lighting quantity standard for this is 30 footcandles, | 7:00 |

| | | |
|---|---|---|
| | based on Illuminating Engineering Society criteria. (BART FACILITIES STANDARDS-ELECTRICAL includes additional quantity lighting standards as well as lighting quality standards for its stations.)<br><br>The MTA CAC further recommends that the MTA review the lighting levels at all boarding platform areas and adjust the light level according to BART's established lighting standards. | |
| **12.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance, and Safety Committee (EMSC)**<br><br>**Motion 070808.01:** The MTA CAC recommends that the MTA increase the number of emergency crews to provide 3 fully staffed crews available on-call at all times. | 7:05 |
| **13.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering, Maintenance, and Safety Committee (EMSC)**<br><br>**Motion 070808.02:** The MTA CAC recommends that MTA's first priority in design and deployment of the next generations of bus shelters should be for the bus and streetcar islands without NextMuni services and shall include that service by utilization of solar power. | 7:10 |
| **Council-Initiated Items** | | |
| **14.** | **Committee Reports** | 7:15 |
| **15.** | **Council Members' Questions and Comments** | 7:20 |
| **16.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>Thursday, September 6, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **17.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from June 7 and June 14, 2007 meetings

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## DRAFT MINUTES
## of
## Regular Meeting

**Tuesday, August 14, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:34 p.m.
   A quorum was present including the following:

   **MTA CAC Members Present at Roll Call:** Daniel Murphy (Chair), Joan Downey (departed at 7:10 p.m.), Emily Drennen, Griffith Humphrey, Bruce Oka (departed at 6:00 p.m.), Cesar Perez, Greg Riessen, Norman Rolfe, and Jamison Wieser.

   **MTA CAC Members Present, but absent at Roll Call:** Daniel Weaver arrived at 5:36 p.m.

   **MTA CAC Absent:** Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, and Dorris Vincent

   **MTA Staff (San Francisco Municipal Railway [MUNI] and Department of Parking and Traffic [DPT]) Present:** Judson True (MTA CAC Liaison), Julie Kirschbaum (Planning), and Debra Reed (MTA CAC Secretary).

   **Community Representatives Present:** Darrel Carbonaro

2. **Adopt Minutes of July 12, 2007:**

   Minutes for July were adopted.

3. **Public Comment – Concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   None

4. **Report of the Chair:** Daniel Murphy (MTA CAC Chair)

   A memorial service for Cleopatra Vaughns, former Chair of the MTA Board of Directors, was held at the City Club in San Francisco.

5. **Staff Report:** Judson True

Mr. True reviewed staff report for August.

**Staff-Initiated Items**

6. **TEP (Transit Effectiveness Project)** (Discussion/Action) **Julie Kirschbaum**

Ms. Kirschbaum distributed project facts sheets and reviewed a PowerPoint presentation that summarized the TEP findings to date. The TEP, a partnership between the SFMTA and the City Controller's Office, is the first comprehensive study of the Muni system in twenty-five years. It is studying the needs of San Francisco's ridership as well as performance trends like Muni's on-time performance. The TEP is evaluating how to better serve existing riders, attract new riders to the system and improve cost efficiency.

Valuable information was collected from the public through random telephone surveys and web surveys, as well as from employees through operator interviews, surveys, and ride-alongs. Reliability and travel time have emerged as the number one and two priorities for San Francisco riders. Research has also determined that there are far fewer schedules, street supervisors, and dispatchers than what is needed to run a reliable transit system. Another key issue related to the reliability problem is the high number of operator vacancies.

Recent reliability improvements were noted, such as less frequent light rail breakdowns and decreased operator absenteeism.

**Comments and Questions from the CAC**

Dan Weaver:

Has the MTA looked at improvements in service in high commute areas other than the downtown area, such as U.C.S.F.? Response: The market research included universities and hospitals.

Greg Riessen:

Who instigated the TEP? Response: The SFMTA was initiated by the SFMTA Planning Group and has also received significant support from the Executive Director and management team. It receives Proposition C funds from the Controller's Office as part of their work to support City agencies and conduct performance evaluations. Mr. Weaver added that the initiative was conceived with SPUR to improve Muni service and efficiency.

**Council-Initiated Items**

7. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

***Wayfinding 1***

**Motion 070711.01** WHEREAS wayfinding (including signage, messages, layout, design and arrangement of stations and stops) is increasingly important for public transit systems, and

WHEREAS the MTA does not have professional wayfinding expertise on its staff

THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA add experienced professional wayfinding expertise to its organization.

BE IT FURTHER RESOLVED THAT the MTA CAC recommends that a portion of the revenues received from the new wayside advertising contract be used to create and fund two full-time wayfinding positions within the Planning Department of the MTA. Upon filling these two positions, all future Muni wayfinding functions will be removed from the Marketing Department.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

8. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

***Wayfinding 2***

**Motion 070711.02:** The MTA CAC recommends that the subway station name signs, located on the station platforms and the trackside walls, be changed. The new signs shall have all Title case plain block lettering, of a size and font easily read from the train, within the station and by persons who have less than perfect vision.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

9. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

***Platform/Boarding Island Maintenance***

**Motion 070711.03:** WHEREAS some Muni platforms/boarding islands outside of the tunnel, such as along The Embarcadero, King Street and Third Street, are expertly maintained on a regular schedule, and

WHEREAS all other Muni platforms/boarding islands are never maintained on a scheduled basis;

THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA establish a policy that all platforms/boarding islands be cleaned and maintained on a regular basis; and

BE IT FURTHER RESOLVED THAT the MTA establish and make public its maintenance standards and schedule on its website.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

10. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

***Facility Landscaping Maintenance***

**Motion 070711.04:** WHEREAS some MTA property, such as the Forest Hill Station grounds and the Flynn Maintenance Facility landscaping, is generally well maintained and

attractive, while other MTA property, such as the Phelan Loop, the Green Maintenance Facility and the Geneva Yard, is not maintained to any acceptable standard,

THEREFORE, the MTA CAC recommends that the MTA properly maintain the buildings, grounds and landscaping of all of its facilities immediately.

BE IT FURTHER RESOLVED THAT additional gardeners be hired or outside help be employed to end the long-standing maintenance backlog.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

11. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

***Station Lighting***

**Motion 070711.05:** WHEREAS Muni Metro underground stations seem to be poorly lit due to dirty light fixtures, walls and/or ceilings or to inadequate lighting,

WHEREAS Muni will be undertaking cleaning and re-lighting of its underground stations without lighting standards, and

WHEREAS adequate station lighting is essential to a successful wayfinding program;

THEREFORE BE IT RESOLVED THAT the MTA CAC recommends that the MTA establish a standard or standards for lighting its stations. The minimum lighting standard should be a standard for the edge of the boarding platform where passengers move between the train and the boarding platform. The BART lighting quantity standard for this is 30 foot-candles, based on Illuminating Engineering Society criteria. (BART Facilities Standards-Electrical includes additional quantitative lighting standards as well as lighting quality standards for its stations.)

BE IT FURTHER RESOLVED THAT the MTA CAC further recommends that the MTA review the lighting levels at all boarding platform areas and adjust the light level to a level no less than appropriately established lighting standards.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

12. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

**Motion 070808.01:** The MTA CAC recommends that the MTA increase the number of emergency maintenance crews to provide 3 fully staffed crews available on-call at all times.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Oka, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser)

13. **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**

**Motion 070808.02:** The MTA CAC recommends that MTA's first priority in design and deployment of the next generation of bus shelters should be for the bus and streetcar islands without NextMuni services to include NextMuni monitors by using solar power.

CAC passed unanimously (Ayes – Murphy, Downey, Drennen, Humphrey, Rolfe, Perez, Riessen, Rolfe, Weaver, and Wieser) (Bruce Oka was not available for the vote)

14. **Committee Reports:**
None presented

15. **Council Members' Questions and Comments:**

Emily Drennen asked why trains approached tunnel stations one train at a time to load and unload passengers at a single boarding point while following trains waited their turn from tunnels. She wanted to see multiple trains at underground platforms opening their doors anywhere along the stop for passenger boarding and off boarding.

Dan Weaver responded that trains are run within the safety measures built into the ATCS computer program for safe spacing between trains.

Judson True pointed out that government guidelines and safety regulations require adequate distances behind trains.

Dan Murphy added that ATCS could not stop trains at such close distances from each other.

Greg Riessen commented on designated stop points versus the chaotic difficulties for people having to run throughout the station to hunt and board preferred trains.

16. **Agenda Planning for the Next CAC Meeting:**

Thursday, September 6, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074

17. **Adjournment:** The CAC adjourned at 8:45 p.m. in memory of Ms. Cleopatra Vaughns.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

**City & County of San Francisco**
**Municipal Transportation Agency**

# Citizens' Advisory Council (MTA CAC)
# Notice of Cancellation

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cancelled

09-07-07P12:11 RCVD

The Citizens' Advisory Council meeting scheduled for Thursday, September 6, 2007
**has been cancelled.**

**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, Bruce Oka, and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Bruce Oka (Chair), Emily Drennen, Norman Rolfe, and Dorris Vincent

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The MTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

10-03-07P01:41 RCVD

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, October 4, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser
(1 Vacancy)

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, Bruce Oka, and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey, and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy, and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chair), Bruce Oka Emily, Drennen, and Norman Rolfe

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, October 4, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of August 14, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) **Judson True** | 5:55 |
| **Staff-Initiated Items** | | |
| 6. | **STRP** (Discussion/Action) **Frank Markowitz** | 6:10 |
| 7. | **Senior and Disabled Fast Pass Use on BART** (Discussion/Action) **Marisa Espinosa** | 6:30 |
| 8. | **FY07-Q4 Service Standards** (Discussion/Action) **Travis Fox** | 6:50 |
| **Council-Initiated Items** | | |
| 9. | **Committee Reports** | 7:10 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**<br>**Motion 070912.01** The MTA CAC recommends that the MTA increased the Rail Maintenance staff by 50% thereby returning them to their levels in the year 2000. | 7:15 |
| 11. | **Council Members' Questions and Comments** | 7:20 |
| 12. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:**<br>Thursday, November 1, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| 13. | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from August 14, 2007 meetings

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

## FINAL MINUTES
## of Regular Meeting

**Thursday, October 4, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:40 p.m.

   **MTA CAC members present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Norman Rolfe, Dorris Vincent, Daniel Weaver, and Jamison Wieser.

   **MTA CAC absent:** Greg Riessen.

   **MTA staff and other city departments present:** Judson True (MTA CAC Liaison), Murray Bond (Director, Strategic Communications – External Affairs), Travis Fox (Principal Administrative Analyst), Frank Markowitz (Transportation Planner – SRTP), Darton Ito (Manager, Long Range Planning), Marisa Espinosa (Manager, Strategic Policy Initiatives), Sonali Bose (Chief Financial Officer).

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2. **Adopt minutes of August 14, 2007:**
   Motion to adopt minutes: unanimously approved (Greg Riessen - absent).
3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None
4. **Report of the Chair:** Daniel Murphy

   Chair Murphy announced that there would be two FAC meetings for October.
5. **Staff Report** (Discussion) Judson True
   Mr. True reviewed the MTA staff report for October 2007.
6. **Short Range Transit Plan (SRTP):** (Discussion/Action) Mark Markowitz

   Mr. Markowitz stated that the MTA Board of Directors approved the release of the draft FY2008-2027 SRTP for public comment. The draft is available at sfmta.com/srtp. The five-week public comment period would conclude at the MTA Board of Directors' public hearing on November 6, 2007. The draft's final adoption is expected in December 2007.

   Chairman Murphy assigned the SRTP item to be discussed at the PMC meeting in October.

   **Questions and Comments from the CAC**

Emily Drennen asked if there were any lessons learned. Mr. Markowitz stated that the SRTP clarified how operating and capital plans lined up, funding issues to maintain and operate new service, and issues associated with facility options for storing and maintaining new vehicles.

Art Cimento asked if the SRTP contained plans to achieve the 85% on-time performance goal. Mr. Markowitz pointed out that chapter five contained information regarding reliability issues and TEP findings. Chairman Murphy added that ultimately the TEP would take on the task of addressing the 85% on-time performance goal.

Joan Downey asked if an engineer had been assigned to the Cole and Carl Streets rail replacement project. Mr. Markowitz stated that the SRTP indicated that the project was being handled by an engineering project manager in the Transportation Development Project Management group.

7. **Senior and Disabled Fast Pass:** (Discussion/Action) Marisa Espinosa

Ms. Espinosa reviewed a status report regarding the upgrade of Muni fast passes for senior, disabled and youth to include BART rides within San Francisco. Translink, slated to roll out in March 2008, appears to be the most viable fare option since it would phase out the need for monthly paper passes. With Translink, the MTA could effectively calculate fare-trip reimbursement to BART as well as track senior, disabled, and youth users.

**Questions and Comments from the CAC**

Emily Drennen asked if Translink would replace paper passes. Ms. Espinosa stated that she could not confirm that Translink would completely phase out paper passes. Chair Murphy recalled from a previous presentation that Translink would eventually replace paper passes.

Steve Ferrario asked if Translink was compatible with BART's fair gates. Judson True agreed to research Mr. Ferrario's question.

Bruce Oka stated that BART's definition of youth (defined as less than 12 years of age) differed from all other Bay Area transit systems (youth defined as less than 18 years of age). He felt that the negotiation for youth riders should be separated from the negotiations for senior and disabled riders in the SFMTA's bargaining efforts.

8. **FY07-Q4 Service Standards:** (Discussion/Action) Travis Fox

Mr. Fox reviewed both the FY07-Q4 Service Standards report and the FY07-Q4 Service Standards Data report.

**Questions and Comments from the CAC**

Emily Drennen commented that she would like to see the Service Standards report include a report on pedestrian deaths and injuries. Also she would like to see a report on SFMTA dollar amounts paid out for settlements per year and a report per quarter.

Joan Downey commented that the CAC recommended that lines that had headways greater than 10 minutes should go by the on-time performance. Lines with headways less than 10 minutes should go by the headway.

Art Cimento commented that Muni's on-time performance has averaged at 70% for the past six years. He requested a future discussion highlighting SFMTA's plans to achieve 85% on-time performance.

**9. Committee Reports**
None

**10. Recommendation from a CAC Committee** (Discussion/Action)
Engineering, Maintenance and Safety Committee (EMSC)

**Motion 070912.01** The MTA CAC recommends that the MTA increase the Rail Maintenance staff by 50% from current levels thereby returning them to their levels in the year 2000.

Chairman Murphy asked that this item be revisited at the EMSC for further consideration.

**11. Council Members' Questions and Comments:** (Discussion)

Joan Downey commented that DPT does not cite sidewalk violations along 19th Avenue. If cars were parked correctly perhaps traffic would slow down. Mr. True stated that the SFMTA has asked Caltrans to define parking lanes by painting edge-lines along the outside lanes. Dan Weaver felt that bulb-out intersections offered protection for parked cars from sideswipe accidents. Mr. True pointed out Caltran's safety concerns for pedestrians due to turning trucks running over bulb-out sidewalks with their rear wheels.

Norman Rolfe asked if Caltrans paid for signal lights and paving of city streets that were used as state highways such as 19th Avenue, Van Ness Avenue, and Lombard Street. Mr. True said that he would need time to research the answer.

Emily Drennen asked about deploying PCOs to direct traffic at dangerous intersections. Mr. True said that there was a crossing guard program for schools that cover some of the city's intersections. He would relay Ms. Drennen's concerns of continuous coverage for specific intersections to Deputy Chief Antonio Parra.

Dorris Vincent felt that some accidents could be prevented by arranging riders' education programs.

**12. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: November 1, 2007, at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

**13. Adjournment:** 8:14 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, November 1, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario, Bruce Oka and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen, Griffith Humphrey and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chair), Bruce Oka Emily, Drennen and Norman Rolfe

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, November 1, 2007 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of October 4, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) | 5:55 |
| **Staff-Initiated Items** | | |
| 6. | **Short Range Transit Plan (SRTP)** (Discussion/Action) **Frank Markowitz and Darton Ito** | 6:00 |
| 7. | **MTA Parking Meter Program and Audit** (Discussion/Action) **Steve Bell** | 6:15 |
| 8. | **FY08-Q1 Service Standards Results** (Discussion/Action) **Travis Fox** | 6:30 |
| **Council-Initiated Items** | | |
| 9. | **Committee Reports** | 7:00 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action) **Engineering, Maintenance, and Safety Committee (EMSC)**<br>**Motion 071010.01** The MTA CAC recommends that the direct ATCS Track Presentation be displayed on the new Subway Platform Video Monitors, until a new proposed presentation has been methodically tested for "ease of use" and "accuracy". The level of accuracy for any new proposed presentation should be equal to or better than the current ATCS display. | 7:05 |
| 11. | **Recommendation from a CAC Committee** (Discussion/Action) **Finance and Administration Committee (FAC)**<br>**Motion 071017.02** The MTA CAC recommends that as an interim solution before the implementation of Translink the MTA pursue an agreement with BART by which disabled stickers would be valid in uses of flash passes for BART rides within San Francisco. | 7:10 |

| | | |
|---|---|---|
| **12.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Finance and Administration Committee (FAC)**<br><br>**Motion 071017.03** WHEREAS BART defines their "youth" riders within a smaller age range than other transit agencies in the Bay Area; and<br><br>WHEREAS BART and MTA Boards will need to negotiate a shared definition of "youth" in order to allow Muni youth fast pass riders on the intra-San Francisco BART system;<br><br>THEREFORE BE IT RESOLVED THAT the MTA CAC urges the MTA Board to pursue these policy negotiations with BART and/or the MTC with expediency. | 7:15 |
| **13.** | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| **14.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, December 6, 2007, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **15.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from October 4, 2007 meetings

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Individuals interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code from the Internet at http://www.sfgov.org/bdsupvrs/sunshine.htm.

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (MTA CAC)

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**FINAL MINUTES**
**of**
**Regular Meeting**

**Thursday, November 1, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:34 p.m.

   **MTA CAC members present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Greg Riessen, Norman Rolfe, Daniel Weaver, and Jamison Wieser.

   **MTA CAC members present, but absent at Roll Call:** Dorris Vincent arrived at 5:39 pm.

   **MTA CAC absent:** Cesar Perez.

   **MTA staff and other city departments present:** Caroline Celaya (MTA CAC Liaison), Travis Fox, Frank Markowitz, Darton Ito, Roberta Boomer, Ron Niewiarowski, Sonali Bose CFO, Steve Bell, and Debra Reed (CAC Secretary).

2. **Adopt minutes of August 14, 2007:**
   Motion to adopt minutes: unanimously approved. (Absent - Cesar Perez.)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Susan Ketazawa reported about violent incidences that she had witnessed along the Mission Corridor and in Bernal Heights. Chairman Murphy assigned the issue of S.F. Police Department involvement in customer and operator safety on SFMTA vehicles to the Operations and Customer Service Committee for discussion.

   David Pilpel reported seeing political flyers on SFMTA vehicles to the Ethics Commission. The SFMTA should remain neutral. Chairman Murphy stated that Executive Director Nathaniel P. Ford had instructed staff to remove any "Proposition A" flyers found on SFMTA vehicles.

   Mr. Pilpel wanted to find out who would be filling the three vacant senior officer positions.

Chairman Murphy stated that it is not in the CAC's jurisdiction to investigate personnel matters but the CAC could discuss specific jobs functions.

Mr. Pilpel stated that he has not seen any the Automatic Passenger Counters (APC) on any of the hybrid buses. Chairman Murphy requested information regarding when the APC would be installed on the 8400 and 8500-series buses.

Mr. Pilpel said that several years ago the MTA provided the CAC with a list of upcoming discussion items with a time projection of 6 to 24 months. Chairman Murphy said that he would follow up with the SFMTA staff regarding the list.

4. **Report of the Chair:** Daniel Murphy

Chairman Murphy thanked Roberta Boomer for securing 1 So. Van Ness Avenue as an on-going CAC meeting location. Chairman Murphy stated that another location would be used for any meeting at which a large number of the public were expected to attend.

Chairman Murphy stated that CAC Committee Chairmen are to submit their agendas to the CAC Secretary, Debra Reed not later than ten days prior to the date of the meeting.

5. **Staff Report** (Discussion) Caroline Celaya

Ms. Celaya presented the November 1, 2007 staff report.

**Questions and Comments**

Art Cimento said that he would like the report to include progress reports of SFMTA activities. For example, as a result of Transit Effectiveness Project, what changes have the SFMTA been making?

Joan Downey stated that she has seen ambulance employees parked in bus zones while making lunch and other food purchases. She stated that the SFMTA should write a letter to the S.F. Fire Department to remind ambulance personnel that it is illegal to park in bus zones unless they are responding to emergency calls.

Norman Rolfe asked what affect Proposition K would have on the transit shelter agreement. Sonali Bose stated that the Proposition would have no affect since the agreement is non-binding.

Dan Weaver asked about the changes made to the Transit Shelter Agreement by the Board of Supervisors. Sonali Bose stated the agreement's language was clarified that up to 150 commercial kiosks or commercial signal control covers would be built during the term of the Agreement. Language was added to require a hearing before the SFMTA Board of Directors prior to the implementation of any experimental advertisements. Language has been added to reflect that options in the Agreement for a bicycle-sharing program or station canopies will require the approval of the SFMTA Board of Directors and the Board of Supervisors prior to implementation. Additionally, a 180-day time limit for the negotiations of the options has been added to the Agreement.

Emily Drennen requested that the CAC have final input for the Transit Shelter Advertising designs. Sonali Bose stated that feedback from both the public and the CAC had already

been submitted to the Art Commission. The Art Commission, not the SFMTA, would select the final design.

6. **Short Range Transit Plan (SRTP):** (Discussion/Action) Frank Markowitz and Darton Ito

Frank Markowitz and Darton Ito presented the SRTP to the PMC for input in October 2007.

**Questions and Comments**

Norman Rolfe and Dorris Vincent stated that the SFMTA should restore the 15-Third Street line. Citizens from North Beach, Telegraph Hill, Columbus Avenue, Washington Square, and the Bayview Hunters Point areas continue to complain that they are not being served well by the 20-Columbus or the 9-San Bruno lines.

Emily Drennen did not recall if certain items in the SRTP had been brought before the CAC for input, such as the Strategic Plan. Chairman Murphy stated that the Strategic Plan had been presented to the CAC several times. The final plan included changes as suggested by the CAC.

Emily Drennen presented the following motion:

**Motion 071101.01** WHEREAS the Short Range Transit Plan (SRTP) provides a guide on initiatives to improve Muni service over the next twenty years,

THEREFORE BE IT RESOLVED THAT the SFMTA CAC urges the SFMTA address the following issues in the SRTP draft:

a) Amend the twenty year Capital Improvement Plan and Operating Financial Plan to:
    1. Include documentation on financial assumptions used to develop the budget;
    2. Change the budget to provide budget estimations on a multiple year basis for 10 to 20 years instead of on a year-to-year basis; and
    3. Include adequate funding to implement actions recommended by the Transit Effectiveness Project (TEP).

b) Include a section on enhancing passenger amenities and necessities, such as escalator enhancement; accessibility; physical safety; rehabilitation of our aging subway stations; signage and way finding (including full NextMuni roll-out); new seating and shelters; and other issues.

c) Edit the draft to include areas of concern, criticisms, and shortfalls and how the agency plans to address them.

**Public Comment**

David Pilpel stated that neglected facility maintenance often corresponds with a decline in customer experience. The ability of the Agency's ability to support basic operations also diminishes.

Susan Ketazawa stated that the recommendation should include accessible signage, accessibility and physical safety.

The motion was unanimously approved. (Absent - Greg Riessen)

7. **MTA Parking Meter Program and Audit** (Discussion/Action) Steve Bell

Mr. Bell reviewed various Parking Program initiatives.

**Questions and Comments**

Dan Weaver stated that some city garages were not equipped to process credit card transactions. Sonali Bose said that an RFP has been issued to outfit city-owned garages with credit card equipment.

Joan Downey stated that Parking Control Officers (PCO's) still refrain from issuing sidewalk violations.

Ms. Downey said that the SFMTA should issue temporary "No Parking" permits, not the S.F. Police Department. Mr. Bell stated that the SFMTA wants to work with the SFPD and the Department of Public Works to transition the issuance of temporary parking permits to the SFMTA.

Ms. Downey said that city departments should purchase parking permits for city-owned vehicles.

Emily Drennen felt that parking meter revenue hours should be expanded to include evenings, Sundays and Holidays. Revenue could be shared with the neighborhoods for beautification projects. Sonali Bose said that per the Charter, the SFMTA could not direct parking meter funds to non-transit projects.

**Public Comment**

David Pilpel asked about PCO deployment. Chairman Murphy and Ms. Downey stated that Deputy Chief Antonio Parra reviewed his PCO saturation plan with the Operations and Customer Service Committee.

8. **FY08-Q1 Service Standards:** (Discussion/Action) Travis Fox

Mr. Fox reviewed the updated MTA FY08-Q1 Service Standards Report dated November 1, 2007.

**Questions and Comments**

Joan Downey said that the report should include more narrative for clarification.

**Public Comment**

David Pilpel said that the report was well done.

9. **Committee Reports**

10. **Recommendation from a CAC Committee** (Discussion/Action)
Engineering, Maintenance and Safety Committee (EMSC)

**Motion 071010.01** The MTA CAC recommends that the direct ATCS Track Presentation be displayed on the new Subway Platform Video Monitors, until a new proposed presentation has been methodically tested for "ease of use" and "accuracy". The

level of accuracy for any new proposed presentation should be equal to or better than the current ATCS display.

Motion was unanimously approved (Absent - Cesar Perez).

**11. Recommendation from a CAC Committee** (Discussion/Action)
Finance and Administration Committee (FAC)

**Motion 071017.02** The MTA CAC recommends that the MTA pursues an agreement with BART by which disabled stickers would be valid for use as flash passes for BART rides within San Francisco as an interim solution before the implementation of Translink.

Motion was unanimously approved (Absent - Cesar Perez).

**Public Comment**

David Pilpel stated that it would be beneficial to include a report on the anticipated number of Senior, Disabled and Youth fast pass users riding BART.

**12. Recommendation from a CAC Committee** (Discussion/Action)
Finance and Administration Committee (FAC)

**Motion 071017.03** WHEREAS BART defines their "youth" riders within a smaller age range than other transit agencies in the Bay Area; and

WHEREAS BART and MTA Boards will need to negotiate a shared definition of "youth" in order to allow Muni youth fast pass riders on the intra-San Francisco BART system;

THEREFORE BE IT RESOLVED THAT the MTA CAC urges the MTA Board to pursue these policy negotiations with BART and/or the MTC with expediency.

Motion was unanimously approved (Absent - Cesar Perez).

**13. Council Members' Questions and Comments:** (Discussion)

Greg Riessen asked about the status of cameras on buses. Sonali Bose said that the project would begin in January 2008.

Dorris Vincent asked about the removal of seats removed bus shelters at Palou & 3rd Streets, Mission Bay, and Kirkwood. Seniors are left with no seating. Chairman Murphy designated the question as an information request.

**Public Comment**

David Pilpel stated that higher volume stops, especially those frequented by senior and disabled riders, could be correlated with the need for seating.

Mary Burns stated that the protected left turn signal was installed eastbound on Sloat Boulevard at 19th Avenue.

Ms. Burns stated that some of the Metro subway maps were outdated. Chairman Murphy designated the question as an information request.

Joan Downey stated that she has been receiving redacted service operation reports.

**14. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: December 6, 2007, at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m. There will be no committee meetings in December 2007.

Ken McDonald will talk about plans for improving the SFMTA's on-time performance.

**15. Adjournment:** 8:00 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*MTA CAC - Secretary*

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# Municipal Transportation Agency
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Daniel Weaver (Chair), Steve Ferrario, Bruce Oka and Jamison Wieser

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# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
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| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of November 1, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chair** (Discussion) **Daniel Murphy** (MTA CAC Chair) | 5:40 |
| 5. | **Staff Report** (Discussion) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Operations – 85% On Time Performance** (Discussion/Action) Ken McDonald and Julie Kirschbaum | 5:55 |
| **Council-Initiated Items** | | |
| 7. | **Committee Reports** | 7:00 |
| 8. | **Recommendation from a CAC Committee** (Discussion/Action) **Operations and Customer Service Committee (OCSC)**<br>**Motion 071119.01** The SFMTA CAC recommends that the SFMTA adopt all the Nelson/Nygaard recommendations. | 7:05 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action) **Operations and Customer Service Committee (OCSC)**<br>**Motion 071119.02** The SFMTA CAC recommends that before an all-door pilot program begins that the SFMTA look at past studies, and other transit systems that used a Proof Of Payment system. | 7:15 |
| 10. | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| 11. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, January 3, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| 12. | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from November 1, 2007 meetings

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, December 6, 2007, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:35 p.m.

   **SFMTA CAC members present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Art Cimento, Joan Downey, Griffith Humphrey, Bruce Oka, Greg Riessen, Norman Rolfe, Daniel Weaver and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Mary Burns arrived at 5:37 p.m.

   **SFMTA CAC absent:** Emily Drennen, Cesar Perez and Dorris Vincent (with notification).

   **SFMTA staff:** Caroline Celaya (CAC Liaison), Kenneth McDonald (Chief of Operations), Julie Kirschbaum (Transportation Planning & Development), Peter Straus (Planning) and Debra Reed (CAC Secretary).

2. **Adopt minutes of November 1, 2007:**
   Motion to adopt minutes: unanimously approved. Murphy, Ferrario, Cimento, Downey, Humphrey, Oka, Riessen, Rolfe, Weaver and Wieser – except Drenen, Perez and Vincent with notification

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** None

4. **Report of the Chair:** Daniel Murphy

   Chairman Murphy reported that Proposition A will affect the FY07 – FY08 budget cycle.

   He also announced that the January 3, 2008 CAC meeting will be rescheduled.

5. **Staff Report** (Discussion) Caroline Celaya
   Ms. Celaya reviewed the SFMTA staff report for November 2007.

   **Questions and Comments**

Chairman Murphy said that according to the San Francisco Charter when the Taxi Commission is merged with the SFMTA, the CAC will continue to serve as the sole Citizens' Advisory Council to the SFMTA.

Bruce Oka asked who from the Taxi industry would serve on the Taxi transition team.

Dan Weaver asked about the process for removing cars blocking transit.

From the Information Request letter dated December 6, 2007, Joan Downey requested further clarification regarding how long of a delay would be considered as significant.

6. **Operations – 85% On Time Performance:** (Discussion/Action) Ken McDonald and Julie Kirschbaum

Mr. McDonald provided a baseline review of Muni operations.

**Questions and Comments**

Jamison Wieser asked what revisions were made in the pre-maintenance program. Mr. McDonald said that maintenance is now focused on the specific needs of each vehicle.

Art Cimento asked about new strategies to achieve the performance goal. Mr. McDonald said that he is looking into installing fare machines to reduce dwell time. Chairman Murphy added that the Transit Effectiveness Project is looking into fixes for "bottlenecks".

Dan Weaver asked if the SFMTA will be hiring drivers given the recent announcement of citywide cuts and hiring freezes. Mr. McDonald said that there are no hiring freezes for drivers and mechanics; but the Agency is not exempt from cuts in staffing levels.

7. **Committee Reports:**

8. **Recommendation from a CAC Committee:** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 071119.02** The SFMTA CAC recommends that the SFMTA adopt all the Nelson/Nygaard recommendations for Measures for Muni in the Proposition E Municipal Transportation Agency Quality Review Audit for 2005/2006.

The motion passed unanimously. (Drennen, Perez and Vincent – Absent)

9. **Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 071119.03** Because the SFMTA CAC supports system wide all-door boarding, and believes that its essential that the all door boarding program be a success, the SFMTA CAC recommends that before an all-door pilot program begins that the SFMTA look at past studies, and other transit systems that used a Proof Of Payment system.

Julie Kirschbaum said that the recent increase in inspectors would compliment the All Door (AD) pilot. Expected benefits of the pilot would include, speeding up boarding, better passenger distribution throughout vehicles, minimized dwell time and reduced fare evasion.

Steve Ferrario said that there was a different AD pilot five years prior using signs posted on back doors instead of deploying fare inspectors. He felt that the Agency should research Proof of Payment (POP) studies by other cities.

Joan Downey expressed concern that since POP is still not used system-wide that passengers will be confused by conflicting backdoor procedures.

Ms. Downey asked that AD pilots from other cities be considered before proceeding. Ms. Kirschbaum said other AD pilots were being researched.

Mr. Ferrario asked about the duration of the pilot. Ms. Kirschbaum said that the pilot is expected to be a six to nine month test contingent on adjustments based on AD pilot data and the FY09 budget.

Norman Rolfe asked what will be done with the data from auto counters. Ms. Kirschbaum said that the data will be used to quantify benefits.

Jamison Wieser suggested including before-boarding payment in the study. Ms. Kirschbaum said that it is too late to include before-boarding payment in the FY09 budget, but it could be considered in a subsequent phase. Chairman Murphy added that the CAC passed a recommendation to reduce and simplify the number of fare instruments.

Mr. Wieser asked how many lines would be tested. Ms. Kirschbaum said that the pilot is being considered for two lines.

The motion passed unanimously. (Drennen, Perez and Vincent – Absent)

**10. Council Members' Questions and Comments:** (Discussion)

Jamison Wieser said that fare inspectors patrol only in the Metro subway. Joan Downey said that she will have a discussion regarding POP expansion at a future OCSC meeting.

**11. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting for January 3, 2008 will be rescheduled

- Transit Effectiveness Project Service Proposal

**12. Adjournment:** The meeting was adjourned at 8:14 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Regular Meeting and Agenda**
**for**

**Monday, January 14, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario, Bruce Oka and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen, Griffith Humphrey and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Bruce Oka Emily, Drennen and Norman Rolfe

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
**for**

**Monday, January 14, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of December 6, 2007** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| **Staff-Initiated Items** | | |
| 5. | **Temporary Transbay Terminal** (Discussion/Action) Javad Mirabdahl, John Katz and Matthew Lee | 5:50 |
| 6. | **Communications Plan** (Discussion/Action) Murray Bond | 6:20 |
| **Council-Initiated Items** | | |
| 7. | **Committee Reports** | 6:50 |
| 8. | **Council Members' Questions and Comments** (Discussion) | 6:55 |
| 9. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, February 7, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:00 |
| 10. | **Adjournment** | 7:05 |

Attachments:

Agenda Item #2
Attachments – Minutes from December 6, 2007 meeting

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**DRAFT MINUTES**
**of**
**Regular Meeting**

**Wednesday, January 14, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:35 p.m.

   **SFMTA CAC members present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Daniel Weaver and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Griffith Humphrey arrived at 5:37 p.m. and Bruce Oka arrived at 6:15 p.m.

   **SFMTA CAC absent:** Emily Drennen and Dorris Vincent.

   **SFMTA staff and other city departments present:** Caroline Celaya (SFMTA CAC Liaison), Javad Mirabdal (SFMTA – Planning), Matthew Lee (SFMTA – Transit Planner), Murray Bond (MTA Deputy Director – Strategic Communication), John Katz (SFMTA Sr. Project Planner – Construction Division) and Debra Reed (SFMTA CAC Secretary).

   **Community representatives present:** None

2. **Adopt minutes of December 6, 2007:**
   Motion to adopt minutes: unanimously approved. (Drennen and Vincent – Absent with notification)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

   Mayor Gavin Newsom accepted the resignation of three SFMTA Board Members, Directors Leah Shahum, Peter Mezey, and Wil Din. Mayor Newsom's new appointments are Bruce Oka, a member of the SFMTA CAC; Jerry Lee, a member of the TA CAC; and Malcolm Heinicke, a labor lawyer and Taxicab Commissioner. Confirmation of the nominees is pending before the Board of Supervisors.

The legislation that brings the Taxicab Commission into the SFMTA is pending and expected to have a July 1, 2008 effective date. Per the Charter, the SFMTA CAC will also serve as the Taxicab Citizens Advisory Council.

Chairman Murphy will be planning additional CAC meetings devoted to reviewing Transit Effectiveness Policy recommendations.

The Planning and Marketing Committee will discuss the Central Subway EIR on Thursday, January 17, 2008. The Central Subway EIR will be reviewed by the SFMTA CAC in February 2008.

The reopening of the Metro subway for night operations during the overhead wire replacement project will be delayed for a few months in order to tamp rails.

Chairman Murphy was pleased to receive staff responses to recent SFMTA CAC recommendations. Chairman Murphy expects that the SFMTA CAC will be soon receiving staff responses to previous 2007 recommendations.

5. **Temporary Transbay Terminal** (Discussion/Action) Javad Mirabdal, John Katz and Matthew Lee

Mr. Katz reviewed the temporary transit terminal plans for SFMTA, SamTrans, AC Transit and Golden Gate Transit during the five-year reconstruction project of the Transbay terminal. The project is expected to commence in 2009. Mr. Lee reviewed routing changes for the 108-Treasure Island line that would be before the SFMTA Board on Tuesday, January 15, 2008. Mr. Mirabdahl spoke about traffic planning.

**Questions and Comments**

Mary Burns asked about plans for the parking lot. Mr. Lee said that the lot would be demolished for future redevelopment projects.

Dan Weaver asked about publicity planning for Transbay patrons. Mr. Lee said that the Transbay Joint Powers Authority (TJPA) has already held two workshops. The TJPA is planning mailings to surrounding businesses as well as leaflets that would be distributed at the terminal. The Transit Effectiveness Policy group is also aware of the project.

Murphy asked about cost impacts to the SFMTA. Mr. Katz said that the TJPA will cover capital costs. There would be an increase in SFMTA's operating costs.

6. **Communications Plan** (Discussion/Action) Murray Bond

Mr. Bond reviewed a handout entitled, "SFMTA Communications Plan: Enhancing the Quality of Life in San Francisco, December 4, 2007."

**Questions and Comments**

Chairman Murphy announced that CAC members Jamison Wieser and Dan Weaver volunteered to work on the scanning project outlined in the handout.

Norman Rolfe observed that paid advertisement on car cards had drastically diminished when compared to previous years.

Joan Downey suggested posting public service notices urging patrons to keep their feet off vehicle seats. Ms. Downey also suggested that the SFMTA use newspaper columns to notify the public of construction projects, detours, special events, etc.

Dan Weaver stated that handout should specify plans for notifying the public of service stoppages and delays utilizing cell phones, e-mail and text messaging. Mr. Bond said that he was working with a consultant to develop an E-Alert communication system to announce system failures and stoppages. People would be able to signup to be electronically notified of service changes.

Greg Riessen suggested that the Agency should take advantage of CBS for television and radio advertisements.

7. **Committee Reports:**

8. **Council Members' Questions and Comments:** (Discussion)

- Dan Weaver asked about accidents that were not included in the SFMTA staff report.

  - A person was injured on a ramp and needed assistance.

  - One person killed after Christmas 2007 along the 9X route.

  - One 70-year-old person killed in the crosswalk by a SFMTA transit vehicle crossing Ocean Avenue at Capitol Street.

- Mr. Weaver said that SFMTA DPT should evaluate the intersection at Ocean Avenue and Capital Street for a traffic count-down signal installation.

- Mr. Weaver received his request for information regarding vehicles blocking Muni included in the January 14, 2008 Staff report. He requested additional information regarding what priority is assigned to Muni complaints by Enforcement as compared to priorities for citizen complaints.

9. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: February 7, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

- Transit Effectiveness Policy

10. **The meeting was adjournment at** 8:14 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

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**Notice of a Special Meeting and Agenda**
**for**

**Tuesday, January 29, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

**Committees:**

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Daniel Weaver (Chairman), Steve Ferrario, Bruce Oka and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen, Griffith Humphrey and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Bruce Oka, Emily Drennen and Norman Rolfe

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Special Meeting Agenda**
**for**

**Tuesday, January 29, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of January 14, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| **Staff-Initiated Items** | | |
| 5. | **Transit Effectiveness Policy** (Discussion/Action) Julie Kirschbaum | 5:50 |
| **Council-Initiated Items** | | |
| 6. | **Committee Reports** | 6:50 |
| 7. | **Council Members' Questions and Comments** (Discussion) | 6:55 |
| 8. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, February 7, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:00 |
| 9. | **Adjournment** | 7:05 |

Attachments:

Agenda Item #2
Attachments – Minutes from January 14, 2008 meeting

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**City and County of San Francisco**
**Municipal Transportation Agency**
**Citizens' Advisory Council (SFMTA CAC)**

**DRAFT MINUTES**
**of**
**Regular Meeting**

**Tuesday, January 29, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
Chairman Murphy called the meeting to order at 5:39 p.m.

**SFMTA CAC members present at Roll Call:** Daniel Murphy (Chair), Steve Ferrario (Vice Chair) (departed at 7:05), Mary Burns, Emily Drennen, Bruce Oka, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser.

**SFMTA CAC members present, but absent at Roll Call:** Griffith Humphrey arrived at 5:45 p.m.

**SFMTA CAC absent:** Art Cimento, Joan Downey and Cesar Perez.

**SFMTA staff and other city departments present:** Julie Kirschbaum (SFMTA Program Manager – Transit Effectiveness Project), Peter Straus (SFMTA – Service Planning Manager) and Debra Reed (SFMTA CAC Secretary).

2. **Adopt minutes of January 14, 2008:**

Motion to adopt minutes: unanimously approved. (Ayes - Murphy, Ferrario, Burns, Drennen, Humphrey, Oka, Riessen, Rolfe, Vincent, Weaver and Wieser)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

Chairman Murphy said that he was planning additional meetings in February and March to cover the TEP, the Taxi merger, Budget, and other topics.

5. **Transit Effectiveness Plan (TEP)** (Discussion/Action) Julie Kirschbaum and Peter Straus

Ms. Kirschbaum presented the proposed Service Development Framework. She said that both the TEP and SFMTA websites featured data analyses. Public workshops and surveys have revealed that reliability of service is essential to riders followed by trip duration, pass ups, and standing time at bus stops or on crowded vehicles.

Reducing auto trips will improve air quality. The TEP is looking at what works well now, such as having good access to transit and arriving at destinations within a quarter mile via a single transfer. TEP is focusing on where passengers are going and how to attract more customers with reliable, faster, and updated service.

TEP recommendations will be presented to the SFMTA Board in April 2008.

**Questions and Comments**

Emily Drennen recalled a previous CAC recommendation in support of the Yield-to-Bus law. Ms. Kirschbaum said that the Agency is working with the Mayor's Office to establish a Yield-to-Bus law in San Francisco.

Bruce Oka said that providing Para transit van service is costly. Users have to call in advance to schedule simple trips. Disabled riders would prefer the impromptu flexibility of Muni services over cumbersome Para transit arrangements if reliability could be improved.

Greg Riessen asked about the 80 breakdowns per day. Ms. Kirschbaum said that light rail is averaging over 5,000 miles before experiencing a breakdown in service. This average exceeds the service standards and is an improvement over the previous year's average of 3,800 miles. On the other hand, trolley coaches experience unique maintenance challenges because they are specialized vehicles.

Chairman Murphy pointed out that 75% of the corridors in the system are on ten bus lines and six light rail lines. Ms. Kirschbaum added that the Van Ness and Mission corridor carries 80,000 passengers and the Geary corridor carries over 50,000 passengers.

Norman Rolfe expressed concern that stopping community service at 9:00 p.m. may result in losing ridership. People may be forced to drive their cars. Chairman Murphy agreed that extending community service until midnight makes more sense.

Mr. Rolfe suggested that before discontinuing service lines, advertising routes might increase ridership.

Jamison Wieser suggested embedding queuing marks at Metro platforms to indicate train door points in order to speed up passenger loading.

Dan Weaver asked about plans to increase capacity on the K-Ingleside line for the growing communities at S.F. State University and Balboa areas. Ms. Kirschbaum said that there is a discussion to change the terminus for the M-Ocean View and the J-Church trains to turn both around at S.F. State University in order to increase service frequency. Norman Rolfe recalled a previous plan to move the J-Church terminus to Stonestown and move the M-Ocean View terminus to S. F. State University.

Dorris Vincent asked about the accuracy of bus schedules. Ms. Kirschbaum said that some routes do not have enough running time allocated between time points. The TEP is making recommendations for those lines in need of more service time.

Chairman Murphy asked if On-Time performance would improve beyond 70%. Ms. Kirschbaum said that the TEP hoped to realize improvements next year through improved operator availability, reliable vehicles, increased supervision, congestion management and accurate schedules.

6. **Committee Reports:** None

7. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: February 7, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

TEP

8. **Adjournment:** 7:37 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

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**City & County of San Francisco**
**Municipal Transportation Agency**
**Citizens' Advisory Council (SFMTA CAC)**

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, February 7, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Bruce Oka, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario, Bruce Oka and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen, Griffith Humphrey and Bruce Oka

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Bruce Oka, Emily Drennen and Norman Rolfe

**NOTES:**
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Phone 415-701-4666 FAX 415-701-4502

**City & County of San Francisco**
**Municipal Transportation Agency**
**Citizens' Advisory Council (CAC)**
**AGENDA**
**Notice of Regular Meeting and Agenda**
**for**
**Thursday, February 7, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of January 29, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy (SFMTA CAC Chairman) | 5:40 |
| 5. | **Staff Report** (Discussion) Caroline Celaya (SFMTA CAC Liaison) | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Central Subway Draft EIS/EIR** (Discussion/Action) Joan Kugler and John Funghi | 5:50 |
| 7. | **Fare Media** (Discussion/Action) Diana Hammons | 6:10 |
| 8. | **FY09 and FY10 Budget** (Discussion/Action) Sonali Bose | 6:30 |

| | | |
|---|---|---|
| **Council-Initiated Items** | | |
| 9. | **Committee Reports** | 6:55 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Planning and Marketing Committee (PMC)**<br><br>**Motion 080114.01**<br><br>WHEREAS, The Central Subway project is the SFMTA's highest priority capital project and is currently budgeted to cost more than $1 Billion; and<br><br>WHEREAS, The Citizens Advisory Council is chartered to provide advice and recommendations to the SFMTA Board, now therefore be it<br><br>RESOLVED, That the SFMTA CAC urges the SFMTA Board to consider some of our serious concerns and misgivings about this project which include;<br><br>a) Station placements and more importantly the number of entrances and exits and their precise locations,<br><br>b) The accuracy of the ridership projections,<br><br>c) Pedestrian connection between the Powell Street and the proposed Union Square Stations requires a four and a half minute walk, including exiting and reentering the fare gates,<br><br>d) The length of station platforms are designed only to accommodate a two-car train and are therefore too short, and will limit future capacity. | 7:00 |
| 11. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Planning and Marketing Committee (PMC)**<br><br>**Motion 080114.02**<br><br>RESOLVED, The SFMTA CAC supports the concept of the proposed Divisadero Street peak-hour transit lane tow-away zone, bus, and landscape improvements as part of the Greater Streets Program and urges the SFMTA to move forward with the proposed | 7:05 |

| | | |
|---|---|---|
| | testing. | |
| 12. | **Recommendation from a CAC Committee** (Discussion/Action) **Finance and Administration Committee (FAC)**<br><br>**Motion 080128.03**<br><br>RESOLVED, The SFMTA CAC recommends that the SFMTA Board consider a wide range of options for additional advertising on Muni including advertising on SFMTA non-historic vehicles and infrastructure, and fare media if such advertising can raise significant revenue for the Agency. | 7:10 |
| 13. | **Recommendation from a CAC Committee** (Discussion/Action) **Finance and Administration Committee (FAC)**<br><br>**Motion 080128.04**<br><br>WHEREAS, The SFMTA annually pays out between $9 million to $12 million in injury and death lawsuit settlements; and<br><br>WHEREAS, The City's Controller's Office and City Attorney and office are currently responsible for managing the collection, investigation, and settlement of SFMTA claims, now therefore be it<br><br>RESOLVED, That the SFMTA CAC urges the City to develop business practices whereby the SFMTA receive adequate information about claims filed within a much shorter turn-around time and in a format that is most useful for analysis to prevent future incidents. | 7:15 |
| 14. | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| 15. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br><br>Thursday, March 6, 2008, 5:30 p.m., 1 South Van Ness Avenue,<br><br>Conference Room 3074 | 7:25 |
| 16. | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from January 29, 2008 meeting

**Disability Access**

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

## FINAL MINUTES
## of
## Regular Meeting

**Thursday, February 7, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:30 p.m.

   **SFMTA CAC members present at Roll Call:** Daniel Murphy (Chairman), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Griffith Humphrey (departed at 8:12 p.m.), Bruce Oka, Norman Rolfe and Daniel Weaver.

   **SFMTA CAC members present, but absent at Roll Call:** Greg Riessen arrived at 5:35 p.m. and departed at 7:35 p.m., Dorris Vincent arrived at 6:00 p.m. and departed at 7:10 p.m., and Dan Weaver arrived at 5:35 p.m.

   **SFMTA CAC absent:** Emily Drennen, Cesar Perez, and Jamison Wieser.

   **SFMTA staff:** Sonali Bose (CFO/Director of Finance and Administration), Roberta Boomer (Board Secretary), John Funghi (Project Manager, Central Subway), Diana Hammons (Senior Manager, Revenue), Bree Mawhorter(Revenue Policy Analyst) and Debra Reed (CAC Secretary).

   **Other staff present:** Joan Kugler (Department of City Planning-Central Subway) and Luis Zurinaga (Transportation Authority)

2. **Adopt minutes of January 29, 2008:**
   On motion to adopt minutes: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

   Absent – Vincent, Drennen, Perez and Wieser

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy is planning dates for special CAC meetings in February and March of 2008.

5. **Staff Report** (Discussion/Action) Roberta Boomer

Ms. Boomer reviewed highlights from the staff report.

Joan Downey had questions regarding the Forward Facing Camera program on buses. Chairman Murphy assigned the topic to the EMSC for further discussion.

Dan Weaver wanted to know the circumstances of accidents he asked about at the January 14, 2008 SFMTA CAC meeting. Ms. Boomer agreed to list accidents in the staff report as recorded in the SFMTA Board Communications Received file.

Greg Riessen asked if it is a moving violation when a car is stopped by a red light while trying to make a right turn from a transit lane.

Mr. Riessen asked if there were any studies to redesign the diamond stencil used to indicate transit only lanes.

Norman Rolfe asked were any of the substations and feeders affected by the storm.

Dan Weaver asked about the lack of ATMs or advance-fare pay machines at the Civic Center Garage.

6. **Central Subway Draft EIS/EIR** (Discussion/Action) Joan Kugler and John Funghi

Mr. Funghi reviewed the Central Subway history and proposed plan. Mr. Funghi said that the project team is asking the SFMTA Board of Directors to reaffirm and adopt the Fourth-Stockton alignment 3B alternative.

Dorris Vincent asked if the forecast of future ridership included passengers from the upcoming Hunters Point housing development. Mr. Funghi said that the database for ridership will be updated.

Steve Ferrario expressed concern that the Central Subway platforms would not be able to expand beyond berthing two-car trains. Mr. Funghi stated that they would continue to study the expansion of the platforms to accommodate three-car trains for the final design.

Mr. Ferrario expressed concern regarding the Moscone and Chinatown entrance locations. Mr. Funghi said that feasibility reports were available on alternate exits. Other factors included the ability to acquire private property and other obstacles such as utilities and infrastructure. Mr. Funghi stated that they would study alternate entrances further.

**Public Comment**

Luis Zurinaga said that the resolution is too strong. The project is recognized as one of the best in the nation. The Transportation Authority is looking at ways to develop and improve the project. He urged the CAC not to delay the project.

David Pilpel felt that the Central Subway is a bad project and that the CAC recommendation is not strong enough. He is concerned that the project steps ahead of the Geary project. He prefers that the SFMTA Board of Directors kill the project.

Phil Chin said that the Central Subway project draws much support from the Chinese and Pilipino communities.

David Chew, a member of Central Subway Community Advisory Group, said that the CAC recommendation touches on important questions that were already thoroughly vetted by the community. The Chinatown community is very supportive of project. He urged the CAC not use the recommendation to delay the project.

Steve Ferrario said that none of the CAC members are suggesting that the project be killed. The CAC is interested only in addressing the concerns outlined in the recommendation.

7. **Fare Media** (Discussion/Action) Diana Hammons

Ms. Hammons reviewed the SFMTA's fare media. She said that reducing fare media will decrease operating costs and opportunities for fraud. It will improve customer service, facilitate the enforcement of fare rules and simplify the revenue collection process. Translink will eliminate almost all fare media.

Chairman Murphy said that fare media will be discussed at the FAC.

**Public Comment**

David Pilpel said that there are many policy issues regarding fare media. He believes that people should always be able to use cash regardless of Translink.

8. **FY09 and FY10 Budget** (Discussion/Action) Sonali Bose

Ms. Bose said that the SFMTA needs to think of innovative ways to handle the structural deficit. Recommendations from the Transit Effectiveness Project and the Revenue Panel will be presented to the SFMTA Board of Directors on March 4, 2008. Ms. Bose suggested that the FAC review the recommendations after March 4th. The SFMTAB will take action at the March 19, 2008 meeting.

Joan Downey asked about fast pass and fare increases. Ms. Bose said that automatic fare increases are being considered. There have been discussions regarding whether the cost of the fast pass is under priced.

Art Cimento felt that it is the responsibility of SFMTA management to handle the deficit. The SFMTA keeps taking on projects such as the Central Subway. Fares are low when compared to the rest of the country, yet the SFMTA is not aggressive enough with collecting fares. The deficit is a major form of frustration. Ms. Bose said that the SFMTA provides a complicated and costly service.

Joan Downey wants the FAC to focus on other Agency costs such as funds paid towards the Mayor's staff and the $10 million paid to the SFPD.

**Public Comment**

David Pilpel said that the SFMTA should raise the base fare, make equity changes and decrease service in areas that are not as busy.

9. **Committee Reports:**

None.

10. **Recommendation from a CAC Committee** (Discussion/Action)
**Planning and Marketing Committee (PMC)**

**Motion 080114.01**

WHEREAS, The Central Subway project is the SFMTA's highest priority capital project and is currently budgeted to cost more than $1 Billion; and

WHEREAS, The Citizens Advisory Council is chartered to provide advice and recommendations to the SFMTA Board, now therefore be it

RESOLVED, That the SFMTA CAC urges the SFMTA Board to consider some of our serious concerns and misgivings about this project which include;

a) Station placements and more importantly the number of entrances and exits and their precise locations, with regard to pedestrian safety in crossing busy streets to get to the stations;

b) The accuracy of the ridership projections,

c) Pedestrian connection between the Powell Street and the proposed Union Square Stations requires a four and a half minute walk, including exiting and reentering the fare gates,

d) The length of station platforms are designed only to accommodate a two-car train and are therefore too short, and will limit future capacity. This is a safety concern and will limit future capacity for potential projects such as the Hunters Point Navel Shipyard development.

Dan Weaver moved to amend the resolution to remove the words "some of," and "and misgivings" and to add two additional resolved clauses.

RESOLVED, That the SFMTA CAC urges the SFMTA Board to consider the following serious concerns about this project which include:

Further RESOLVED, That the SFMTA CAC supports the proposed Central Subway alignment alternative 3B.

Further be it RESOLVED, That the SFMTA CAC recommends to have the SFMTA continue to investigate light rail service to Fisherman's Warf.

On motion to amend the motion to remove words and add the resolved clauses:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

Mary Burns moved that item a) concerning pedestrian safety be amended as follows:

a) Station placements and more importantly the number of entrances and exits and their precise locations, with regard to pedestrian safety in crossing busy streets;

On motion to amend item a) regarding pedestrian safety:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

Joan Downey moved that item b) concerning the accuracy of the ridership projections be deleted.

On motion to delete item b) regarding the accuracy of the ridership projections:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen and Weaver

Nays – Rolfe

Absent – Drennen, Perez, Vincent and Wieser

Joan Downey moved that item d) concerning the platform length be modified as follows:

d) The length of station platforms are designed only to accommodate a two-car train and are therefore too short. This is a safety concern and will limit future capacity for ridership from potential projects such as Hunters Point Navel Shipyard development and future rail extensions.

On motion to modify item d) regarding platform length:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

On motion to approve the final resolution as amended:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

**11. Recommendation from a CAC Committee** (Discussion/Action)
**Planning and Marketing Committee (PMC)**

**Motion 080114.02**

RESOLVED, The SFMTA CAC supports the concept of the proposed Divisadero Street peak-hour transit lane tow-away zone, bus, and landscape improvements as part of the Greater Streets Program and urges the SFMTA to move forward with the proposed testing.

On motion to approve:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

**12. Recommendation from a CAC Committee** (Discussion/Action)
**Finance and Administration Committee (FAC)**

**Motion 080128.03**

RESOLVED, The SFMTA CAC recommends that the SFMTA Board consider a wide range of options for additional advertising on Muni including advertising on SFMTA non-historic

vehicles and infrastructure, and fare media, if such advertising can raise significant revenue for the Agency.

On motion to approve:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

**13. Recommendation from a CAC Committee** (Discussion/Action)
**Finance and Administration Committee (FAC)**

**Motion 080128.04**

WHEREAS, The SFMTA annually pays out between $9 million to $12 million in injury and death lawsuit settlements; and

WHEREAS, The City's Controller's Office and City Attorney's Office are currently responsible for managing the collection, investigation, and settlement of SFMTA claims, now therefore be it

RESOLVED, That the SFMTA CAC urges the City to develop business practices whereby the SFMTA receive adequate information about claims filed within a much shorter turn-around time and in a format that is most useful for analysis to prevent future incidents.

On motion to approve:

ADOPTED: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Oka, Riessen, Rolfe and Weaver

Absent – Drennen, Perez, Vincent and Wieser

**14. Questions from CAC members**

None

**15. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: March 6, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

- TEP

**16. Adjournment:** 8:25 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Notice of Special Meeting and Agenda**
**for**
**Wednesday, March 5, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Emily Drennen and Norman Rolfe

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

## AGENDA

**Wednesday, March 5, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of February 7, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| **Staff-Initiated Items** | | |
| 5. | **SF*park* presentation** (Discussion/Action) Jay Primus | 5:50 |
| 6. | **Proposition A Implementation** (Discussion/Action) Sonali Bose | 6:15 |
| 7. | **Magnetic Strip Project** (Discussion/Action) Corey Marshall | 6:40 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 6:55 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br><br>**Motion 080225.01**<br>WHEREAS BART currently allows vendors to sell multiple discount tickets without verification of eligibility status; and<br><br>WHEREAS a pilot project greater than 90 days selling 2,000 BART enabled tickets to a market base of 35,000 riders would prove confusing and unfair,<br><br>THEREFORE BE IT RESOLVED THAT, The SFMTA CAC recommends that the SFMTA Board reject any agreement on senior and disabled fast pass use on BART that requires SFMTA to apply more stringent eligibility verification processes, than BART itself applies. The SFMTA CAC recommends that any pilot program be limited to no more than 90 days before all senior and disabled fast passes are enabled for unlimited BART rides within San Francisco.<br><br>The SFMTA CAC further recommends that, to address concerns about fraud, that proof of payment inspectors be asked to take extra care in verifying eligibility of people holding senior youth and disabled passes and | 7:05 |

| | | |
|---|---|---|
| | that SFMTA collect data on citations issued for fraudulent use of these fare instruments. | |
| **10.** | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| **11.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, April 3, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **12.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from January 29, 2008 meeting

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Special Meeting Minutes**

**Wednesday March 5, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 5:44 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Joan Downey, Emily Drennen (departed at 7:10 p.m.), Steve Ferrario, Griffith Humphrey, Daniel Murphy, Cesar Perez, Greg Riessen, Norman Rolfe, and Jamison Wieser.

   **SFMTA CAC absent:** Art Cimento, Dorris Vincent and Daniel Weaver.

2. **Adopt minutes of February 7, 2008:**
   On motion to adopt February 2008 minutes: Approved. (Ayes - Burns, Downey, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe and Wieser)(Absent - Cimento, Vincent and Weaver)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

   The CAC will meet on March 6, 2008 to discuss details about the Transit Effectiveness Policy.

   FAC will also meet on March 6, 2008 to discuss the Pedestrian Safety budget and the Operations budget.

   Chairman Murphy will schedule an additional CAC meeting to discuss the Capital and the Operations budgets.

5. **SF*park*** (Discussion/Action) Jay Primus

   Jay Primus, SFMTA Parking Policy Manager, presented the SF*park* program.

   Chairman Murphy made the following motion:

   > The SFMTA CAC recommends the adoption of the SF*park* program and related pilot projects including demand-responsive parking pricing.

   On motion to adopt the SF*park* program: Approved. (Ayes - Burns, Downey, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe and Wieser)(Absent - Cimento, Vincent and Weaver)

6. **Proposition A Implementation** (Discussion/Action) Sonali Bose

Sonali Bose, SFMTA CFO/Director of Finance and Administration, provided an overview of Proposition A requirements. She said that there were significant procedure and policy changes for the Agency.

7. **Senior and Disabled Fast Pass** (Discussion/Action) Corey Marshall

Corey Marshall, SFMTA Policy and Administration Manager, presented information regarding a 90-day pilot program for senior and disabled riders.

8. **Committee Reports:** None

9. **Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080225.01**

WHEREAS BART currently allows vendors to sell multiple discount tickets without verification of eligibility status; and

WHEREAS A pilot project greater than 90 days selling 2,000 BART enabled tickets to a market base of 35,000 senior and disabled riders would prove confusing and unfair,

THEREFORE BE IT RESOLVED THAT, The SFMTA CAC recommends that the SFMTA Board reject any agreement on senior and disabled fast pass use on BART that requires SFMTA to apply more stringent eligibility verification processes than BART itself applies. The SFMTA CAC recommends that any pilot program be limited to no more than 90 days before all senior and disabled fast passes are enabled for unlimited BART rides within San Francisco.

The SFMTA CAC further recommends that, to address concerns about fraud, that proof of payment inspectors be asked to take extra care in verifying eligibility of people holding senior and disabled as well as youth passes and that SFMTA collect data on citations issued for fraudulent use of these fare instruments.

On motion to adopt the senior and disabled fast pass on BART recommendation: Approved. (Ayes - Burns, Downey, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe and Wieser)(Absent - Cimento, Drennen [departed at 7:10 p.m.], Vincent and Weaver)

10. **Council Members' Questions and Comments** (Discussion)

None

11. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled**

Next regular meeting: April 3, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

12. **Adjournment:** 7:34 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, March 6, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Emily Drennen and Norman Rolfe

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, March 6, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 3. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 4. | **Staff Report** (Discussion) Caroline Celaya | 5:45 |
| **Staff-Initiated Items** | | |
| 5. | **Transit Effectiveness Policy** (Discussion/Action) Julie Kirschbaum | 5:50 |
| **Council-Initiated Items** | | |
| 6. | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| 7. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, April 3, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| 8. | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from February 7, 2008 meeting

## Disability Access

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## Know Your Rights Under the Sunshine Ordinance
## (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the peoples' business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the peoples' review.

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, March 6, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 5:34 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Art Cimento, Joan Downey, Emily Drennen (departed at 5:45 p.m.), Steve Ferrario, Daniel Murphy, Greg Riessen (departed at 7:17 p.m.), Norman Rolfe, Dorris Vincent (departed at 6:20 p.m.) and Jamison Wieser.

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   **SFMTA CAC members present, but absent at Roll Call:** Griffith Humphrey arrived at 5:35 p.m.

   **SFMTA CAC absent:** Cesar Perez and Daniel Weaver

2. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   David Pilpel stated that a rider was circulating a petition to save the 66-Quintara line. He also stated that he was encouraged by the creativity of the Transportation Effectiveness Policy, but he felt there was too much focus on moving service from coverage models to primary corridor models.

3. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy scheduled a special CAC meeting on Monday, March 10, 2008 at 5:30 p.m. to discuss the capital and the operations budgets.

   Chairman Murphy and Vice Chairman Ferrario met with Mr. Ford to discuss the CAC recommendation to hire outside firms for improvements with way-finding.

4. **Staff Report** (Discussion/Action) Caroline Celaya

   Ms. Celaya, CAC Liaison, presented the staff report.

5. **Transit Effectiveness Policy** (Discussion/Action) Julie Kirschbaum and Peter Straus

   Julie Kirschbaum, TEP Program Manager, presented an overview of TEP route changes.

   Joan Downey said that she wanted to see service improvements to tourist attractions, such as the Golden Gate Park, Pier 39 and the Golden Gate Bridge. Double parking continues to be a problem for transit on Carl Street and throughout the City.

Jamison Wieser said that taking the J-Church line out of the tunnel and servicing the route from the surface with PCC trains or purchasing low-floor trams would free up subway traffic. He added that using trolley coaches on Mission Street as limited service during the day but alternating to local service in the evening would confuse passengers.

Art Cimento said that operator absenteeism and customer service continues to be a problem.

Steve Ferrario said that the Castro shuttle service is an indispensable supplement to the K, L and M lines. Reducing auto traffic along Market Street would speed up transit service in the downtown area.

Norman Rolfe said if the Golden Gate Bridge Plaza stop for the 28 – 19th Avenue line were to be eliminated that the SFMTA should work with Golden Gate Transit to honor Muni transfers and passes between the Bridge Plaza and stops in San Francisco.

Chairman Murphy said that the overlapping of the J-Church and the M-Oceanview lines at Stonestown would improve traffic and benefit shoppers.

Griffith Humphrey asked if there any changes for paratransit services. Ms. Kirschbaum said that they met with the paratransit committee for their input, but the TEP did not specifically analyze the paratransit system.

6. **Council Members' Questions and Comments** (Discussion)

- Dorris Vincent said that service has vastly improved on the T-Third line.
- Jamison Wieser said there is an SSID (Service Set Identifier) broadcast for the subway that asks I-phone users if they want to log on to the secure network. Broadcasting the SSID is a security risk.
- Mary Burns asked what is being done about the reported violence on the 14-Mission line between 9:00 p.m. and 1:00 a.m. from Fourth to 30th Streets.

7. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled**

Next regular meeting: April 3, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

8. **Adjournment:** 7:36 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Notice of a Special Meeting and Agenda**
**for**
**Monday, March 10, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver and Jamison Wieser

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

## AGENDA

**Special Meeting**
**for**
**Monday, March 10, 2008 at 5:30 p.m.**
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| Item # | Item | Estimated Time |
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| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 3. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| **Staff-Initiated Items** | | |
| 4. | **Capital Budget FY 2009 and FY 2010** (Discussion/Action) Brenda Walker | 5:45 |
| 5. | **Operating Budget FY 2009 and FY 2010** (Discussion/Action) Sonali Bose | 6:15 |
| **Council-Initiated Items** | | |
| 6. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Finance and Administration Committee (FAC)**<br><br>**Motion 0800306.01**<br>WHEREAS, The SFMTA is a multimodal agency charged with implementing the City's Transit-First Policy, and<br><br>WHEREAS, The SFMTA operating budget has not historically included any funds for the Livable Streets, Bicycle, or Pedestrian programs, and<br><br>WHEREAS, The SFMTA has committed to installing pedestrian count-down signals at all signalized intersections, and has not identified funding to complete the remaining 400 intersections to meet this goal, and<br><br>WHEREAS, The SFMTA will be unlikely to install any new pedestrian countdown signals (except on 19th Avenue and Van Ness Ave) until at least fiscal years 2013-14 due to lack of available funding,<br><br>THEREFORE BE IT RESOLVED, That the SFMTA CAC urges the SFMTA to begin partially funding the Livable Streets, Bicycle, and Pedestrian Programs from the operating budget, and<br><br>BE IT FURTHER RESOLVED, That the SFMTA CAC urges the SFMTA to conduct a cost-benefit analysis examining the upfront and full externalized costs of completing the remaining 400 intersections all at once within a short timeframe as opposed to the incremental process that won't begin | 7:15 |

| | | |
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| | until at least fiscal years 2013-14, and<br><br>BE IT FURTHER RESOLVED, That the externalities include the full costs to the City from increased pedestrian injuries and deaths such as emergency room visits, Muni lawsuit settlements, lost work time, etc. | |
| **7.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Finance and Administration Committee (FAC)**<br><br>**Motion 0800306.02**<br>WHEREAS, The new programs funded in the FY2009 budget reflect the policy parities of the Agency, as articulated by the CAC, the TEP and others, the MTA CAC recommends that the projected shortfall in revenue be closed by the combination of parking meter rate increases, parking fine increases, and an increase in residential parking permit rates. | 7:20 |
| **8.** | **Council Members' Questions and Comments** (Discussion) | 7:25 |
| **9.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, April 3, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:27 |
| **10.** | **Adjournment** | 7:30 |

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Special Meeting Minutes**

**Monday, March 10, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 5:30 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Emily Drennen, Steve Ferrario, Griffith Humphrey, Daniel Murphy, Norman Rolfe, Daniel Weaver and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Art Cimento arrived at 5:38 p.m.

   **SFMTA CAC absent:** Joan Downey, Cesar Perez, Greg Riessen and Dorris Vincent.

2. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

3. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy said that since the SFMTA CAC has been busy with extra meetings this month, the CAC will dispense with some of the Summer meetings.

4. **Capital Budget FY2009 and FY2010** (Discussion/Action) Brenda Walker

   Brenda Walker, Manager – Capital Asset Management program, presented the FY2009 and FY2010 capital budgets.

   Emily Drennen left the meeting at 6:00 p.m.

5. **Operating Budget FY2009 and FY2010** (Discussion/Action) Sonali Bose

   Sonali Bose, CFO/Director of Finance and Administration, presented the FY2009 and FY2010 operating budgets.

   Art Cimento said that operator absenteeism should be addressed in the upcoming contract negotiations. He added that fare evasion as well as laxness with regards to transfer distribution contribute to the $15 million budget deficit. There is no need to raise fees, fines and fares if the SFMTA would be more vigilant about collecting fares.

   Steve Ferrario said that it is costly to request funding from the San Francisco County Transportation Authority. Mr. Ferrario made the following motion:

   > Considering the high cost of transportation projects, the San Francisco Municipal Transportation Agency's Citizens' Advisory Council (SFMTA CAC) requests a formal and

comprehensive audit, by an independent body, of the San Francisco County Transportation Authority's (SFCTA) Management and Administration, to determine their overhead (actual costs and percentages) required for the distribution of Federal, State, Regional and Local Transportation Funds and Grants.

This audit should include, but not be limited to, all costs related to procedures and requirements made by the SFCTA for the distribution of such funds and grants and the costs to all grantees for fulfilling those SFCTA requirements.

Further it is requested that such an audit be undertaken and completed before the beginning of the next fiscal year, starting July 1, 2008.

On motion of the SFMTA CAC requesting an independent audit of the SFCTA: Approved. (Ayes - Burns, Cimento, Ferrario, Humphrey, Murphy, Rolfe, Weaver and Wieser.) (Absent – Downey, Drennen, Perez, Riessen and Vincent)

6. **Recommendation from a CAC Committee** (Discussion/Action)
**Finance and Administration (FAC)**

**Motion 080306.01**

WHEREAS, The SFMTA is a multimodal agency charged with implementing the City's Transit-First Policy, and

WHEREAS, The SFMTA operating budget has not historically included any funds for the Livable Streets, Bicycle, or Pedestrian programs, and

WHEREAS, The SFMTA has committed to installing pedestrian count-down signals at all signalized intersections, and has not identified funding to complete the remaining 400 intersections to meet this goal, and

WHEREAS, The SFMTA will be unlikely to install any new pedestrian countdown signals (except on 19th Avenue and Van Ness Ave) until at least fiscal years 2013-14 due to lack of available funding,

THEREFORE BE IT RESOLVED, That the SFMTA CAC urges the SFMTA to begin partially funding the Livable Streets, Bicycle, and Pedestrian Programs from the operating budget, and

BE IT FURTHER RESOLVED, That the SFMTA CAC urges the SFMTA to conduct a cost-benefit analysis examining the upfront and full externalized costs of completing the remaining 400 intersections all at once within a short timeframe as opposed to the incremental process that won't begin until at least fiscal years 2013-14, and

BE IT FURTHER RESOLVED, That the externalities include the full costs to the City from increased pedestrian injuries and deaths such as emergency room visits, Muni lawsuit settlements, lost work time, etc.

The motion regarding Livable Streets, Bicycle, Pedestrian Programs and installing count-down signals will be discussed further at a future CAC Finance and Administration Committee meeting.

**7. Recommendation from a CAC Committee** (Discussion/Action)
**Finance and Administration Committee (FAC)**

**Motion 080306.02**

WHEREAS, The new programs funded in the FY2009 budget reflect the policy priority of the Agency, as articulated by the CAC, the TEP and others, the SFMTA CAC recommends that the projected shortfall in revenue be closed by the combination of parking meter rate increases, parking fine increases, and an increase in residential parking permit rates.

The motion to adopt parking rate increases will be further discussed at a future SFMTA CAC Finance and Administration Committee meeting.

**8. Council Members' Questions and Comments**

Jamison Wieser said that the Market Street Railway annual meeting will be held on Tuesday, March 11, 2008 at 6:30 p.m. at the IBEW Hall on Fillmore Street.

**9. Agenda Planning for the Next Regular Meeting Tentatively Scheduled**

Next regular meeting: April 3, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

**10. Adjournment:** 7:44 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, April 3, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Emily Drennen and Norman Rolfe

03-31-08A09:01 RCVD

**NOTES:**
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1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

**Notice of Regular Meeting and Agenda**
**for**
**Thursday, April 3, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of March 5, 6 and 10, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 5. | **Staff Report** (Discussion) Caroline Celaya | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Operating Budget FY 2009 and FY 2010** (Discussion/Action) Sonali Bose | 5:50 |
| 7. | **Q2 FY08 Service Standards Presentation** (Discussion/Action) Travis Fox | 6:15 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 7:05 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 080317.04**<br>RESOLVED, That the SFMTA CAC recommends that A1: the on-time performance measure be defined as the schedule adherence for those lines with headways greater than ten minutes and defined as the headway adherence for those lines with headways less than ten minutes. On-time performance will be a composite number depending on the type of line.<br>FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that A4: the SFMTA use Automatic Passenger Counter data for buses. Use passenger traffic checkers to collect more data for rail. Load factor should be a percent of peak-time runs where the load factor exceeds 85%.<br>FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that the SFMTA eliminate A5.<br>FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that the SFMTA add the number of pedestrian deaths for DPT performance. | 7:10 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action) | 7:15 |

| | | |
|---|---|---|
| | **Operations and Customer Service Committee (OCSC)**<br>**Motion 080317.05**<br>WHEREAS, The service standards data and analyses are critical to improving SFMTA performance.<br>THEREFORE BE IT RESOLVED, That the SFMTA CAC recommends that additional resources and personnel be dedicated to this function. | |
| **11.** | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| **12.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, May 1, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **13.** | **Adjournment** | 7:30 |

Attachments:

Agenda Item #2
Attachments – Minutes from March 5, March 6 and March 10, 2008 meetings

## Disability Access

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, April 3, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Daniel Murphy called the meeting to order at 5:31 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Emily Drennen, Steve Ferrario, Griffith Humphrey (departed at 7:45 p.m.), Daniel Murphy, Cesar Perez, Norman Rolfe, Ruth Wheeler and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Greg Riessen (arrived at 5:35 p.m.), Dorris Vincent (arrived at 6:00 p.m.) and Daniel Weaver (arrived at 5:37 p.m.).

   **SFMTA CAC absent:** Art Cimento and Joan Downey.

2. **Adopt minutes of March 10, 2008:**
   On motion to adopt minutes: approved, Ayes – Burns, Ferrario, Humphrey, Murphy, Perez, Rolfe, Wheeler and Wieser. (Absent: Ciminto, Downey, Riessen, Vincent and Weaver)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy welcomed the newest CAC member Ruth Wheeler appointed by Mayor Gavin Newsom.

5. **Staff Report** (Discussion/Action) Carolina Celaya

   Carolina Celaya, CAC Liaison, presented the staff report.

6. **Operating Budget FY 2009 and FY 2010** (Discussion/Action) Sonali Bose

   Sonali Bose, CFO/Director of Finance and Administration, presented the updated FY2009 and FY2010 operating budgets.

   Emily Drennen made the following recommendation:

   WHEREAS Muni riders using discount Fast Passes cannot use their Fast Passes on the intra-San Francisco BART system, despite 25 years of advocacy from these communities; and

   WHEREAS SFMTA staff is proposing to increase the discount Fast Pass ride by 50% in Fiscal Year 2010;

THEREFORE BE IT RESOLVED that the SFMTA CAC urges the MTA Board to remove the discount Fast Pass proposal from the Fiscal Year 2009-2010 budget, and not revisit the idea of increasing discount Fast Pass rates until discount Fast Passes are valid on the intra-San Francisco BART system.

On motion regarding the discount Fast Pass proposal:

Approved: Ayes – Burns, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe and Weaver.
Nays – Vincent, Wheeler and Wieser
Absent - Cimento and Downey

Steve Ferrario made the following recommendation:

The SFMTA CAC recommends that the SFMTA Board adopt the staff revenue proposals described in the chart titled "FY 2008-2009 and FY 2009-2010 Budget Balancing Options" in the presentation titled "Operating Budget: 2008-2009 and 2009-2010 Projections" dated April 3, 2008, except as provided in other recommendations by the SFMTA CAC, and

The SFMTA CAC further recommends that the agency move forward as soon as possible with the demand responsive parking price program, also known as SF*park*.

On motion regarding revenue proposals:

Approved: Ayes – Burns, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe and Weaver.
Nayes – Vincent, Wheeler and Wieser
Absent - Cimento and Downey

Chairman Murphy made the following recommendation:

The SFMTA CAC recommends that, beginning in Fiscal Year 2010, adult, senior, youth, and disabled Fast Passes be priced at constant multiples -- which may be different for each fare category -- of the corresponding cash fare.

On motion regarding fast passes priced at constant multiples:

Approved: Ayes – Burns, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe, Weaver, Vincent, Wheeler and Wieser.
Absent - Cimento and Downey

7. **Q2 FY08 Service Standards Presentation** (Discussion/Action) Travis Fox

Travis Fox, Principal Administrative Analyst, reviewed the proposed FY09 service standards and goals.

Griffith Humphrey departed at 7:45 p.m.

8. **Committee Reports:**

None.

**9. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080317.04**

RESOLVED, That the SFMTA CAC recommends that A1: the on-time performance measure be defined as the schedule adherence for those lines with headways greater than ten minutes and defined as the headway adherence for those lines with headways less than ten minutes. On-time performance will be a composite number depending on the type of line.

FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that A4: the SFMTA use Automatic Passenger Counter data for buses. Use passenger traffic checkers to collect more data for rail. Load factor should be a percent of peak-time runs where the load factor exceeds 85%.

FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that the SFMTA eliminate A5.

FURTHER BE IT RESOLVED, That the SFMTA CAC recommends that the SFMTA add the number of pedestrian deaths to the agency performance standards.

On motion regarding the Service Standards Report to be discussed further at further at a future Operations and Customer Service Committee meeting:

Approved: Ayes – Burns, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe, Vincent, Weaver, Wheeler and Wieser.
Absent - Cimento, Downey and Griffith

The SFMTA CAC recommends that the SFMTA add the number of pedestrian deaths to the agency performance standards.

On motion to include pedestrian deaths for agency performance standards:

Approved: Ayes – Burns, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe, Vincent, Weaver, Wheeler and Wieser.
Absent - Cimento, Downey and Griffith

**10. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080317.05**

WHEREAS, The service standards data and analyses are critical to improving SFMTA performance.

THEREFORE BE IT RESOLVED, That the SFMTA CAC recommends that additional resources and personnel be dedicated to this function.

The motion regarding additional resources for service standards data was continued for further discussion at an Operations and Customer Service Committee meeting.

**11. Committee Members' Questions/Information Requests:** (Discussion)

What precautions are being implemented to prevent autos from trespassing into Metro tunnels? (Weaver)

In what way does the Regional Rail transportation plan affect the SFMTA? (Rolfe)

Will the SFMTA have a poster campaign addressing passenger backpacks bumping seated patrons? (Wheeler)

**12. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: May 1, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

- Revenue Panel
- Taxi Cab merger into the SFMTA

**13. Adjournment:** 8:14 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Notice of Site Tour**
**Special Meeting**
**for**
**Monday, April 28, 2008 at 2:30 p.m.**

04-11-08A10:40 RCVD

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**SFgo**

**25 Van Ness Avenue, Suite 210**
**San Francisco, California**

**Members:**
Daniel Murphy (Chair), Steve Ferrario (Vice Chair), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chair), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chair), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chair), Mary F. Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser (Chair), Emily Drennen and Norman Rolfe

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Site Tour**
**Special Meeting**
**for**
**Monday, April 28, 2008 at 2:30 p.m.**

**SFgo**

**25 Van Ness Avenue, Suite 210**
**San Francisco, California**

## AGENDA

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 2:30 |
| 2. | **Public Comment** | 2:33 |
| 3. | **SFgo Site Tour** (Discussion/Action) | 2:35 |
| 4. | **Adjournment** | 3:30 |

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Special Meeting Minutes**

**Monday, April 28, 2008, at 2:30 p.m.**
**25 Van Ness Avenue, Suite 210**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 2:37 p.m.

   **SFMTA CAC members present at Roll Call:** Joan Downey, Emily Drennen, Steve Ferrario, Griffith Humphrey (departed at 4:05 p.m.), Daniel Murphy, Norman Rolfe, Dorris Vincent and Ruth Wheeler.

   **SFMTA CAC members present, but absent at Roll Call:** Greg Riessen arrived at 4:45 p.m.

   **SFMTA CAC absent:** Mary Burns, Art Cimento, Cesar Perez, Daniel Weaver and Jamison Wieser.

2. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

3. **SFgo Site Tour** (Discussion/Action) Cheryl Liu

   Cheryl Liu, gave an overview of SFgo operations.

4. **Adjournment:** 4:07 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

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Municipal Transportation Agency
Citizens' Advisory Council (SFMTA CAC)

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# Notice of Cancellation

The Citizens' Advisory Council meeting scheduled for Thursday, May 1, 2008 has been cancelled.

**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

04-29-08A08:18 RCVD

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday, June 5, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

**Committees:**

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**AGENDA**

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| 2. | **Adopt Minutes of April 6, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 5. | **Staff Report** (Discussion) Caroline Celaya | 5:45 |
| **Staff-Initiated Items** | | |
| 6. | **Revenue Panel Options** (Discussion/Action) Sonali Bose | 5:50 |
| 7. | **Taxicab Commission Presentation** (Discussion/Action) Jordanna Thigpen | 6:30 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 7:05 |
| 9. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 080421.05**<br>WHEREAS The removal of graffiti and trash should be high priority as the SFMTA seeks to attract passengers to Muni and improve the customer experience,<br>THEREFORE BE IT RESOLVED That the SFMTA CAC recommends that the SFMTA investigate reinstating vehicle cleaning assistance from General Assistance Program workers and the Sheriff's Work Alternative Program. | 7:10 |
| 10. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Planning and Marketing Committee (PMC)**<br>**Motion 080515.01**<br>WHEREAS Geneva Avenue was ranked as the City's fifth most important corridor in the city in the five-year transit corridor prioritization project in 2005; and<br>WHEREAS, The $150,000 grant that the SFMTA is preparing to examine the transportation options along Geneva Avenue is not currently scoped to | 7:15 |

| | | |
|---|---|---|
| | examine the possibility of installing light rails; and<br><br>WHEREAS, A light-rail line along Geneva Avenue would replace a historical line that ran along this corridor; and<br><br>WHEREAS, This connection would increase efficiencies of the Metro system by connection the T-line and the Muni Metro East facility to Balboa Park along with the K L and M lines which serve it as well as the Green Rail Yard,<br><br>THEREFORE BE IF RESOLVED That the SFMTA CAC urges the SFMTA to focus on planning for light rail in addition to short term improvements along the corridor. | |
| **11.** | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| **12.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, July 3, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **13.** | **Adjournment** | 7:30 |

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## Lobbyist Ordinance

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, June 5, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:38 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Art Cimento, Joan Downey Steve Ferrario, Griffith Humphrey, Daniel Murphy, Greg Riessen, Norman Rolfe, Dorris Vincent, Dan Weaver and Ruth Wheeler.

   **SFMTA CAC member present, but absent at Roll Call:** Emily Drennen arrived at 5:50 p.m.

   **SFMTA CAC absent:** Cesar Perez and Jamison Wieser.

2. **Adopt minutes of April 3rd and April 28th , 2008:**
   On motion to adopt minutes: Adopted: Ayes – Burns, Cimento, Downey, Ferrario, Humphrey, Murphy, Riessen, Rolfe, Vincent, Weaver and Wheeler. (Drennen, Perez and Wieser – Absent)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:** none

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy said that due to the limited number of APTA badges allocated to the SFMTA, only a few badges were available to CAC, PCC and MAAC members.

5. **Staff Report** (Discussion/Action) Caroline Celaya

   No report.

   Emily Drennen arrived at 5:50 p.m.

6. **Revenue Panel Options** (Discussion/Action) Sonali Bose

   Sonali Bose, Chief Financial Officer, gave an overview of revenue options under consideration by the panel.

   Chairman Murphy referred the revenue options to the CAC Finance and Administration Committee for in-depth discussions and recommendations.

7. **Taxicab Commission Presentation** (Discussion/Action) Jordanna Thigpen

Jordanna Thigpen, Acting Executive Director of the Taxi Commission, gave an overview of the taxicab industry. Ms. Thigpen stated that due to the City Charter, a Taxi seat can not be added to the SFMTA CAC. The SFMTA is considering forming a Taxi Advisory group that would also include members from the CAC as well as from the taxi industry. Chairman Murphy said that while there is a role for more specialized advisory groups that bring a level of needed expertise and focus, the SFMTA CAC has a duty to advise on all issues including taxicab policies. There will be a learning curve for the SFMTA CAC.

Steve Ferrario departed at 7:45 p.m.

**8. Committee Reports:**

Reports were presented on Items #9 and #10.

**9. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080421.05**

WHEREAS The removal of graffiti and trash should be high priority as the SFMTA seeks to attract passengers to Muni and improve the customer experience; and

WHEREAS Staff indicated that vehicle cleaning assistance from General Assistance Program workers and the Sheriff's Work Alternative Program was affective in improving vehicle cleanliness,

THEREFORE BE IT RESOLVED That the SFMTA CAC recommends that the SFMTA investigate reinstating vehicle cleaning assistance from General Assistance Program workers and the Sheriff's Work Alternative Program.

On motion to reinstate vehicle cleaning assistance: Adopted: Ayes – Burns, Cimento, Downey, Drennen, Humphrey, Murphy, Riessen, Rolfe, Vincent, Weaver and Wheeler. (Ferrario, Perez and Wieser - Absent)

**10. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080515.01**

WHEREAS Geneva Avenue was ranked as the City's fifth most important corridor in the five-year transit corridor prioritization project in 2005; and

WHEREAS, The $150,000 grant that the SFMTA is preparing to examine the transportation options along Geneva Avenue is not currently scoped to examine the possibility of installing light rails; and

WHEREAS, A light-rail line along Geneva Avenue would replace a historical line that ran along this corridor; and

WHEREAS, This connecting would increase efficiencies of the Metro system by connecting the T-line and the Muni Metro East facility to Balboa Park along with the J K and M lines which serve it as well as the Green Rail Yard,

THEREFORE BE IT RESOLVED That the SFMTA CAC urges the SFMTA to focus on planning for light rail in addition to short term improvements along the corridor.

On motion for light rail along the Geneva Corridor: Adopted: Ayes – Burns, Cimento, Downey, Drennen, Humphrey, Murphy, Riessen, Rolfe, Vincent, Weaver and Wheeler. (Ferrario, Perez and Wieser - Absent)

**11. Committee Members' Questions/Information Requests:** (Discussion)

Dorris Vincent stated that the K/T vehicles should be two-car trains during peak hours. Mary Burns added that M-line vehicles should also be two-car trains during peak hours. Steve Ferrario stated that the Daily Operations report indicated that there might not be enough cars available. Chairman Murphy assigned the two-car discussion for the M and T/K lines to the CAC Operations and Customer Service Committee.

Joan Downey commented that the Daily Operations Report should include the total number of buses available for each line. There will be a Daily Operations Report presentation at the Engineering, Maintenance and Safety Committee (EMSC) on the June 11, 2008.

Mary Burns expressed concern regarding safety for transit vehicles with advertizing wraps. Chairman Dan Murphy referred the item to the EMSC.

Norm Rolfe commented that a "No Turn on Red Light" sign should be placed at O'Farrell and Grant Streets.

Dan Weaver noted the on-time performance results of the T-Third line in the staff report and asked for the performance numbers of other routes for comparison.

**12. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: July 3, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

**13. Adjournment:** 8:17 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council (SFMTA CAC)

# Notice of Cancellation

The Citizens' Advisory Council meeting scheduled for Thursday, July 3, 2008 has been cancelled.

**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**
Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Emily Drennen and Norman Rolfe

**NOTES:**
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The SFMTA CAC may be contacted as follows:
Municipal Transportation Agency Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday August 7, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser(Chairman), Emily Drennen and Norman Rolfe

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The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest SFMTA Metro station is Van Ness. Accessible SFMTA bus lines nearest the meeting location are the 7-Haight, 9-San Bruńo, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega, also the F-Market & Wharves (Historic Streetcar Service). For more information about SFMTA accessible services, call 415-701-4485/TTY 415-701-4730.

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Regular Meeting**

**Thursday, August 7, 2008 at 5:30 p.m.**
1 South Van Ness Avenue, Conference Room 3074
San Francisco, California

**AGENDA**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of June 5, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 5. | **Election of Chairman** (Discussion/Action) | 5:45 |
| 6. | **Election of Vice Chairman** (Discussion/Action) | 5:50 |
| 7. | **Staff Report** (Discussion) Carolyn Celaya | 5:55 |
| **Staff-Initiated Items** | | |
| 8. | **Advertising on SFMTA Property** (Discussion/Action) Gail Stein and Sonali Bose | 6:00 |
| 9. | **TEP** (Discussion/Action) Julie Kirschbaum | 6:15 |
| **Council-Initiated Items** | | |
| 10. | **Committee Reports** | 7:15 |

| | | |
|---|---|---|
| 11. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering and Safety Committee (EMSC)**<br><br>**Motion 080611.01:** Given the present train control and signaling system's instability and overall reduction of passenger throughput of the Metro Subway since 1998, the SFMTA CAC recommends that the Automatic Train Control System should be replaced with a manual system.<br><br>Additionally a matching manual system should be installed in the new Central Subway, resulting in increased stability at a decreased cost.<br><br>**Motion 080611.02:** The SFMTA CAC recommends leaving the original signal system, as installed, in the subway. Money currently budgeted for its removal should be used for research, engineering and design of an entirely new manual system to replace Automatic Train Control System.<br><br>**Motion 080611.03:** The SFMTA CAC recommends that when the track diamonds are replaced at Church and Market, an outbound track be added to allow streetcars to turn left from Market Street to Church Street. This would be a companion to the existing inbound track, which allows a right turn from Church Street to Market Street. This addition to an already planned re-tracking project would provide additional flexibility for the streetcar fleet. | 7:20 |
| 12. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br><br>**Motion 080611.04:** The SFMTA CAC recommends that the SFMTA investigate an expedited procedure for towing private vehicles in the path of Muni vehicles, and that this procedure would include a system by which tow truck operators would receive reasonable compensation for situations in which the obstruction is cleared before the tow truck arrives.<br><br>**Motion 080611.05:** The SFMTA recommends that the San Francisco Police Department and/or the Department of Parking and Traffic ticket all vehicles obstructing Muni lines and that Police and Parking Control Officers are instructed that tickets be issued in all such circumstances, and that officer discretion not be exercised. | 7:25 |
| 13. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Planning and Marketing Committee (PMC)**<br><br>**Motion 080717.01**: WHEREAS, The SFMTA is chronically underfunded,<br><br>THEREFORE BE IT RESOLVED THAT The SFMTA CAC supports the Request for Proposals for Advertising on San Francisco Municipal Transportation Agency Property. | 7:30 |
| 14. | **Council Members' Questions and Comments** (Discussion) | 7:35 |
| 15. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, September 4, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:40 |
| 16. | **Adjournment** | 7:45 |

# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, August 7, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**

   Chairman Murphy called the meeting to order at 5:40 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Joan Downey, Emily Drennen, Steve Ferrario, Daniel Murphy, Norman Rolfe, Dorris Vincent, Ruth Wheeler and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Cesar Perez arrived at 5:48 p.m.

   **SFMTA CAC absent:** Art Cimento, Griffith Humphrey, Greg Riessen, and Dan Weaver.

2. **Adopt minutes of June 5, 2008:**

   On motion to adopt the minutes of June 5, 2008:
   Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Perez, Humphrey, Riessen and Weaver)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   None.

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy reminded CAC members that information requests needed to be directed through council and committee chairmen.

   Chairman Murphy said that the CAC discussion and recommendations on TEP issues will be concluded at the September 4, 2008 meeting.

   Chairman Murphy said that an FAC meeting would be scheduled in August or September to discuss Revenue Panel Options. It would be followed by a special CAC meeting.

   Chairman Murphy appointed Greg Riessen to the EMSC.

   Jamison Wieser said that Emily Drennen resigned from the PMC. Chairman Murphy said that he would attend the PMC to ensure a quorum. He encouraged other CAC members to attend the PMC as well.

5. **Election of Chairman** (Discussion/Action)

   Dorris Vincent moved to re-elect Daniel Murphy as CAC Chairman.

On motion to re-elect Dan Murphy as CAC Chairman: Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Humphrey, Riessen and Weaver)

6. **Election of Vice Chairman** (Discussion/Action)

Dorris Vincent moved to re-elect Steve Ferrario as CAC Vice Chairman.

On motion to re-elect Steve Ferrario as CAC Vice Chairman: Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Humphrey, Riessen and Weaver)

7. **Staff Report** (Discussion/Action) Roberta Boomer

Roberta Boomer, SFMTA Board Secretary, presented the staff report.

Joan Downey said that the information request in the staff report regarding stop signs at Willard and Cole doesn't represent her concern. The location needs additional signage to indicate that through traffic does not stop.

Mary Burns said that almost every morning there are delays on the M-line inbound from the Balboa Station to the West Portal Station between 7:15 and 8:00 a.m. She would like someone to look at what is going on. Joan Downey added that the Daily Operations reports had previously provided the time when LRVs were at different checkpoints. She said that the information was helpful.

8. **Advertising on SFMTA Property** (Discussion/Action) Sonali Bose and Gail Stein

Gail Stein, Manager, Property Contracts and Development, stated that the Request for Proposals for advertising will be heard by the SFMTA Board on August 19, 2008. The advertising RFP includes transit vehicles, garages, facilities, tunnels, fare media, signage and information kiosks. Five percent of the buses and ten percent of the LRVs will be considered for advertising wraps. 58% of the comments received from the public were favorable. All revenues generated from window wraps would be allocated to vehicle maintenance and repairs. Sonali Bose, CFO/Director of Finance and Administration, said that there is no funding for wrecked vehicles. Ms. Bose stated that Ruth Wheeler's suggestion to wrap only one car of a two-car train was a good idea.

Chairman Murphy reminded the Council that during the previous budget cycle the CAC recommended full support of revenue through advertising. Wrapped vehicles are part of the strategy. While wrapped vehicles may be unpleasant, the alternatives are higher fares or less service.

**Public Comment**

David Pilpel said that he was comfortable with advertising on a larger percent of the fleet. Ms. Bose stated that the advertising RFP would generate $4 to $5 million per year.

Chairman Murphy asked the Secretary to call item 13, Recommendations from the Planning and Marketing Committee.

9. **TEP (Transit Effectiveness Project)** (Discussion/Action) Julie Kirschbaum

Julie Kirschbaum, TEP Program Manager, stated that the SFMTA is expecting a lot of public comment at the September 16, 2008 Board meeting. Information will soon be available in Chinese and Spanish on the website. The website has accumulated 4,000 comments and over 20,000 unique address hits and 30,000 site visits. TEP materials will also be available in multi-language postcards, e-mail and car cards. Information will be posted at the main library as well as at One South Van Ness Avenue.

There have been several public workshops and community briefings. She and Mr. Ford also met with employees at every division and at One South Van Ness Avenue. Ms. Kirschbaum stated that the SFMTA has hired five new schedulers to make more realistic schedules. New street inspectors and assistant superintendents are being hired and trained to improve service delivery. To fill the gap in operators, class size has been increased from 15 to 30 students with a future goal to increase the number to 50 students per class. The SFMTA is hiring mechanics and re-evaluating maintenance needs.

Ms. Kirschbaum reviewed the TEP changes made since the February CAC meeting.

The E and the F lines have been included in the rapid network. Service for the rapid network would increase by ten percent to reduce crowding. Changes include all day limited-stop services, faster boarding, ticket vending machines and other strategies to board people faster.

Ms. Kirschbaum stated that there will be a terminal built near SF State for the M and the J lines. She covered TEP changes for various routes.

Ms. Kirschbaum stated that 20 to 25 passenger zero-emission electric vans will serve community routes that have low ridership and that are on tight streets. The SFMTA is working on a grant for a pilot program to provide door-to-door service for seniors who do not qualify for paratransit. Routes under consideration for the pilot program are the 56 and the 66. These routes were originally slated for elimination, but because they are basic access routes on hills, it was decided to test van service. Dorris Vincent expressed concern about plans to change from buses to vans on the 56 line, as there will be new housing in the area. Ms. Kirschbaum stated that the current loads and ridership projections do not warrant buses. Chairman Murphy added that as the service demand grows, the vehicle requirement could change.

**Public Comments**

David Pilpel asked about headways and weekend service. Ms. Kirschbaum stated that the information will be posted on the website.

Mr. Pilpel asked if the new MOU with TWU Local 250A precluded van service. Ms. Kirschbaum responded that it did not, but some details of the service may need to be negotiated.

**10. Committee Reports:**

None.

**11. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (EMSC)**

**Motion 080611.01**

Given the present train control and signaling system's instability and overall reduction of passenger throughput of the Metro Subway since 1998, the SFMTA CAC recommends that the Automatic Train Control System should be replaced with a manual system.

Additionally a matching manual system should be installed in the new Central Subway, resulting in increased stability at a decreased cost.

On motion to approve Motion 080611.01:
Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Humphrey, Riessen and Weaver)

**Motion 080611.02**

The SFMTA CAC recommends leaving the original signal system, as installed, in the subway. Money currently budgeted for its removal should be used for research, engineering and design of an entirely new manual system to replace the Automatic Train Control System.

On motion to approve Motion 080611.02:
Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Humphrey, Riessen and Weaver)

**Motion 080611.03**

The SFMTA CAC recommends that when the track diamonds are replaced at Church and Market, an outbound track be added to allow streetcars to turn left from Market Street to Church Street. This would be a companion to the existing inbound track, which allows a right turn from Church Street to Market Street. This addition to an already planned re-tracking project would provide additional flexibility for the streetcar fleet.

On motion to approve Motion 080611.03:
Adopted: Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Humphrey, Riessen and Weaver)

**12. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080616.04**

The SFMTA CAC recommends that the SFMTA investigate an expedited procedure for towing private vehicles in the path of Muni vehicles, and that this procedure would include a system by which tow truck operators would receive reasonable compensation for situations in which the obstruction is cleared before the tow truck arrives.

On motion to approve Motion 080616.04:

Adopted: Ayes – Burns, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Downey, Humphrey, Riessen and Weaver)

**Motion 080616.05**

The SFMTA recommends that the San Francisco Police Department and/or the Department of Parking and Traffic ticket all vehicles obstructing Muni lines and that Police and Parking Control Officers are instructed that tickets be issued in all such circumstances, and that officer discretion not be exercised.

On motion to approve Motion 080616.15:
Adopted: Ayes – Burns, Drennen, Ferrario, Murphy, Perez, Rolfe, Vincent, Wheeler and Wieser. (Absent – Cimento, Downey, Humphrey, Riessen and Weaver)

**13. Recommendation from a CAC Committee** (Discussion/Action)
**Planning and Marketing Committee (PMC)**

**Motion 080717.01**:

WHEREAS, The SFMTA is chronically underfunded,

THEREFORE BE IT RESOLVED THAT The SFMTA CAC supports the Request for Proposals for Advertising on San Francisco Municipal Transportation Agency Property.

Chairman Murphy moved to amend the motion to insert the language, "The MTA CAC urges the Agency to collect statistics on crime comparing wrapped and unwrapped vehicles and to report those statistics to the SFMTA Board and the SFMTA CAC in one year." Without objection Motion 080717.01 was amended to add the sentence.

Norman Rolfe moved to amend Motion 080717.01 to delete "The MTA CAC urges the Agency to collect statistics on crime comparing wrapped and unwrapped vehicles and to report those statistics to the SFMTA Board and the SFMTA CAC in one year" and insert "The SFMTA CAC recommends that vehicle wraps would not be allowed to cover the windows of the vehicles."

On motion to amend Motion 080717.01:

Ayes – Burns, Downey, Perez, Rolfe and Vincent
Nayes – Drennen, Ferrario, Murphy, Wheeler and Wieser
(Absent – Cimento, Humphrey, Riessen and Weaver)

The motion failed adoption.

On motion regarding the Request for Proposals for advertising:

WHEREAS, The SFMTA is chronically underfunded,

THEREFORE BE IT RESOLVED THAT The SFMTA CAC supports the Request for Proposals for advertising on San Francisco Municipal Transportation Agency Property.

The MTA CAC urges the Agency to collect statistics on crime comparing wrapped and unwrapped vehicles and to report those statistics to the SFMTA Board and the SFMTA CAC in one year.

Ayes – Burns, Downey, Perez, Rolfe and Vincent
Nayes – Drennen, Ferrario, Murphy, Wheeler and Wieser
(Absent – Cimento, Humphrey, Riessen and Weaver)

The motion failed adoption.

CAC member Joan Downey left the meeting

**14. Council Members' Questions/Information Requests:** (Discussion)

Norman Rolfe requested clarification regarding BB1 and BB12 and BB6 codes in the response to information request #080616-03.

Jamison Wieser said that 9 out of 14 of this year's derailments occurred at 4th and King Streets. There is no signal priority and passengers are missing trains. Chairman Murphy directed the topic to the EMSC meeting.

**15. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: September 4, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

- September CAC meeting will be devoted to TEP
- Handicap plaque fraud (future topic)

**16. Adjournment:** The meeting was adjourned at 8:24 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday September 4, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

**Committees:**

**Engineering, Maintenance and Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario, Greg Riessen and Jamison Wieser

**Finance and Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations and Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary Burns, Daniel Murphy and Norman Rolfe

**Planning and Marketing Committee (PMC)**
Jamison Wieser(Chairman) and Norman Rolfe

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# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Regular Meeting**

**Thursday September 4, 2008 at 5:30 p.m.**
1 South Van Ness Avenue, Conference Room 3074
San Francisco, California

**AGENDA**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of August 7, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 5. | **Staff Report** (Discussion) Caroline Celaya | 5:50 |
| **Staff-Initiated Items** | | |
| 6. | **TEP** (Discussion/Action) Julie Kirschbaum | 6:00 |
| **Council-Initiated Items** | | |
| 7. | **Committee Reports** | 7:25 |
| 8. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Operations and Customer Service Committee (OCSC)**<br>**Motion 080616.06:**<br>The SFMTA CAC recommends that the SFMTA make the Daily Operations report available on the SFMTA's public website in a timely manner. | 7:30 |
| 9. | **Council Members' Questions and Comments** (Discussion) | 7:35 |
| 10. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, October 2, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:40 |
| 11. | **Adjournment** | 7:45 |

Attachments:
Agenda Item 2 - Draft of August 7, 2008 Minutes

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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, September 4, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:33 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Art Cimento, Emily Drennen, Steve Ferrario, Griffith Humphrey, Daniel Murphy, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Ruth Wheeler and Jamison Wieser.

   **SFMTA CAC members present, but absent at Roll Call:** Joan Downey

   **SFMTA CAC members absent:** None

2. **Adopt minutes of August 7, 2008:**
   On motion to adopt the minutes of August 7, 2008: Adopted:
   Ayes – Burns, Cimento, Drennen, Ferrario, Humphrey, Murphy, Perez, Riessen, Rolfe, Vincent, Wheeler, Weaver and Wieser

   Absent – Downey

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   Steve Heide, Merced Extension Triangle Neighborhood Association (METNA), stated that St. Charles Avenue was too narrow for bus service. He suggested using Alemany and John Daly Boulevards as alternatives for the 54-Felton line reroute to the BART station. Chairman Murphy assigned the topic to the PMC.

   Joan Downey arrived at 5:40 p.m.

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy stated that recommendations from the Revenue Panel will be ready for discussion later than previously expected. Meetings will be scheduled to review the recommendations when they are ready.

5. **Staff Report** (Discussion/Action) Roberta Boomer

   Joan Downey reported another accident at Carl and Willard Streets. Chairman Murphy will assign the "Cross Traffic Does Not Stop" signage topic to a committee for further discussion once the information request #080721-02 has been completed.

Steve Ferrario would like to discuss the final design of the Central Subway. Mr. Murphy assigned the topic to the EMSC. Joan Downey would like to discuss the Culture Bus Pilot program. Chairman Murphy assigned the topic to the OCSC.

Chairman Murphy asked the secretary to call agenda item 8, Recommendation from the Operations and Customer Service Committee.

6. **Transit Effectiveness Project (TEP)** (Discussion/Action) Julie Kirschbaum

Julie Kirschbaum, TEP Program Manager, stated that the SFMTA Board of Directors will hear the TEP on September 16, 2008. Staff seeks the Board's endorsement of the recommendations and authorization to proceed with the environmental review on September 30, 2008.

Ms. Kirschbaum stated that the core of the TEP is to improve reliability on the existing system; to update Muni routes to benefit the maximum number of customers; and to reduce travel times and delays while maximizing existing resources. Much of the TEP proposals are budget neutral, but will represent an increasing investment in transit preferential treatment to reduce delays. The proposal for an enhanced plan is being developed. This plan will focus on the need for additional resources and flexibility. The key matrix for analyzing effective line performance will be passengers per revenue hour, fare box recovery and subsidy per route.

Ms. Kirschbaum stated that over the next couple of months four segments are selected as prototypes for preferential treatment: Mission Street between 11th and 24th Streets, San Bruno between Silver and Arleta Avenues, the N-Judah line between Judah and Sunset to Carl and Cole Streets, and Market Street between Castro and 1st Streets. This pilot project will study travel time, stop consolidation and signal retiming. The Transportation Authority's previous study of forced right turns at Market Street onto 8th Street and onto 4th Street may be implemented as part of the pilot.

**Public Comment**

Terry Watson, METNA, stated that her community has consistently asked to have the 54-Felton rerouted. St. Charles Avenue is too narrow to accommodate bus traffic. She suggests that the bus terminate at the Balboa Station or take a route along the 280 Freeway from Balboa to Daly City.

Marc Christensen, METNA, stated that establishing the M-Ocean View terminus at the S.F. State University and extending the J-Church to Balboa, neither benefits riders nor reduce travel time. He suggests running the J-Church to the S.F. State University and continuing the M-Ocean View on its current route to Balboa.

Mr. Christensen suggested that a stop be established for the 28L-19th Avenue at the S.F. State University and that the route continue along Brotherhood Way and Alemany Boulevard. He said that the 28L-19th Avenue could make a right turn onto Arch Street and run along the 26-Valencia route to Alemany Boulevard and then continue to the Richmond area.

Mr. Christensen stated that over the past 20 years, residents have been asking that an additional bus be added to the 54-Felton line.

Howard Wong, a Telegraph Hill stakeholder, stated that seniors, people with disabilities and non-car owners depend on the 39-Coit for service along the steep Telegraph Hill. While the 39-Coit has the lowest ridership in the city, it has the potential to be a viable line with high ridership by linking to Pier 39, North Beach and the F-Market line.

Pam Calvert, a Hunters Point stakeholder, stated that headways for the 19-Polk during off-peak hours are approximately 45 minutes. While the T-Third service is ideal, residents of the Hunters Point and the shipyard have a serious need for service to Third Street. Increased security would encourage ridership for both the 19-Polk and the 44-O'Shaughnessy. Ms. Kirschbaum stated that the SFMTA is submitting a request for a grant for additional evening security. Ms. Kirschbaum stated that one of the TEP recommendations is to establish a 48-Quintara connection between the Hunters Point and the Mission.

Jamison Wieser stated that there are no fare inspectors assigned outside of the Metro. Fare inspectors need to be deployed throughout the city. Ms. Kirschbaum stated that logistics are being worked out.

Jed Lane, Bella Vista Neighbors in Action, stated that his group wants the 36-Teresita to stay on its current route. Both Bella Vista and Molimo Drive are too narrow to accommodate the proposed route change.

Joe Sims, a resident of Miraloma Park, stated that the Bella Vista Neighbors in Action group and the Armenian Community both submitted petitions and letters to keep the 36-Teresita on its current route and not to eliminate the highly used stop at Mount Davidson Park. He said that running transit vehicles along Bella Vista would adversely add to existing traffic complications.

Annette Reordon, a 36-Teresita patron, stated that the SFMTA's improvements in vehicle reliability and 20-minute peak-hour headways have stimulated a robust Teresita ridership.

Dan Weaver moved the following recommendation:

> THE SFMTA CAC Recommends endorsement of the August 2008 staff recommendations for the Transit Effectiveness Project plan.

On motion to endorse the TEP plan: Adopted:
Ayes – Burns, Downey, Drennen, Humphrey, Murphy, Perez, Riessen, Rolfe, Vincent, Weaver, Wheeler and Wieser
Nay – Ferrario
Absent – Cimento

Mr. Ferrario expressed a concern about voting on the motion as a whole, before voting on the CAC's exceptions to the TEP. He stated that his "no" vote was solely based on this procedural matter, rather than on the content of the TEP itself.

Dan Weaver moved the following recommendation:

The SFMTA CAC recommends that the Transit Effectiveness Project proposal to reroute the J-Church and M-Ocean View lines be excluded from the plan.

On motion to exclude the J and M lines from the TEP proposal: Adopted:
Ayes – Burns, Downey, Drennen, Ferrario, Perez, Vincent, Weaver and Wheeler
Nayes – Murphy, Humphrey, Riessen, Rolfe and Wieser
Absent – Cimento

Griffith Humphrey and Cesar Perez departed at 8:18 p.m.

Mary Burns moved the following recommendation:

WHEREAS, A significant number of residents in Miraloma Park have voiced concern about the proposed TEP change on the 36-Terisita line due to safety, traffic, ridership and convenience issues; and

WHEREAS, The TEP study has stated that the proposed change will save only two minutes of travel time on the route,

THEREFORE, The SFMTA CAC recommends that the SFMTA not approve the proposed change to the 36-Teresita line that specifically reroutes its course from Reposa and Myra Way, its current route. Other changes are acceptable.

On motion regarding the 36-Teresita line reroute: Adopted:
Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Rolfe, Vincent, Weaver and Wheeler
Nayes – Riessen and Wieser
Absent – Cimento, Humphrey and Perez

Emily Drennen moved the following recommendation:

WHEREAS, The SFMTA has recently proposed a new E-Line streetcar to increase recreational and tourist access to the Embarcadero; and

WHEREAS, Transit access to our city's shoreline outside of the Embarcadero is provided only at discrete points at the end of lines,

THEREFORE BE IT RESOLVED, That the SFMTA CAC urges the SFMTA to develop continuous shoreline access, and

BE IT FURTHER RESOLVED, That current bus routes such as the 17, 18, 28, 29 and 30 lines be altered to create a new shoreline access route; and

BE IT FURTHER RESOLVED, That shoreline access in the Southeast area of the city also be developed.

On motion regarding new access to the City's shorelines: The motion failed adoption.
Ayes – Burns, Drennen, Ferrario and Weaver
Nayes – Murphy, Downey, Riessen, Rolfe, Vincent, Wheeler and Wieser
Absent – Cimento, Humphrey and Perez

Emily Drennen moved the following recommendation:

WHEREAS, The SFMTA staff are currently recommending an extension of the 28L line along Geneva Avenue as part of the TEP enhanced service plan?; and

WHEREAS, Approximately two miles of pavement separates the ends of the K and T lines; and

WHEREAS, Finishing the K/T loop would dramatically improve the usefulness of the existing system while connecting neighborhoods in the Southeast corner of the city, and increase BART system access for Bayview and Hunters Point residents,

THEREFORE BE IT RESOLVED, That the SFMTA CAC strongly urges the SFMTA to include rail development along the two mile stretch between the K and T lines as part of the TEP enhanced service plan proposal, and as part of the SFMTA's Capital Investment plan.

On motion regarding completing the K/T loop: Adopted:
Ayes – Burns, Downey, Drennen, Ferrario, Murphy, Riessen, Rolfe, Vincent, Wheeler, Weaver and Wieser
Absent – Cimento, Humphrey and Perez

Greg Riessen departed at 8:40 p.m.

Emily Drennen moved the following recommendation:

The SFMTA CAC urges the SFMTA to remove the 30-block jog along the Sunset Avenue to provide needed additional transit service along 19th Avenue. The SFMTA CAC further urges the SFMTA to introduce a new inner Sunset route to run along Sunset Avenue.

On motion to reroute the 29-Sunset line: The motion failed adoption.
Ayes – Drennen
Nayes – Burns, Downey, Ferrario, Murphy, Rolfe, Weaver, Vincent, Wheeler and Wieser
Absent – Cimento, Humphrey, Perez and Riessen

**7. Committee Reports:**

Dan Weaver stated that Michael Kirchanski will provide the CAC the final report from the Hazard Analysis Board on vehicle wraps.

**8. Recommendation from a CAC Committee** (Discussion/Action)
**Operations and Customer Service Committee (OCSC)**

**Motion 080616.06**

The SFMTA CAC recommends that the SFMTA make the Daily Operations report available on the SFMTA's public website in a timely manner.

Joan Downey stated that making the Daily Operations report available to the public would improve public understanding. Art Cimento expressed concern regarding the risk of more information being deleted.

Chairman Murphy amended the motion to insert the language, "with at least the data currently included in the report except for unique personnel identifiers." Without objection Motion 080616.06 reads as follows:

The SFMTA CAC recommends that the SFMTA make the Daily Operations report, with at least the data currently included in the report except for unique personnel identifiers, available on the SFMTA's public website in a timely manner.

Without objection Chairman Murphy moved to adopt Motion 080616.06 as amended:
Adopted: Ayes – Burns, Cimento, Downey, Drennen, Humphrey, Murphy, Perez, Riessen, Rolfe, Vincent, Weaver, Wheeler and Wieser
Nay – Ferrario

9. **Committee Members' Questions/Information Requests:** (Discussion)

- Norman Rolfe asked about congestion pricing and how parking revenue can be used to complete the seismic retrofitting of Doyle Drive. Chairman Murphy assigned the topic to the FAC.
- Mary Burns stated that she caught someone defacing an LRV. The operator refused to wait for the police to take pictures of the graffiti. Ms. Burns asked about Muni's policy regarding cooperating with the police when they need to take pictures.
- Dan Weaver stated that operators frequently violated the dead heading rule for streetcars. Chairman Murphy assigned the topic to the OCSC.

10. **Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: October 2, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

- Revenue Panel recommendations

11. **Adjournment:** The meeting was adjourned at 9:05 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC – Secretary*

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# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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| 5. | **Staff Report** (Discussion) Caroline Celaya | 5:50 |
| **Staff-Initiated Items** | | |
| 6. | **Translink Project Implementation** (Discussion/Action) Henry Kim | 6:00 |
| 7. | **FY08 Service Standard Report** (Discussion/Action) Travis Fox | 6:30 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 7:00 |
| 9. | **Council Members' Questions and Comments** (Discussion) | 7:05 |
| 10. | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br>Thursday, November 6, 2008, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:10 |
| 11. | **Adjournment** | 7:15 |

Attachments:
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| **Staff-Initiated Items** | | |
| 6. | **Revenue Options** (Discussion/Action) Sonali Bose | 6:00 |
| 7. | **Lifeline Fast Pass** (Discussion/Action) Sonali Bose | 6:40 |
| **Council-Initiated Items** | | |
| 8. | **Committee Reports** | 7:15 |
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# City and County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

**Regular Meeting Minutes**

**Thursday, November 6, 2008, at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

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1. **Call to Order / Roll Call**
   Chairman Murphy called the meeting to order at 5:40 p.m.

   **SFMTA CAC members present at Roll Call:** Mary Burns, Joan Downey, Emily Drennen, Griffith Humphrey, Daniel Murphy, Greg Riessen, Norman Rolfe, Daniel Weaver, Ruth Wheeler and Jamison Wieser

   **SFMTA CAC absent:** Art Cimento, Steve Ferrario, Cesar Perez and Dorris Vincent

2. **Adopt minutes of September 4, 2008:**

   On motion to adopt the minutes of September 4, 2008: Adopted: Ayes – Burns, Downey, Drennen, Humphrey, Murphy, Riessen, Rolfe, Weaver, Wheeler and Wieser (Absent – Cimento, Ferrario, Perez and Vincent)

3. **Public Comment concerning any issue within the jurisdiction of the Council and not noted on the agenda:**

   David Pilpel stated that he attended a Golden Gate Transit workshop, which included a plan to reduce their service from Southern Marin to San Francisco along Geary Boulevard. Muni provides free transfers to Golden Gate Ferry patrons without compensation, but Golden Gate Transit does not honor Muni fast passes during trips within San Francisco. Chairman Murphy assigned the Golden Gate Transit fare options item to the Finance and Administration Committee.

4. **Report of the Chairman:** Daniel Murphy

   Chairman Murphy stated that the January 1, 2009 meeting will be tentatively rescheduled to January 8, 2009.

   Chairman Murphy stated that Proposition P was defeated; therefore the relationship between the SFMTA and the Transportation Authority will remain the same.

   Chairman Murphy stated that the newly elected City Supervisors may replace CAC members with new appointments.

5. **Staff Report** (Discussion/Action)

   The staff report was distributed.

6. **Revenue Options** (Discussion/Action) Sonali Bose

Sonali Bose, Chief Finance Officer, gave an overview of the revenue options. Ms. Bose stated that the Revenue Panel agreed on increases in fares, adult fast passes, parking fines and fees. The Revenue Panel was in disagreement about options that would impact tourism, the port and the commercial industries. While the Revenue Panel may advocate various options, the SFMTA Board of Directors will make the final decision. The SFMTA CAC will still have an opportunity for input.

**Public Comment**

Jane Bolig stated that eliminating parking is predatory. Curbing downtown parking to avoid congestion is understandable, but there are people who don't have a choice. The City is becoming an adversary.

Chairman Murphy stated that the Finance and Administration Committee will bring revenue option recommendations to the December 2008 SFMTA Board meeting.

7. **Lifeline Fast Pass** (Discussion/Action) Jason Lee

Jason Lee, Manager, Fare Media, stated that the SFMTA Board of Directors requested additional options to make the Lifeline Fast Pass more accessible. Staff is considering expanding Lifeline Fast Pass sales to the current fast pass vendors. In July 2009 the price of the Adult Fast Pass will increase to $55, while the price of the Lifeline Fast Pass will remain at $35. The SFMTA annually pays $250,000 to the Human Services Agency to verify eligibility. A model developed by the SFMTA estimated that changes to the sales and distribution policies of the Lifeline Fast Pass Program will increase ridership by 3,650 and could cost the SFMTA an annual incremental revenue loss of $1.4 million. This additional ridership may result in overcrowding. Alternatively, adding service to accommodate new ridership could increase operating costs by another $3.5 million or more annually.

**Public Comment**

David Pilpel stated that the SFMTA CAC should request a presentation from the Human Services Agency to substantiate their annual cost.

Jamison Wieser moved the following recommendation:

Motion: SFMTA CAC commends the SFMTA for trying to provide wider access to the Lifeline Fast Pass program, and therefore endorses this program expansion in principle. But SFMTA CAC remains concerned about the costs and implementation of this program, and urges the SFMTA to have continued dialog with the SFMTA CAC about ways to implement this program more efficiently.

On motion regarding the Lifeline Fast Pass: Adopted: Ayes – Burns, Downey, Drennen, Humphrey, Murphy, Riessen, Rolfe, Weaver, Wheeler and Wieser
(Absent – Cimento, Ferrario, Perez and Vincent)

8. **Committee Reports:**

None.

9. **Committee Members' Questions/Information Requests:** (Discussion)

- Dan Weaver wanted to know about plans to prevent theft of trash cans at transit stops.
- Jamison Wieser wanted to know about the new schedule for the Duboce/Church re-tracking project and its impact on the Carl and Cole re-tracking project.

**Public Comment**

David Pilpel suggested that a video crew be established to review videos from bus security cameras for crime activity that should be forwarded to the police department. Chairman Murphy referred the topic to the Engineering Maintenance and Safety Committee.

**10. Agenda Planning for the Next Regular Meeting Tentatively Scheduled:**

Next regular meeting: December 4, 2008 at 1 South Van Ness Avenue, Conference Room 3074, at 5:30 p.m.

**11. Adjournment:** The meeting was adjourned at 8:24 p.m.

*Respectfully submitted by:*
*Debra J. Reed*
*SFMTA CAC - Secretary*

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (SFMTA CAC)

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**Notice of Regular Meeting and Agenda**
**for**
**Thursday December 4, 2008 at 5:30 p.m.**
**1 South Van Ness Avenue, Conference Room 3074**
**San Francisco, California**

**Members:**

Daniel Murphy (Chairman), Steve Ferrario (Vice Chairman), Mary Burns, Art Cimento, Joan Downey, Emily Drennen, Griffith Humphrey, Cesar Perez, Greg Riessen, Norman Rolfe, Dorris Vincent, Daniel Weaver, Jamison Wieser and Ruth Wheeler

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**Committees:**

**Engineering, Maintenance & Safety (EMSC)**
Daniel Weaver (Chairman), Steve Ferrario and Jamison Wieser

**Finance & Administration (FAC)**
Daniel Murphy (Chairman), Emily Drennen and Griffith Humphrey

**Operations & Customer Service Committee (OCSC)**
Joan Downey (Chairman), Mary Burns, Daniel Murphy and Norman Rolfe

**Planning & Marketing Committee (PMC)**
Jamison Wieser (Chairman) and Norman Rolfe

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San Francisco Municipal Transportation Agency, Citizens' Advisory Council
1 South Van Ness Avenue, 7th Floor – San Francisco, CA 94103-5417
☎(415) 701-4666 FAX (415) 701-4502

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SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

# City & County of San Francisco
# Municipal Transportation Agency
# Citizens' Advisory Council (CAC)

**Regular Meeting**

**Thursday, December 4, 2008 at 5:30 p.m.**
1 South Van Ness Avenue, Conference Room 3074
San Francisco, California

**AGENDA**

| Item # | Item | Estimated Time |
|---|---|---|
| 1. | **Call to Order/Roll Call** | 5:30 |
| 2. | **Adopt Minutes of November 6, 2008** (Discussion/Action) | 5:33 |
| 3. | **Public Comment - Concerning any issue within the jurisdiction of the Council not on the agenda.** | 5:35 |
| 4. | **Report of the Chairman** (Discussion) Daniel Murphy | 5:40 |
| 5. | **Staff Report** (Discussion) Caroline Celaya | 5:50 |
| **Staff-Initiated Items** | | |
| 6. | **Revenue Panel Options** (Discussion/Action) Sonali Bose | 6:00 |
| **Council-Initiated Items** | | |
| 7. | **Committee Reports** | 7:00 |
| 8. | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Finance and Administration Committee (FAC)**<br>**Motion 081119.02**: The SFMTA CAC recommends that the SFMTA Board adopt the Revenue Panel recommendations.<br>**Motion 081119.03**: The SFMTA CAC recommends that the SFMTA study the potential revenues and expenses of a 0.5% payroll tax, dedicated to transit, offset by a free Muni zone in the downtown corridor.<br>**Motion 081119.04**: The SFMTA CAC recommends that the SFMTA more strictly enforce the 90-120 minute window for transfers, avoiding the issuance of transfers valid for longer than the intended period.<br>**Motion 081119.05**: The SFMTA CAC recommends that the SFMTA consider an increase in the Real Property Transfer Tax.<br>**Motion 081119.06**: The SFMTA CAC recommends that the SFMTA consider a Utility Users Tax, with an exemption for low income utility customers certified through the CARE program. | 7:05 |

**Motion 081119.07**: The SFMTA CAC recommends that the SFMTA consider a parcel tax for transit, providing that such a tax is graduated based on a measure such as property value or square footage.

**Motion 081119.08**: The SFMTA CAC recommends that the SFMTA consider a parking congestion impact fee in the downtown area, in the form of a surcharge for entering or exiting off-street parking facilities during times of peak congestion.

**Motion 081119.09**: The SFMTA CAC recommends that the SFMTA consider charging users of disabled placards for parking, but keeping the placards themselves free, and providing additional blue ADA spaces citywide to offset the impact to users of disabled placards.

**Motion 081119.10**: The SFMTA CAC recommends that the SFMTA consider a general obligation bond for capital expenses associated with the revenue-enhanced version of the TEP and other agency projects and ongoing capital needs.

**Motion 081119.11**: The SFMTA CAC recommends that the SFMTA work with the Bay Area Air Quality Management District to assess a new carbon-based car registration fee in San Francisco or the Bay Area to be collected by the Department of Motor Vehicles, and then dispensed by the Air District to support transit operations in the counties from which the fees were collected.

**Motion 081119.12**: The SFMTA CAC recommends that the SFMTA Board place at least one revenue measure on the ballot on or before the November 2010 election.

**Motion 081119.13**: WHEREAS, The SFMTA and other city agencies aim to create beautiful streets, design safe bicycle access, provide world-class transit, and ensure public safety;

WHEREAS, Curb cuts (driveways) are built to provide automobile access from a public street to a private garage or other parking area, and are currently regulated by the City;

WHEREAS, Curb cuts reduce the space available for on-street parking, trees, transit shelters, furniture, illumination, and other amenities, which decrease the public benefit of the street;

WHEREAS San Francisco has set goals to reduce automobile travel and ownership, in order to decrease pollution, congestion, noise, collisions, and greenhouse gas emissions, and to make streets more livable;

WHEREAS, San Francisco needs to provide more housing, particularly low-income housing, but every new housing unit constructed in most neighborhoods requires the construction of an off-street parking space;

WHEREAS, The SFMTA needs to identify new revenue sources, in order to meet voter-mandated service standards and compensate for cuts from state and federal funds;

WHEREAS, On November 18, 2008, the SF Board of Supervisors approved a fee on *new* curb cuts ($100 per year), but this does not

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| | apply to existing curb cuts; now therefore be it<br><br>RESOLVED, That the SFMTA CAC recommends that the SFMTA staff, in collaboration with the SFMTA Revenue Panel, Planning Department, Department of Public Works, and other city agencies, explore the feasibility of a *curb cut fee* to be levied annually upon the owners of property that maintain active driveway access to a public street and exclusive use of curb space, as compensation for the decreased public benefit of the street resulting from said driveway. In conjunction with this fee, staff should also examine the elimination of minimum parking requirements in the San Francisco Planning Code for new residential and other development, primarily in retrofitted spaces originally constructed as vehicle garages.<br><br>**Motion 081119.14**: The SFMTA CAC recommends that the SFMTA Board tie revenue measures to specific services and amenities the people of San Francisco will receive. | |
| **9.** | **Recommendation from a CAC Committee** (Discussion/Action)<br>**Engineering and Safety Committee (EMSC)**<br><br>**Motion 081119.15:** WHEREAS, Carl Street neighbors have waited more than six years for track replacement on the N-Judah line;<br><br>WHEREAS, Carl between Arguello Boulevard and the Sunset Tunnel is the narrowest residential street with rail in San Francisco;<br><br>WHEREAS, The Bredas have caused excessive noise and vibration resulting in damage to homes along Carl Street;<br><br>WHEREAS, $1.6 million in repairs have been made in this area in the past five years; now therefore be it<br><br>RESOLVED That the SFMTA CAC again urges the SFMTA to expedite Carl Street track replacement and to utilize a direct fixation track method. | 7:15 |
| **10.** | **Council Members' Questions and Comments** (Discussion) | 7:20 |
| **11.** | **Agenda planning for the Next Regular Meeting Tentatively Scheduled:** (Discussion)<br><br>Thursday, January 8, 2009, 5:30 p.m., 1 South Van Ness Avenue, Conference Room 3074 | 7:25 |
| **12.** | **Adjournment** | 7:30 |

## Disability Access

This meeting will be held at 1 South Van Ness Avenue, Conference Room 3074, San Francisco. From the 1st floor lobby, take the elevator to the 3rd Floor.

The meeting location is wheelchair accessible. The closest BART station is Civic Center. The closest SFMTA Metro station is Van Ness. Accessible SFMTA bus lines nearest the meeting location are the 7-Haight, 9-San Bruno, 47-Van Ness, 49-Van Ness/Mission, and the 71-Haight-Noriega, also the F-Market & Wharves (Historic Streetcar Service). For more information about SFMTA accessible services, call 415-701-4485/TTY 415-701-4730.

There is accessible on-street vehicle parking available in the vicinity of the meeting location. A bicycle rack is located outside the main entrance to 401 Van Ness Avenue. The Civic Center Garage (entrance on the south side of McAllister Street, between Polk and Larkin Streets) includes bicycle racks.

For assistance with special needs (large print agendas, sign language interpreters, etc.), call Debra Reed at least 72 hours in advance of need at (415) 701-4666.

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City & County of San Francisco
Municipal Transportation Agency
Citizens' Advisory Council (SFMTA CAC)

# Notice of Cancellation

The Citizens' Advisory Council meeting scheduled for Thursday, December 4, 2008 has been cancelled.

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